

# ***Pony Club Association of Victoria Inc***

73-75 Mackie Rd, Mulgrave. Vic. 3170  
ABN 64 320 020 091 Inc Number A0013413S

## **PCAV STATE COUNCIL MINUTES**

Meeting held at Irving House, 73-75 Mackie Rd, Mulgrave  
on Tuesday 14<sup>th</sup> April 2009 at 10.00am

### **MEETING OPEN**

NEZ Lyn Stevens and President Jan Faulkner reflected on the passing of Bright Pony Club President, Sally Holmes, who was struck by lightning whilst working at the pony club. The State Council extended their thoughts and sympathies to the Holmes family, friends and members of the Bright Pony Club.

#### **1. PRESENT / APOLOGIES**

Present: (Chair) President - Jan Faulkner, Vice President - Kammy Cordner Hunt , Treasurer - Janice Ray, BZ – Deirdre Davey, CZ – Leonie Lang, EGZ - Stephen Bragg, MZ - Kaye Blanchard, NEZ - Lyn Stevens , NMZ - Linda Smith, NZ – Bronwyn Glenn, WGZ - Vicki Kneebone , WZ - Anthea Sutherland. EO - James Fitzpatrick, SCD - Clare Lewin

Apologies: Vice President – Philip Cobbledick, SMZ – Tony Curwen (4pm arrival)

#### **2. CONFIRMATION OF THE MINUTES (10<sup>th</sup> February 2009)**

Moved Leonie Lang

That the Minutes of the State Council Meeting held on 10 February 2009 be approved.

Seconded Deirdre Davey

**Carried**

#### **3. BUSINESS ARISING FROM THE MINUTES**

Items not ready for Council requiring additional development

3.3 Club Voting Rights To be addressed by Rules Committee

3.4 Showjumping Rules Being finalised by the Rules Sub-committee

3.5 Horse Trials Rules To be addressed by Rules Committee

3.6 Paper on eliminated riders at Horse Trials (1000 points)

#### **4. PRESENTATION BY RACING VICTORIA AND GLENORMISTON**

Gaye Gauci and Chris Watson gave a presentation promoting to the State Council a one week equine camp for riders interested in the equine industry. The Executive Officer will supply a list of Zone Representative contact details to Gaye and Chris. Zone Representatives to co-ordinate the selection of eligible riders.

#### **5. ITEMS FOR CONSIDERATION AND DECISION**

##### **Administration**

##### **5.1 Process for approvals by sub-committee for rules/policies**

The President outlined the process for the approval of development items for State Council.

Moved Linda Smith

An item of significant business may be generated from a sub-committee or following the club/zone/state formal approval process.

In future, significant business items should be referred to a sub-committee to draft the policy or rule and provide a copy to the office. It will be checked when finalised by a suitably qualified expert to provide input and feedback. The sub-committee will then signoff and the document will be mailed in the State Council Agenda 2 weeks prior to the meeting.

Seconded Anthea Sutherland

**Carried**

Moved Vicki Kneebone

That PCAV investigate the SRV training for not-for-profit board directors.

Seconded Janice Ray

**Carried**

Moved Anthea Sutherland

That all correspondence be tabled to the EO 2 weeks prior to a State Council Meeting in order to be circulated with the State Council Meeting Agenda.

Seconded Linda Smith

Carried

5.2 Scoring

Moved Steve Bragg

That the "points system" be refined and John Barlee and Kaye Blanchard present to the next State Council Meeting.

Seconded Vicki Kneebone

Carried

Moved Kaye Blanchard

That the "points system" be used at the State Horse Trials Championships and Interzone Teams Horse Trials.

Seconded Lyn Stevens

Carried

5.3 Bushfire Relief Fund

Moved Steve Bragg

That the process for distribution of funds will commence at the PCAV Executive Meeting in June and a recommendation be put to the June State Council Meeting. Formal notification of distribution of funds for clubs will be announced at the PCAV Annual General Meeting in August.

Letter of receipt and appreciation to be sent to known parties that have contributed to the fund.

Seconded Janice Ray

Carried

5.4 RDAV Proposal

Following a further review and preliminary costings, it was decided not to proceed.

