

# ***Pony Club Association of Victoria***

## **STATE COUNCIL MEETING**

To be held at  
Irving House, 73-75 Mackie Rd, Mulgrave. Vic. 3170  
on Tuesday 07<sup>th</sup> February 2012 at 10am

### **Minutes**

#### **1. PRESENT / APOLOGIES**

Present:(Chair) President - Jan Faulkner, Vice President – Philip Cobbledick, Vicki Kneebone, Treasurer – Pam Davey, BZ – Deirdre Davey, CZ – Leonie Lang, EGZ – Mathew Gault, MZ - Kaye Blanchard, NEZ – Adrian Dowell, NMZ - Linda Smith, NZ – Rosemary Oram, SMZ Sue Muirhead, WZ – Anthea Sutherland, WGZ – Darrelyn Boucher, EO - Clare Lewin

#### **2. CONFIRMATION OF THE MINUTES 22<sup>nd</sup> November 2011**

**Moved: Sue Muirhead**

That the minutes of the meeting of November 22<sup>nd</sup> 2011 be accepted as read.

**Seconded: Deirdre Davey**

**Carried**

#### **3. BUSINESS ARISING FROM THE MINUTES**

Items not ready for Council.

- 3.1 Yarding at events
- 3.2 Role of PCAV Nominated Chair to Subcommittees
- 3.3 Format of PCAV Games Subcommittee
- 3.4 New Membership categories – Rules Committee

Items for decision

- 3.5 Protection of PCAV Intellectual property – report on meeting with IP Lawyer
- 3.6 Strategic Plan 2012-2015  
The content was approved at the November Council meeting
- 3.7 Horse Trials State Championships and use of tape yards – SMZ  
Portable steel yards and tape yards will be permitted at the venue. The Organising Committee will also provide names of properties with yards and stables available for overnight stay if required.
- 3.8 Inter Zone Teams Horse Trials – scoring

**Moved: Leonie Lang**

That for the Inter Zone Teams Horse Trials the team scores be the sum of the penalty points for the best three competitors, having first standardised the dressage penalty points in all sections.

**Seconded: Linda Smith**

**Motion Lost**

**Moved: Mathew Gault**

That for the Inter Zone Teams Horse Trials the team scores be the sum of the penalty points for the best three competitors,

**Seconded: Adrian Dowell**

**Carried**

MZ, WZ, SMZ against

3.9 Zone Colours

The following colours have been identified from Council minutes or photos

BZ – Bottle Green and Gold (1979)

CZ – White and Black

EGZ – Mustard and Olive (1979)

MZ – Orange with Black trim

NZ – Brown with Gold trim

NEZ – Nave with Lilac trim (Mauve and White 1979)

NMZ – Navy? (Royal Blue and Gold 1979)

SMZ - Red Black ans White? (red and white 1979)

WZ – Royal Blue and White? (Navy Blue and White 1979)

WGZ – Royal Blue and White (French Blue, Navy Blue lettering 1979)

Zone Representative were requested to take this information back to their Zones.  
The year indicates those found in PCAV Minutes.

**4. ITEMS FOR CONSIDERATION AND DECISION**

**Administration**

4.1 Office report

4.1.1 Yogi Breisner Clinic

The Clinic held on January 4<sup>th</sup> at Wandin Park was extremely successful and enjoyed by all who participated. It is hoped that Racing Victoria are able to include PCAV in 2013 if they conduct similar clinics. A full report will be printed in the next MAD magazine.

4.1.2 Horseland Sponsorship

**Moved: Philip Cobbledick**

That the Horseland Sponsorship arrangement as discussed be approved for one year until June 30<sup>th</sup> 2012

**Seconded: Sue Muirhead**

**Carried**

4.1.3 DC Resource Kit – a Draft of module one has been produced and is currently under revision

4.1.4 State Championship Event Schedule templates

Vicki has prepared templates for each event. The medical and veterinary declaration forms will be included with the entry forms from 2012. The following schedule for distribution will be used.

Competition	Schedule	Entry Form Available	Program	Notes – Paperwork needed.
<b>State Dressage &amp; Showjumping Held February</b>	Due October	October	N/A	Schedule Entry Forms inc Medical & Vet
<b>State Horse Trials Held May</b>	Due February	February		Schedule Entry Forms inc Medical & Vet
<b>State Games, Flat &amp; Musical Ride Held June</b>	Due November	February		Schedule Entry Forms inc Medical & Vet Score Sheets Gear Check Sheets Draw return notes Zone Helper Forms Program
<b>State Interzone Teams Horse Trials Held Late June</b>	Due April	June	Due July after draw completed	Schedule Entry Forms inc Medical & Vet Program
<b>NMG Skills Clinic &amp; Squad Selection</b>	Due September	September		Schedule Entry Forms inc Medical

4.2 Membership fees 2012-2013

AON has been unable to quote on Premiums at this stage as they have not received all the figures required to do this from States and clubs. They hope to have final figures by the end of February and a fee structure soon after.

