

Pony Club Association of Victoria

PCAV STATE COUNCIL MEETING

MINUTES

Held at

AVOCA RACECOURSE

Avoca

on Sunday Evening 8th and Monday Morning 9th February 2004

1. OPEN MEETING
6.00pm

2. PRESENT / APOLOGIES

Present: President – Stephen Coffey, Vice President – Neil Clinton, Vice President – Jan Faulkner, BZ Denise Davey, CZ – Janice Ray, EGZ – Stephen Bragg, MZ – Kaye Blanchard, NZ – Fiona Matheson, NEZ – Jess Hull, SMZ – John Barlee, WZ – Petie Marshall, NMZ – Wendy Olenick, WGZ – Chris Morris, EO – James Fitzpatrick, OA – Suanne Waugh.

Apologies: Treasurer – Ian Wardell, BZ – Phillip Cobbledick, CD – Clare Lewin

3. CONFIRMATION OF THE MINUTES (11 November 2003)

That the Minutes of the 11th November 2003 be confirmed.

EGZ – Stephen Bragg/CZ – Janice Ray

CARRIED

4. BUSINESS ARISING FROM THE MINUTES

- 4.1 New Membership Form To be presented to April Meeting
Zones are reminded to give samples of the current club forms to Jess Hull within 7 days.
- 4.2 Club Risk Management Plan To be presented to April Meeting

5. ITEMS FOR CONSIDERATION AND DECISION
FULL COUNCIL DISCUSSION

- 5.1 Insurance Presentation
James Fitzpatrick gave a presentation on the “red book” which is a summary of the policy. Discussion confirmed that Open Shows were covered by insurance. That clubs had Public Liability Cover 24hours 7 days per week. James has written to AON to draft a “Press Release” to be circulated to clubs. When received, James is to circulate to clubs and post to the Website.
- 5.2 Club Development Presentation
Suanne Waugh gave a presentation. She gave an overview of the programme to focus clubs on the healthy club program. The PCAV Club Resource Kit are 50% complete and she expects circulation in May to the new committees.
- 5.3 Communicating with our “Members” (club and individuals)
Website
There was general discussion on the website and the recent improvements were noted. James is to undertake further discussions to make the site more accessible.
- 5.4 Magazine
It was agreed that PCAV would produce a low cost magazine that will be sent to Clubs for distribution to riding members five times a year. This magazine would also be made available on the website. New magazine software is being purchased to enable this improvement to be implemented from May 2004.

5.5 Governance

The State Council discussed the feedback from the zones and the visits by the EO to meetings. The EO presented the legal opinion of Burke and Associates of the interpretation of Rule 34 Changing the Rules. Burke and Associates confirmed that the PCAV Rule 34 was consistent with the Model Rules of the Incorporations Act 1981. To make a change to the PCAV Rules of Incorporation, 75% of clubs which vote must vote in favour of the rule change. It is NOT 75% of all member clubs. It was agreed that President Stephen Coffey write an open letter to clubs/zones explaining the history of the governance review and the voting rule. The State Council then discussed the four proposed motions. It was agreed that the Motion 2 explanation be changed to emphasise that Zone and Club Life Members are non-voting categories.

Feedback from zones and clubs indicated that that there was not enough support for the transfer of voting power to the zones for that motion to succeed. It was agreed that motion 4 be dropped and that motions 1,2 and 3 continue to be considered.

Moved MZ – Kaye Blanchard / NZ – Fiona Matheson

Carried

Note: WGZ voted against the motion.

5.6 Uniform

The State Council reviewed the proposed Rules for uniform items. A number of minor amendments are to be included:

In 1.2 change "endorsement" to approval. That club logos be on the RHS of the polo shirts. That optional items to be worn be split in to club and individual. That 1.16 have the wording added including non-PCAV supplied items. That 1.19 be split separating items that are prohibited for official uniform from those that are prohibited at any time. That 1.11 include the words must fasten down the back. That in 1.6 the wording be changed to "jodhpurs or moleskin trousers in white" Underline may in optional items.

That in 1.5 PCAV Polar Fleece Jumpers "in selected colour".

Carried

That a one coloured efficiency certificate material strip be allowed to be worn under the Logo on the LHS. Strip to be approx 50 by 10mm or as best fit by the designers.

Moved EGZ – Stephen Bragg / MZ – Kaye Blanchard

Carried

That a club be allowed to wear an embroidered badge (club logo) on the left hand side of the club jumper. Embroidered badges must not exceed 75mm square.

Moved Vice President Neil Clinton / Vice President Jan Faulkner

Carried

5.7 Newstead Pony Club

That the mail Council vote to approve Newstead Pony Club as a Full Affiliate Member be approved and ratified.