Moved Kammy Cordner Hunt

That the PCAV does not pursue the proposal to sublet offices to the RDAV. This may be reviewed if additional office space can be secured in an adjacent building.

Seconded Bronwyn Glenn

Carried

5.5 Yarra Glen Pony Club Insurance Excess

Moved Linda Smith

If required, the PCAV will fund unconditionally the \$2500 Public Liability Excess for the fire claim at Yarra Glen Pony Club.

Seconded Kammy Cordner Hunt

Carried

5.6 Form Circulation

Noted that the Executive Officer circulated Award of Merit Forms, Zone Instructional Subsidies, Zone Representative Nominations, PCAV Executive Nominations, Zone Chief Instructor Nominations.

**Events**

5.7 2009 National Championships

The team was announced by the selectors and posted on the website.

Moved Steve Bragg

Riders as listed be ratified.

Coaches are Clare Lewin, Neil Clinton, Anthea Sutherland, Sally Francis, Val McKenzie and Jan Faulkner as Chef d'equipe.

NMG Coaches are Marilyn Healey and Richard Glenn.

Rider briefing and distribution of uniforms during lunch at State Games Championships at WPNEC on 14 June 2009

Seconded Kaye Blanchard

Carried

5.8 2011 Nationals

Moved Steve Bragg

That the PCAV tentatively book Werribee Park National Equestrian Centre in school holidays 2011.

Clare to draft a facility requirement list and distribute to Zone Representatives.

Albury, Elmore and Bacchus Marsh to be investigated by the President by the next meeting.

Seconded Linda Smith

Carried

5.9 Purchase of Bunting for State Level Events

Moved Janice Ray

That the PCAV purchase 1km of bunting for use at State Level Events at a cost of \$1550.

Seconded Deirdre Davey

Carried

5.10 State Training Clinics

The Chief Instructors Panel and the State Executive are working on a proposal to offer State and Zone Training on the following dates in 2010.

The State Training Clinics will offer high grade training eg Grade 1/2 Dressage Judges and the Zones will be offering Grade 3-5 level training.

The dates for 2010 are

29 May 2010

31 July 2010

30 October 2010

The State Clinics will be held at

29 May 2010 SMZ

31 July 2010 NZ

30 October 2010 WZ

The rotation for State Training Clinics for 2011 is EGZ, NMZ, MZ

Moved Steve Bragg

That the Chief Instructors Panel continue to design a framework for State/Zone Training and table a grid to the June State Council Meeting.

Seconded Kammy Cordner Hunt

Carried

5.11 F Grade Showjumping

Following much discussion regarding the need for a lower showjumping grade, the following motion was moved.

Moved Kammy Cordner Hunt

That a new F Grade Showjumping Grade be formed with heights being 45-55cm with 6-10 fences.

Seconded Vicki Kneebone

Carried

EO to amend Guidelines for Grading, Bylaws

Against Steve Bragg

6. **TREASURER'S REPORT**

6.1 Financial Reports as at 28 February 2009

Moved Janice Ray

That the MYOB report showing a surplus of \$3,705.21 for July-February be approved.

Seconded Anthea Sutherland

Carried

6.2 Finance Policy

Moved Janice Ray

That the Finance Policy V4 be approved.

Seconded Linda Smith

Carried

6.3 Investment Strategy

Noted that on-call funds have been moved to Bankwest as per previous State Council authority.

7. **MEMBERSHIP REPORT**

Membership numbers show 7002 riding members as at 31 March 2009.

8. **PRESIDENT'S REPORT**

Refer to Making a Difference magazine

Congratulations to Central Zone for running a successful Showjumping and Dressage State Championships.

9. COACHING DIRECTOR'S REPORT

Refer to the web site for details of the NCAS Preliminary Roll out and the upcoming State training workshops in CZ and NEZ.

State Level Clinic well attended and thankyou to Bunyip for their assistance.

10. EXECUTIVE OFFICER'S REPORT

11. SUB-COMMITTEE REPORTS

11.1 Pony Club Australia Report tabled

11.2 PCAV Executive Minutes supplied

11.3 EFA

11.4 Chief Instructors Panel

Meeting held on 8 April 2009.

NCAS rollout continuing and 58 club assessment days planned in 2009.

New zone training calendar being developed.

