

Pony Club Association of Victoria Inc

73-75 Mackie Rd, Mulgrave. Vic. 3170
ABN 64 320 020 091 Inc Number A0013413S

PCAV STATE COUNCIL MINUTES

Irving House, 73-75 Mackie Rd, Mulgrave. Vic. 3170
on Tuesday 13 April 2010 at 10.10am

MEETING OPEN

1. PRESENT / APOLOGIES

Present: (Chair) President - Jan Faulkner, Vice President - Kammy Cordner Hunt, Vice President – Philip Cobbledick, Treasurer – Pam Davey, BZ – Deirdre Davey, CZ – Leonie Lang, EGZ - Stephen Bragg, MZ - Kaye Blanchard, NEZ - Lyn Stevens, NMZ - Linda Smith, NZ – Bronwyn Bouchier, SMZ – Robyn Coutts, WGZ - Vicki Kneebone, WZ - Anthea Sutherland. EO - James Fitzpatrick, SCD - Clare Lewin
Apologies: Bronwyn Glenn

President Jan Faulkner opened the meeting by noting the passing Kevin Blanchard, husband of Kaye, and of Margaret Douglas who was involved the establishing the movement from Mountain Districts PC.

The State Council expressed their sincere condolences on behalf of PCAV to the Blanchard and Douglas families.

2. CONFIRMATION OF THE MINUTES (9th February 2010)

Moved Robyn Coutts

That the Minutes of the State Council Meeting held on 9 February 2010 be approved.

Seconded Deirdre Davey

Carried

3. BUSINESS ARISING FROM THE MINUTES

Items not ready for Council requiring additional development

3.1 Club Voting Rights (at Rules Sub-committee)

3.2 Multiple rides at Flat and Musical (at State Games Sub-committee)

3.3 Review of the re-imbusement of Coaches (NMG and other state personnel)

4. PRESENTATION ON AGE PROFILING, GRADING, EXIT SURVEYS

The Executive Officer gave a presentation on the data. It was agreed to continue gathering exit interview/survey data.

5. PRESENTATION OF CHANGING OFFICE BEARERS AT ZONE/CLUB

The Executive Officer gave a presentation on the process to change on office bearer on-line or using the form provided.

6. ITEMS FOR CONSIDERATION AND DECISION

Administration

6.1 EADRA

The President gave an update on the national discussions regarding EADRA (emergency animal disease response agreement). Pony Club Australia voted no to voluntary vaccinations, no to signing the EADRA agreement and no to the current broad based zero dollar levy structure. However, the pony club movement is in principle support to the agreement and currently, Stephen Coffey (Past PCAV President) is working closely with the Federal Minister and other relevant parties, negotiating a more satisfactory outcome for all sections of the horse fraternity, covering both leisure and income earning sections.

- 6.2 DCI/Z Training Day
 Moved Philip Cobbletick
 The DCI/ZA training day will be held on 17 July 2010 in a Central Venue.
 A plan for the day has been developed with sections on updated resources and new initiatives, roles and responsibilities, training and accreditation.
 There will be workshop training on assessor skills, risk assessment skills and mediation
 Provide tea coffee, lunch and venue costs of up to \$10 per head to be met by the state.
 Seconded Robyn Coutts **Carried**
- 6.3 Front Door Replacement
 Noted that a new door has been ordered for the office.
- 6.4 State Council Meeting Dates
 9 June Executive
 29 June State Council *note moved date
 4 August Executive
 22 August AGM/Conference Central Zone Venue TBA
 23 August State Council Meeting
 20 October Executive
 9 November State Council Meeting
- 6.5 Leave Policy
 Held over to next meeting
- 6.6 Bullengarook Claim
 The 2003 incident has been settled out of court. AON defended this case on behalf of the pony club movement.
- 6.7 Mirboo North Pony Club
 Moved Steve Bragg
 That Mirboo North Pony Club be granted Full Membership of PCAV attached to the East Gippsland Zone.
 Seconded Kammy Cordner Hunt **Carried**
- 6.8 Award of Merit Age
 Moved Stephen Bragg
 That the minimum age for Award of Merits be changed from 19 years to 18 years.
 Seconded **Lapsed**
 The current rule of 19 years to 26 years continues.

Events

- 6.9 Nationals Update
 26 September to 1 October 2011
 User pays plan for facility fees such as accommodation, stabling, yards
 Committee being formed with section co-ordinators
 Sponsorship package complete and packages are now available on request from the PCAV Office.
 Preference to be given to current alliances and trading partners
 Budget completed. Investigating merchandise opportunities
 Booking confirmation and deposit will be paid in the near future.
- 6.10 2010 State Training Clinics
 From a discussion with the Chief Instructors Panel,

 Moved Vicki Kneebone
 That the State Training Clinics for 2010 – 2011 be as follows:
- | | | |
|--------------|-----|--|
| 29 May 2010 | SMZ | Merricks |
| 31 July 2010 | NZ | Nyah |
| 30 Oct 2010 | WZ | Cancelled due to a zone clash with RAS event |

30 April 2011	-	Cancelled due to State Horse Trials Championships
30 July 2011	BZ	TBA
29 Oct 2011	NMZ	Wandin Park

The cost per participant from 1 January 2011 onwards will be \$15 per person.