Moved MZ – Kaye Blanchard / Vice President Jan Faulkner

Carried

GROUP WORKSHOPS

ADMINISTRATION, CLUB LIAISON AND INSTRUCTION COMMITTEE, DEVELOPMENT, EVENTS, RULES

Not held due to time constraints.

REPORTS TO READ

6. TREASURER'S REPORT

It was noted that year-to-date PCAV showed a profit of \$32,497 against a budget of \$14,169. Last year the profit YTD was \$3,152. The budget for the full year shows a loss of \$17,000 and with the current trading, we should have a result between breakeven and \$10,000.

7. MEMBERSHIP REPORT

We have 7,466 members with a target of 7,945. The result is ahead of membership numbers for last year.

8. CORRESPONDENCE

- 8.1 Letter from Northern Zone regarding Bamawn Extension Pony Club and Lockington Pony Club. It was agreed that the Zone should visit each Club and make a recommendation to the State Council in April.
James is to research the Recession status with the Incorporation Act 1981 and report to Council next meeting.
- 8.2 Letter from NMG regarding the Development Squad Co-ordinator.
After discussion, the State Council ratified the appointment by the NMG Committee of Kelly Morris as the Co-ordinator of the NMG Development Squad. The State Council deferred a decision approving the payment of this position until the Council has developed a Re-imbusement Policy for all squads and training groups. It was noted that the PCAV is investigating establishing additional training squads for other disciplines and that the cost structure must be clearly established for all groups.
Moved WGZ - Chris Morris / NMZ - Wendy Olenick Carried

9. PRESIDENT'S REPORT

As presented

10. COACHING DIRECTOR'S REPORT

As presented

11. EXECUTIVE OFFICER'S REPORT

As presented

12. SUB-COMMITTEE REPORTS

- 12.1 APCC
Next Meeting 28 April 2004.
- 12.2 PCAV Executive
As minuted
- 12.3 Following the resignation of Reg Cleland, Clare Lewin has been appointed as interim President of the EFA until the next elections. There was a discussion as to the relationship of the PCAV and the EFA. It was agreed that a one day special workshop is to be held on 6 April 2004 at 10am in Flemington for the PCAV to consider some of the issues.
- 12.4 State Games, Flat Teams & Musical Ride Sub-committee
The Games Booklet will be loaded to the website. The feedback from numerous zones stating the height (160mm) of the stepping stones was dangerous and the following motion was put:
That due to safety concerns, the pavers for the stepping stones race for the State Games Championships shall be 200mm square, and 50mm depth.
Moved NEZ – Jess Hull / SMZ – John Barlee Carried
- 12.5 National Mounted Games Sub-committee
Stephen Bragg gave an update on the NMG Committee Meeting.
Council requested That the NMG Committee give a copy of the 2004 Calendar to James to be loaded on to the website. Lyndall Hamilton has been nominated as Victoria's representative to the APCC as an International Mounted Games Representative. Janet Matheson and Wendy Abbey have resigned from the NMG Committee.

- 12.6 State Dressage & Showjumping Championships Sub-committee (Midland Zone)
Kaye Blanchard gave an overview:
The President formally thanked the Midland Zone and it's volunteers for their efforts and congratulated them on the weekend.
There was a discussion on the draw for showjumping and dressage. It was suggested that the zones that have the furthest to travel usually come on the Saturday and should ride first as they would finish first and could go home earlier if unplaced.
It was suggested that There should be a manual for the conduct for State Showjumping and Dressage as there is for Horse Trials. This should include the order of rotation of zones.
Communication is still a problem getting information from the Host Zone to Riders.
Zones should ensure that rules are enforced at zone qualifiers to avoid potential eliminations at the championships The CIP is requested to review lungeing with side reigns.
Thanks were extended to the officials who worked so hard in the excessive heat on Sunday.
- 12.7 State Horse Trials Championships Sub-committee (Central Zone)
Janice Ray gave an overview of the upcoming Horse Trials.
It was confirmed that the State pays the Technical Adviser's travel expenses.
Barry and Lyn Roycroft were approved as dressage judges by the State Council subject to signoff of the State Coaching Director.
The AD is on the Jury.
PCAV Office to organise sashes, rugs, medallions.
- 12.8 Uniform Review Sub-committee
See uniform discussion above.
- 12.9 Schools Advisory Committee
Dispaned by the EFA.
- 12.10 Publications Sub-committee
- 12.11 Rules Sub-committee
- 12.12 Webmaster

13. GENERAL BUSINESS

- 13.1 The Zone Representatives were asked to gain feedback from the zones/clubs as to their thoughts on the suggestion from the 2003 Annual Conference of Rally Attendance being the minimum of six rallies or 50% attendance. This item will be included in the discussion at a special one day workshop on the 6th April 2004.

MEETING SCHEDULE

30 March 2004	Executive Meeting
6 April 2004	Membership Retention Workshop
13 April 2004	State Council Meeting