

Pony Club Association of Victoria Inc

12 Warleigh Grove, Brighton North. Vic. 3186
ABN 64 320 020 091 Inc Number A0013413S

PCAV STATE COUNCIL MINUTES

Meeting held at Drummies Bridge Reserve, Glen Waverley
on Tuesday 13th November 2007 at 10.00am.

MEETING OPEN

1. PRESENT / APOLOGIES

Present: (Chair) President - Jan Faulkner,
Vice President - Neil Clinton, Treasurer - Janice Ray, BZ - Philip Cobbledick,
CZ – Leonie Lang, EGZ - Stephen Bragg, MZ - Kaye Blanchard, NMZ - Linda Smith,
NZ – Bronwyn Glenn, NEZ – Lyn Stevens, SMZ - Tony Curwen,
WZ - Anthea Sutherland, WGZ - Vicki Kneebone.
EO - James Fitzpatrick, SCD - Clare Lewin
Apologies: Vice President - Kammy Corder-Hunt

2. CONFIRMATION OF THE MINUTES (28th August 2007, 2nd October 2007)

Moved Anthea Sutherland
That the Minutes of the State Council Meeting held on 28 August 2007 and 2 October
2007 be approved.
Seconded Stephen Bragg **Carried**

3. BUSINESS ARISING FROM THE MINUTES

Items not ready for Council requiring additional development

- 3.1 Club Voting Rights - legal advice
- 3.2 Cross Country Fall Report
- 3.4 Showjumping Rules
- 3.5 Horse Trials Rules
- 3.6 Safety Guidelines for PCAV Instructors to CIP (CZ)
- 3.7 DCI application Judy Williams (to Feb State Council Meeting)

4. ITEMS FOR CONSIDERATION AND DECISION

Administration

4.1 Equine Influenza Update
Samantha Forrest from the DPI had a discussion for 1.5 hours regarding equine
flu. The Executive Officer gave an overview of peak body meetings.

A number of zones stated the club's eagerness to resume rallies.
There are a very small number of clubs currently running mounted rallies but with
biosecurity measures in place.

The PCAV will circulate revised recommended biosecurity for January.
There was a discussion regarding loss of participant interest and membership
"losses".

New membership is a problem as very few new members have joined during the four month voluntary shutdown of mounted activities.

PCAV Recommendation

Moved Anthea Sutherland

That the PCAV strongly recommends that no mounted activities continue to 31 December 2007, and that from 1 January 2008 Pony club events and rallies resume assuming Victoria remains EI free.

An amended biosecurity guidelines and competition templates will be forwarded to clubs by 1 December 2007 effective for events and activities in 2008.

Seconded Stephen Bragg

Carried

Moved Philip Cobbledick

That until 30 June 2008, there must be pre-entries for all competitions.

Seconded Neil Clinton

Carried

Horse tracibility and participant re-imburement wording on templates to be reviewed by the Executive Officer.

4.2 State Event Advisors

Moved Vicki Kneebone

That the President or Nominated Vice President preside over State Level Events. The correct feedback channel for Zone Representative comments on State Events is through the President.

That a technical assistant list for each event be nominated for the next State Council Meeting.

Seconded Kaye Blanchard

Carried

4.3 Staff Performance Reviews

The Executive Officer circulated to the Executive Sub-committee a draft discussion paper on salary reviews for administrative part-time staff and the Executive Sub-committee will table this at their next meeting.

4.4 Change of February State Council Meeting

Moved Stephen Bragg

Due to the rescheduled date for the Showjumping and Dressage State Championships, the State Council Meeting be moved to Tuesday 12 February 2008 in Mulgrave.

Seconded Linda Smith

Carried

Events

4.5 New Dates for State Level Events

To allow as much room in the calendar for zone qualifiers and club events early in 2008, the following motion was put:

Moved Philip Cobbledick

2007 Polocrosse State Championships cancelled

2007 Prince Philip Games State Championships cancelled

The above listed 2008 Championship events will be scheduled for October 2008.