NCAS Assessors met on 7 April 2009 at the office and via teleconference. A number of improvements to the process of NCAS rollout have been identified after the first 5 clubs pilot programmes.

ABK weekend will be held in Barwon Zone on 30-31 May 2009.

Moved Kaye Blanchard

That the PCAV provide funding of \$1250 towards the weekend.

Seconded Janice Ray

Carried

11.5 State Games, Flat Teams and Musical Ride Sub-committee

Moved Vicki Kneebone

That the judges be as follows

Chris Hartigan Team of Four

Jeanette Graham Pairs

Loretta Routh Un-rehearsed

Samantha Hardacre Musical

Oriel Gardner Musical

Chris Morris Games

Betina Winch Spare

Seconded Bronwyn Glenn

Carried

Moved Kaye Blanchard

That the State Flat Teams, Musical Ride and Games judges be paid a travel re-imbusement of up to \$50 per judge.

Seconded Deirdre Davey

Carried

Kammy Cordner Hunt will be commentating Musical Ride introductions at the State Championships.

11.6 National Mounted Games Sub-committee

Noted with regret the resignation of Marilyn Healey as Junior Coach and committee member of the NMG after the 2009 PCA Nationals.

The State Council wishes to thank Marilyn for the enormous contribution to the movement over the last decade. Marilyn has made an impact on many riders at a zone and state level. The Council makes special reference to the sound administration that Marilyn has provided and they hope that she may continue to be involved in pony club in a different capacity.

Report tabled from Senior Team. Congratulations to the team on placing first.

A letter of thanks to be sent to Marilyn Healey.

11.7 State Dressage and Showjumping Championships (2009 CZ) (2010 EGZ)

Many thanks to CZ for their excellent organisation of the 2009 Championships.

Access to water, signage to find facility.

11.8 State Horse Trials Championships (2009 MZ – Fosterville TBA) (2010 WZ)

Saturday overnight supervision. Executive XC Course walk at 1pm. Team scoring to be shown progressively.

- 11.9 Inter-Zone Teams Horse Trials  
Leonie handed out a list of rotational duties for zones. Deirdre Davey will be co-ordinating volunteers.
- 11.10 Rules Sub-committee  
Met on 7 April 2009 and will continue to work on SJ and Horse Trials Rules.
- 11.11 History Sub-Committee  
History prizes were presented at the State Showjumping and Dressage Championships. There are still categories to present which will be done at Interzone Teams Horse Trials on Sunday afternoon. Kammy to invite winners to attend this presentation.

**12. GENERAL BUSINESS**

- 12.1 SMZ 2010 Dressage and Showjumping planned qualifying selection series is noted.
- 12.2 Clarification for SMZ re Nationals. The \$15,000 is for all senior and junior dressage, eventing, showjumping, games teams. The funding is \$150 per person and includes riders and coaches.
- 12.3 Moved Steve Bragg  
As the laptop ceased functioning, approval was granted to purchase a powerpac or laptop  
Seconded Tony Curwen Carried
- 12.4 Moved Vicki Kneebone  
In line with FEI ruling, a fall of rider at a cross country obstacle is elimination. Effective immediately.  
EO to place on front page of the website, and newsletter. Zone reps to inform clubs running competitions.  
Seconded Janice Ray Carried  
EO to redraft Cross country jump judges notes
- 12.5 Qualification for State Horse Trials be reviewed by the Rules Sub-committee to ascertain whether the qualification is for competency on cross country or for performance.
- 12.6 State Council to review DCI Travel rate at the next meeting.
- 12.7 Coloured inserts for armbands will be coded to the membership cards effective 1 July 2009. The office will send new inserts to clubs with membership card renewals. DC's are to encourage all riders to complete a new colour coded armband insert at the July rally. It is the rider's responsibility to update all sections of the armband information.
- 12.8 Ruling on interstate riders attending PCAV State Championships to be discussed at the next meeting. In 2009 at the State Horse Trials Championships, interstate riders may compete as individuals but not as a team.

**12. CLOSE MEETING 4.40pm**

**13. NEXT MEETING**

Executive	Tuesday 26 May 2009	Mulgrave	10am
State Council	Monday 23 June 2009	Mulgrave	10am