Seconded Kammy Cordner Hunt **Carried**

- 6.11 State Games Team Configuration
From General Business 11.1 in the February 2010 State Council Meeting Minutes:
Moved Leonie Lang
That State Games Teams consist of 4 riders plus 1 and compete in the age groups of under 14 and open (0-26 years).
Seconded Linda Smith **Lost**
- 6.12 2011 State Horse Trials Championships Date in Wannon Zone
Due to a clash on dates for volunteer reasons, Wannon Zone wanted to move the SHT one week later. However, the State Council has a desire to have the dates as specified in the rules which is the first Sunday. The State Council wishes to have a response from Wannon Zone by 22 April 2010.
- 6.13 State Showjumping and Dressage Championships Format 2 day proposal

Amended motion
Moved Vicki Kneebone
That State Showjumping and Dressage Championships have an option to be held over two days.
Seconded Robyn Coutts **Carried**

Moved Stephen Bragg
That the State Showjumping and Dressage Championships be held over two days.
Seconded Philip Cobbleddick **Lapsed**
- 6.14 Scoring for Teams at State Showjumping and Dressage Championships – eliminated riders
Held over to the next meeting

Rules

- 6.15 Nil

7. TREASURER'S REPORT

- 7.1 Financial Reports
Pam Davey presented her report showing year to date loss as at 28 February 2010 of \$29,235 against a budgeted loss of \$28,113.

31 March 2010 show a YTD deficit of \$27,631 against a budget deficit of \$35,569.

Moved Pam Davey
That the Profit and Loss as at 31 March 2010 be approved.
Seconded Linda Smith **Carried**
- 7.2 Investment Ratification
Moved Pam Davey
That the investment actions be ratified
Moved \$200,000 to ANZ in a six month fixed term investment at 6%. Also setup with ANZ an on-line savings account at 5.23% to replace Bankwest account.
Seconded Anthea Sutherland **Carried**
- 7.3 Zone Instructional Grants
Moved Philip Cobbleddick

That the Zone Instructional Grants be deleted. That a zone with financial hardship may apply to the State Council for a Zone Instructional Grant.

Seconded Pam Davey

Carried

- 7.4 PCAV Shop Pricing
Moved Philip Cobbledick
That the Shop Costing Policy be introduced based on a minimum margin of cost price plus 30-50% plus 10%

Seconded Pam Davey

Carried

- 7.5 PCAV Shop Postage
Moved Philip Cobbledick
That postage be increased to \$10 and interstate on a sliding scale based on weight plus a handling fee.

That postage be automatically increased in line with Australia Post and market rates.

Seconded Pam Davey

Carried

- 7.6 PCAV Bushfire Fund
Moved Philip Cobbledick
In order to wind up this fund, it was moved that \$150 feed voucher be issued to each bushfire affected member on the list to be given as credit at their nominated feed store.

Seconded Pam Davey

Carried

- 7.7 National Mounted Games Subsidy
Kammy Cordner Hunt tabled a report on the costs discussed at the recent NMG meeting with the Treasurer and Executive Officer.

The Treasurer / Executive Officer are to supply the NMG sub-committee with a monthly financial report and an annual budget.

Moved Pam Davey

That the interstate rider subsidy for NMG riders in 2010 be changed from 75% to 50% of the airfare and to be reviewed thereafter in line with budgets.

Seconded Robyn Coutts

Carried

Moved Philip Cobbledick

That the international rider subsidy for IMG rider in 2010 be unchanged. This will be reviewed thereafter in line with budgets and the new selection process where multiple Victorians may get selected in a particular year.

Seconded Kammy Cordner Hunt

Carried

Accounts were approved for payment.

- 7.8 EFTPOS
Moved Pam Davey
That the PCAV investigates EFTPOS facilities.

Seconded Philip Cobbledick

Carried

- 7.9 Advertising in Making a Difference newsletter
Moved Pam Davey
That Barbara Cichowitz pursue advertising in the newsletter with the appropriate disclaimer.

Seconded Anthea Sutherland

Carried

- 7.10 PCAV Club Affiliation Fee - \$6
Moved Pam Davey
That the 2011 PCAV Affiliation Fee be \$50 for clubs over 25 members and \$20 for clubs under 25 members (based on membership data as at 31 Jan 2011).

Seconded Bronwyn Bouchier

Carried

8. MEMBERSHIP REPORT

Membership Report tabled showing 6832 at the end of March.