Seconded Bronwyn Glenn

Carried

- 4.6 State Flat Teams, Musical Ride and Games Championships Booklet and Budget
 Moved Philip Cobbedick
 That the booklet conditions and budget be approved and released to clubs.
 Seconded Stephen Bragg **Carried**
- 4.7 Qualifications for State Horse Trials Championships
 Moved Linda Smith
 That the qualification for the 2008 State Horse Trials be amended for one year
(2008 only) as follows:
**In Jan – April 2008, one qualifying event without elimination or incurring
 under 100 jumping penalties in cross country and a competency signoff by
 Zone Representative.**
 Note: other eligibility applies (rallies etc)
 Seconded Vicki Kneebone **Carried**
- 4.8 State Horse Trials Championship Booklet
 Moved Linda Smith
 That the State Horse Trials Championship Booklet for 2008 be approved.
 That the Dressage Judges as supplied be approved.
 That the TA Report be accepted.
 Seconded Stephen Bragg **Carried**
- 4.9 State Horse Trials and Interzone Date/Venue 2009
 Rules state that the State Horse Trials be held on the first weekend in May.
 Interzone for specific target group.
 The concept of rotation for State Horse Trials allows funding to go to zone courses
 for grade one and twos.
- The State Council reminds all Zones that the State Horse Trials must be held on
 The first weekend in May.
- Moved Kaye Blanchard
 That the State Horse Trials and Interzone Teams Horse Trials be held at Werribee
 Park National Equestrian Centre in May 2009 as a combined event on one
 weekend.
 No seconder **Lapsed**
- 4.10 Polocrosse State Championships - 3 Per Team Format amendment
 Table at 2008 State Council Meeting.

Grants

- 4.11 SRV Funding for Nov-Dec Events
 We are waiting on funding announcement which is expected in the coming day(s)
 for funding for club/zone events cancelled during Nov-Dec.

Property

- 4.12 Moving Date
 The PCAV will be moving offices from Brighton to Mulgrave in the last week of

November.

The new address is 73-75 Mackie Rd, Mulgrave. Vic. 3170

The new phone number is 03 8685 8925

The fax number is 9561 6727.

- 4.13 "Irving House" Mulgrave Property Budget
Moved Linda Smith
The plans and budget were ratified by the State Council.
Seconded Leonie Lang **Carried**
- 4.14 PCAV Rules Sub-committee
Pony Club is moving to National Rules for each discipline. A working group will provide feedback to the PCA when draft rules become available.
Moved Philip Cobbledick
That the following persons be on the working group
Neil Clinton (Chair), Kammy Cordner-Hunt, Linda Smith, Tony Curwen,
Stephen Bragg, Vicki Kneebone
Seconded Linda Smith **Carried**
- 4.15 PCAV Publications Sub-committee
Moved Neil Clinton
To be in recession awaiting National rules outcomes.
Seconded Stephen Bragg **Carried**
- 4.16 DCI Appointments
Moved Neil Clinton
That the following people be ratified as DCI's for a three year term.
Dallas Barton, Stephen Bragg, Janice Preston
Zones are to provide ZA update list for website.
Seconded Tony Curwin **Carried**

Finance

- 4.17 Membership Fees
Moved Janice Ray
That the membership fees be held over to February 2008 State Council Meeting.
Seconded Philip Cobbledick **Carried**

Rules

- 4.18 Martingales in Flat and Musical Ride
Moved Kaye Blanchard
That martingales be allowed in Flat and Musical Rides effective 1 February 2008.
Seconded Linda Smith **Carried**

5. TREASURER'S REPORT

- 5.1 Financial Reports as at 30 September 2007.
Moved Janice Ray
That the income and expenditure statement and balance sheet be approved.
Seconded Stephen Bragg **Carried**

Next years budget will be based on 6500 members for 2008-2009.
Membership subscriptions will be reviewed for 2007-2008 due to impact of drought and EI which has reduced membership levels but operating costs of insurance and administration have stayed the same.