As Premium costs have not been received so we cannot provide a considered membership fee at this time.

Philip Cobbledick suggested that taking the 24/7 Personal Accident (PA) cover option will cause a significant rise in Membership fees and in the current economic climate this should be considered as it may impact membership numbers.

Linda Smith wishes 24/7 PA Insurance stay on the books for the future

Kaye Blanchard suggested PCAV register their disappointment that the Insurance figures are not available.

**Moved: Anthea Sutherland**

That PCAV include 24/7 Personal Accident cover as part of the 2012/2013 Membership fees under the following conditions.

1. The Pony Club Australia Insurers give a quote on 24/7 PA insurance fees by the end of February
2. The fee is within the ball park of the 2011 quote
3. Clubs are informed of the new membership fees as soon as possible.

**Seconded: Mathew Gault**

**Carried**

**Moved: Philip Cobbledick**

That the PCAV Membership fees (without 24/7 PA Insurance) for 2012-2013 be set at \$85.00 dependent on the Insurance component when quoted.

**Seconded: Linda Smith**

**Carried**

4.3 Rule Books 2012

There are Updated Rule books for Bylaws, Gear, Horse Trials and Showjumping. The cover colours remain the same with the date in large bold print. All rules have been posted to the website and are available for purchase in the Shop.

State Council was issued with copies of the new Rules Books for 2012

Clubs will be issued with A4 copies for their Club Resource Kit.

The Dressage Rule Book and tests will have an overhaul for 2013.

4.4 Community Organisations and Victoria's Occupational Health and Safety laws.

State Council was issued with copies of the documents for their information. As yet Victoria has not accepted these new laws which will come into effect in some form in 2013.

4.5 Sport and Recreation Grants – Sporting Uniform Grant program Round 2.

Application forms have been posted to the website. Clubs who were successful in Round 1 were Camperdown, Huntly-Spring Gully, Melton, Mentone and Orbost

4.6 Victorian Liberal Nationals Coalition Plan for Sport and recreation

The EO gave a brief report on the funding guidelines currently being prepared by SRV following a series of sports consultation meetings.

Funding will be based on four benchmarks – participation, membership, coaches and officials and club capacity. The underlying theme is participation - "More people, more active, more often" Part of the funding agreement will be to provide figures for participation by collecting data and have comparative figures by 2015.

The final documentation and applications will be available towards the end of March, selections and interviews in April. There will be a 6 month extension on the current Grant agreements based on agreed outcomes until June 30<sup>th</sup>. Future Grants will be based on the financial year.

**Events**

4.7 Dressage and Showjumping State Championships (NEZ)

Interstate Riders at Victorian State Championships, In November 2006 it was minuted that NEZ be permitted to invite PCANSW to enter individual riders into the Championships. Victorian Riders are to be accepted first and interstate riders to be balloted.

EO note – PCANSW accepts PCAV riders to their Championship Events, all entries must be endorsed by the State Office.

Adrian Dowell reported that the Organizing Committee would accept interstate Riders in A Grade Showjumping or Grade 1 Dressage if positions are available.

Most entries are in. There has been good support from sponsors.  
All Councilors have been booked into the Manor House as a bulk booking

Vicki Kneebone – TD for the event requires the Risk Management documents created for the BZ Dressage and State Championships 2011.

If Extreme weather conditions arise and a decision needs to be made to alter the event it was

**Moved: Vicki Kneebone**

That in the event of extreme weather conditions, the appointed Technical Delegate, PCAV President and Zone Representative of the Host Zone in consultation with the experienced event officials have the authority to alter the format of or cancel, the event as deemed necessary.

**Seconded: Anthea Sutherland**

**Carried**

The EO will include the Extreme Weather policy on the website and in the TD documents.

The policy adopted in February 2009 was that PCAV will not hold State Level Events on days when extreme weather conditions are forecast. The decision to hold a State Championship will be reviewed three days prior to the event based upon the weather and other State Authority forecasts.

4.8 Horse Trials State Championships (SMZ)

**Moved: Pam Davey**

That Neil Clinton take over as TD to the Horse Trials State Championships for 2012 as the previously appointed TD, Bev Shandley, has notified PCAV that she has a clash of dates and can no longer undertake the role.