9. PRESIDENT'S REPORT

See MAD magazine

10. COACHING DIRECTOR'S REPORT

NCAS Club Update

There have been 349 candidates assessed.
Calendar is on the internet for 2010 and 2011.

Judges for State Horse Trials are

Grade 1 Wendy Myers, Bev Shandley, Rick Thirkell

Grade 2 Liz McComb, Christine Sievers, Bettina Winch

Fall release form

The CIP were provided with a copy of the new fall release form. This form is to be used at competitions if a rider wishes to participate further after a fall resulting in an injury that is NOT a head injury. It is to be used in conjunction with Bylaw 24.1

11. EXECUTIVE OFFICER'S REPORT

12. SUB-COMMITTEE REPORTS

12.1 Pony Club Australia

AGM in May 2010. Discussions on teams going overseas.

12.2 PCAV Executive

Minutes supplied

The NMG issues have been discussed with the sub-committee with the Treasurer and EO.

12.3 Equestrian Victoria

Changing constitution proposal to delete the Branch and replace with a Board.

12.4 Chief Instructors Panel

12.5 State Games, Flat Teams and Musical Ride Sub-committee

Judges being confirmed.

12.6 National Mounted Games Sub-committee

Selection of riders for Nationals being undertaken in April/May.

Congratulations to Patrick Dyson was selected for the Australian Team to compete in the UK.

12.7 State Dressage and Showjumping Championships (2010 EGZ – Sale, 2011 BZ)

Well done to EGZ on a great event in Sale. The event ran very smoothly and the grounds were terrific. Most zones looked great at presentations.

Thankyou to Vicki Kneebone who did a wonderful job as technical advisor.

Showjumping Safety Cups (particularly A Grade) to be tabled to the next meeting.

Vicki Kneebone to investigate a budget for the purchase of this equipment.

Rules committee to review safety standards and EA reasons for introducing ruling.

The Technical advisor for 2011 will be approved at next State Council Meeting.

We look forward to 2011 State Showjumping and Dressage Championships in Barwon Zone at Corio Moorabool.

12.8 State Horse Trials Championships (2010 WGZ - Tonimbuk)

First aid paramedics being used. CC Course being completed. Draw being on-line after the entries close.

12.9 Inter-Zone Teams Horse Trials

Minutes supplied

Moved Leonie Lang

That the Booklet and Entry Forms be approved as amended. Entry forms given to Zone Representatives.

Seconded Robyn Coutts

Carried

Moved Leonie Lang

That the Revised Budget be approved with merchandising.
Seconded Linda Smith

Carried

12.10 Rules Sub-committee No meeting

12.11 History Sub-Committee

Vicki Jans (office) has been going through Minutes and note Minutes are missing from 1982-1989 so if anybody has them please let Kammy know.

Honour Boards need to be updated and future Honour Boards need to be considered and budgeted for in the future

13. GENERAL BUSINESS

13.1 Working with Children's Card Check – all State Council need to have one sighted

Sighted were James Fitzpatrick, Linda Smith, Leonie Lang, Kammy Cordner Hunt, Lyn Stevens, Deirdre Davey, Philip Cobbledick, Jan Faulkner, Anthea Sutherland, Robyn Coutts, Kaye Blanchard, Clare Lewin, Stephen Bragg. Follow up Vicki Kneebone at next meeting

13.2 James Fitzpatrick may ask the President for holidays (only if required) from 13 May to 18 May 2010. (4 days)

Clare Lewin on leave from April 19-26th and June 7th – 21st

13.3 Forms are available for Award or Merits, Distinguished Services Awards, Office Bearers, Zone Reps, Zone Chief Instructors and Sub-committees.

13.4 At the next meeting we will discuss Facebook as we are writing guidelines in to the Code of Conduct. Legal advice obtained says it is an open forum and persons hosting the sites are responsible for the content.

13.5 State HT Championships pg 21 Dangerous riding – Anthea Sutherland re-inforced the need for riders to ride safely on cross country or risk elimination by the organising committee. Rule HT C.10.16 2

13.6 Leonie Lang discussed riders coming from NSW to compete in Victoria. These riders are required to compete under the competition rules and the home state rules eg NSW Bylaws for rally attendance etc. It was agreed it was hard to verify membership status and their competition cards were difficult to read. NEZ also has a similar issue with NSW riders. Suggest that organising committees are aware of this and put this into entry criteria ie The Zone Chief Instructor verifies membership and entry conditions.

13.7 Kaye Blanchard thanked the Council for all the support she received over recent weeks.

14. CLOSE MEETING 4.22pm

15. NEXT MEETING

Executive	Wednesday 9 June 2010	Mulgrave	10am
-----------	-----------------------	----------	------

State Council	Tuesday 29 June 2010	Mulgrave	10am
---------------	----------------------	----------	------