Moved Anthea Sutherland

That for 2008 ONLY, the Pro-rata membership be brought forward to commence from 1 February 2008 (not 1 March as per Handbook of Bylaws) due to EI impact.

Seconded Leonie Lang

Carried

6. MEMBERSHIP REPORT

Membership numbers show 6616 to November 2007. This is 700 lower than the previous year partly due to Equine Flu.

7. PRESIDENT'S REPORT

The President gave an overview of the new office in Mackie Rd, Mulgrave which was positive. We have extended lease at Brighton to end November.

PCA National Meeting in Adelaide.

International review of pony club name.

Nationals Championships presentations to be reviewed and amended. Pro-forma being developed for the National Event.

8. COACHING DIRECTOR'S REPORT

The NCAS Preliminary Coaching accreditation re-write was approved by the PCA and is being sent on to the Australian Sports Commission.

C Manuals are being offered for sale nationally.

D Workbook writing continuing.

National Rules for competition being worked on.

Age for Nationals will be calculated as at 1 January in the year of the competition.

Miss Kay's book is in reprint and will be released next year.

9. EXECUTIVE OFFICER'S REPORT

10. SUB-COMMITTEE REPORTS

10.1 Pony Club Australia

10.2 PCAV Executive

10.3 Equestrian Federation of Australia -Victoria

Moved Philip Cobbledick

That Tony Curwen be approved as the Pony Club Delegate as a constituent member on the EFA Branch and PCAV provide membership.

Seconded Stephen Bragg

Carried

10.4 Chief Instructors Panel

The panel was pleased with the list of unmounted rally ideas/options which were then loaded to the PCAV website.

10.5 State Games, Flat Teams and Musical Ride Sub-committee

10.6 National Mounted Games Sub-committee
Due to the retirement of Stephen Bragg as Chair, the State Council delegates the Executive Sub-committee to seek a suitable Chair of the NMG Sub-committee.

10.7 State Dressage and Showjumping Championships (2008 NZ - Swan Hill)
As Northern Zone has riders being effected by EI, they would like State Council to postpone the championships or they will not host the 2008 Championships.

Moved Philip Cobbledick

The State Council to run state champs on 30 March 2008 at a suitable venue.

Co-opted committee will be

Linda Smith, Kaye Blanchard, Tony Curwen, Vicki Kneebone, Anthea Sutherland, Leonie Lang

Seconded Tony Curwen

Carried

Moved Philip Cobbledick

Philip Cobbledick to draft a letter and, once approved by the President, send a letter of disappointment to Northern Zone.

Seconded Neil Clinton

Carried

Note of activities after the State Council Meeting:

After the State Council Meeting, the President has organised a meeting on 23 November with Northern Zone Executive and Clubs to discuss the championships.

The outcome of the meeting was that NZ will host the 2008 Championships at Elmore Events Centre on 30 March 2008. A new booklet will be prepared and mailed to clubs.

10.8 State Horse Trials Championships (2008 NMZ - Yeringberg)

10.9 Inter-Zone Teams Horse Trials

10.10 Publications Sub-committee

10.11 Rules Sub-committee

10.12 Polocrosse Sub-Committee

10.13 History Sub-Committee – draft questionnaire prepared by Vice President Kammy Corder Hunt was circulated for Councillors to fill out and forward back to her. There have been advertisements placed in country newspapers with some promising results.

11. GENERAL BUSINESS

11.1 Janice Ray handed out a booklet on the Victorian Regional Committees and getting recognised as a Community group. It will enable pony clubs to get recognition in the local press.

11.2 Kay Blanchard presented a report on the State Training Clinic held in Charlton and Midland Zone were thanked for such a positive training day. The quality of the

11.3 State Distinguished Services Awards to be tabled at the State Council June 2008 Meeting

12. CLOSE MEETING 4.45pm

13. NEXT MEETING

Executive

Tuesday 22 January 2008 at 10am (Mulgrave)

State Council

Tuesday 12 February 2008 at 10am (Mulgrave)