**Seconded: Anthea Sutherland**

**Carried**

Sue Muirhead reported that some sponsorship has been obtained. Ewan Kellett has visited the site and looked at the portable jumps and is pleased with their construction.

Accommodation for both horse and rider will be notified in the schedule.

4.9 Games and Flat Teams State Championships

A Subcommittee has been formed to select a series of 25 Games that are suitable for the State Championships. A booklet will be put together and the games for the State Championships will be drawn from this booklet. This booklet will be available for February 2013.

**Moved: Philip Cobbledick**

That the following judges be approved for the 2012 Games and Flat Teams State Championships;

Team of 4 Riders  
Pairs  
Un-rehearsed  
Musical

Sonia Perkins  
Oriol Gardiner  
Loretta Routh  
Judy Beasley  
Bettina Winch

Games  
Judge  
Assistant Judge

Mr Stan Barrett  
Mr Daryl Carp

**Seconded: Deirdre Davey**

**Carried**

Appointment of Technical Delegate

**Moved: Philip Cobbledick**

That a Technical Delegate be appointed for the Games component and a Technical Delegate be appointed for the flat teams component of the Games and Flat Teams State Championships.

**Seconded: Sue Muirhead**

**Carried**

**Moved: Vicki Kneebone**

That Expressions of Interest be sought to fill the roles of Technical Delegate for the Games Flat and Musical Ride State Championships to be received prior to the next State Council meeting in April.

**Seconded: Linda Smith**

**Carried**

#### 4.10 Inter Zone Teams Horse Trials

**Moved: Leonie Lang**

That Yarrambat Pony Club be the venue for the 2012 Inter Zone Team Horse Trials under the conditions laid down in the hire agreement terms as circulated.

**Seconded: Pam Davey**

**Carried**

Dressage tests for 2012 will be 3C and 4C

There will be a Competition to design Interzone Teams Horse Trials logo for 2013

#### **Correspondence Received**

- Nathalia Pony Club 50<sup>th</sup> Anniversary
- Department of Justice – cessation of Registration as Fundraiser
- Wendy Thornton – PCAV support for Damien
- Vicsport – Good Governance Project
- Minister for Sport and Recreation – Detailing State Sporting Association Grants and a move towards increased participation
- Department of Planning and Community Development – outlining the Women in Sport and Recreation Program (WISAR)
- Midland Zone – re Loddon Pony Club Probationary Membership

## REPORTS

### 5. TREASURER'S REPORT

#### 5.1 Financial Reports

The Treasurer tabled the Profit and Loss for the year to date. There is a surplus of \$271,000 however, there is not much income to come in and still 6 months of the year still to cover. The major expenses are the magazine, wages and State Level clinics.

**Moved: Pam Davey**

That the Treasurer's report as presented be accepted

**Seconded: Philip Cobbledick**

**Carried**

### 6. MEMBERSHIP REPORT

#### 6.1 February 1<sup>st</sup> 2011 – tabled.

It was noted that there are 200 less Members than at the same time last year

### 7. PRESIDENT'S REPORT

There will be a written report in the March edition of Making a Difference

### 8. COACHING DIRECTOR'S REPORT

#### 8.1 NCAS Club Update

The Grant covering this has finished and the system is now completely user pay for Coaches seeking assessment.

Preliminary Coach - \$85 which includes the Manuals @ \$20.00 and the \$15.00 Registration fee to the Australian Sports Commission

Level 1 Coach - \$115 which includes the Manuals @ \$30.00 and the \$15.00 fee to ASC

Zones will be encouraged to hold workshops to help prospective coaches work through the Syllabus requirements.

Books are being purchased but coaches are not following through to assessment.

Zones will be encouraged to have their coaches register with the Coaching Director so she can help them work through the process and notify them of workshops and assessment days.

We currently have 576 Accredited Preliminary Coaches and 40 Level 1 Coaches  
Riddells Creek Pony Club is hosting an assessment day on May 6<sup>th</sup>.

#### 8.2 State Level Clinics

Two venues have been booked for 2012

March 31<sup>st</sup> at Bealiba – MZ

Presenters have been booked and the application forms are on the website

June 29<sup>th</sup> Glenormiston – WZ

Organisation is underway with most of the presenters being secured.

It was noted that as both of these Clinics are in regional areas there would be additional costs to PCAV as presenters would require overnight accommodation

September 29<sup>th</sup> – TBA – EGZ

#### 8.3 Rider Clinics

April 21<sup>st</sup> – Maldon Pony Club will host a Cross Country Clinic

TBA - Corio Moorabool Pony Club will host Dressage and Showjumping

Forms are on the website – Grade 1, 2 & 3 riders are invited to apply.

- 8.4 Racing Victoria – Track Riding at Rallies and Speed to Safety  
We have had 50 Clubs register their interest for Track riding at rallies. We will meet with Lisa from RVL to work out the final details of how best to manage the programs. All information will be posted on the website and in MAD as details come to hand.
- 8.5 Efficiency Certificates  
There is a bigger uptake in the higher level Efficiency Certificates, with an H Candidate sitting the written paper in December the first for many years. An A Practical Exam was held at Bacchus Marsh PC on December 20<sup>th</sup> both Candidates were well presented but require additional work in some areas.

## 9. SUB-COMMITTEE REPORTS

- 9.1 Pony Club Australia no meeting  
9.2 PCAV Executive tabled  
9.3 Chief Instructors Panel – no meeting  
9.4 State Games, Flat Teams & Musical Ride Sub-committee see 4.9  
9.5 National Mounted Games Sub-committee - meeting January 11<sup>th</sup>

### **Moved: Philip Cobbledick**

That the following nominations received for casual vacancies on the NMG Committee be endorsed:

Development Co-ordinator – Ellyse Davis 1 year term  
Committee – Karen Somers 2 year term  
Committee – Andrea Davis 2 year term

**Seconded: Darrelyn Boucher**

**Carried**

It was noted that there are still vacancies on the committee and nominations are invited to fill the positions.

### **Moved: Philip Cobbledick**

That the Senior Squad, Junior Squad and Development Squads selected at the Skills Training and Squad Selection weekend on January 29<sup>th</sup> as listed below be approved

**Seconded: Darrelyn Boucher**

**Carried**



<b>2012 NMG Senior Squad (PCAV)</b>	
Pat Dyson	Donvale
Molly Henry	Yarrambat
Matt Kirby	Riddells Creek
Nicole Saunders	Pakenham
Matt Slade	Riddells Creek
Aiden Somers	St Andrews
Lachlan Somers	St Andrews
James Thomas	Dingley
Jess Thomas	Dingley
Sabine Ware	St Andrews
<b>2012 NMG Junior Squad (PCAV)</b>	
Paige Backman-Howard	Mornington Peninsula
Emma Cameron	Doongala
Ruby Christoph	Dandenong Ranges
Jesse Davis	Macclesfield
Alice Greig	Kangaroo Ground
Jake Kirkham	Macedon
Jayde Kirkham	Macedon
Stephanie McAuliffe -Smith	Berwick
Joe Pearson	Kangaroo Ground
Jasmine Rodda	Smythesdale
Tiffany Sweet	Mornington Peninsula
Matthew Wilson	St Andrews
<b>2012 NMG Development Squad (PCAV)</b>	
Emily Bradford	Oaklands
Madison Buckner	Williamstown
Darius Edwards	Dandenong Ranges
Eden Evans	Nar Nar Goon
Kaley Greaves-Maher	Mentone
Selina Greaves-Maher	Mentone
Christine Megson	Bacchus Marsh
Chris Paton	Werribee
Shayla Rigby	Korumburra
Simon Rodgers	Mentone
Millie Ross	Lilydale
Grace Sweet	Mornington Peninsula

- 9.6 Rules Sub-committee – no meeting
- 9.7 History Sub-committee

## 10. GENERAL BUSINESS

- 10.1 Loddon Pony Club - Pending Probationary membership

Following a positive report from Kaye Blanchard on the progress of the new Club it was moved.

**Moved: Kaye Blanchard**

That the application for probationary membership for the newly formed Loddon Pony Club situated in Midland Zone be granted.

**Seconded: Vicki Kneebone**

**Carried**

10.2 Terms of tenure for State Councillors – Vicki Kneebone

Vicki presented a topic for discussion, suggesting that there be a term of tenure for State Councillors.

There was general discussion and lots of issues were raised.

It was agreed to leave this as an Agenda item for future meetings.

A Strategic Agenda will be introduced to facilitate the length of meetings leaving some time at meetings to allow Council to workshop issues facing PCAV

A date will be set for agenda items 2 weeks prior to the State Council meeting.

All papers will be sent to State Council no less than one week later via email.

10.3 The issue was raised as to the possibility of PCAV holding archival material on behalf of Zones.

10.4 National Championships 2013 – Western Australia

The Event is 18 months away and planning will need to commence now. Riders are encouraged to keep records of their performances; forms will be on the website, and to start thinking about funding their trip

**11. CLOSE MEETING**

**12. NEXT MEETING**

17<sup>th</sup> April 2012

73 -75 Mackie Rd, Mulgrave.