

Pony Club Association of Victoria

PCAV STATE COUNCIL MEETING

MINUTES

Held at PCAV State Office "Irving House" 12 Warleigh Grove North Brighton,
on Tuesday 9th September, 2003 at 10.00am.

1. OPEN MEETING

10.05am

2. PRESENT / APOLOGIES

Present: Vice President – Jan Faulkner, Treasurer – Ian Wardell, EO – James Fitzpatrick, CD – Clare Lewin, OA – Suanne Waugh, BZ – Phillip Cobbledick, CZ – Janice Ray, EGZ – Stephen Bragg, MZ – Kaye Blanchard, NMZ – Wendy Olenick, NZ – Fiona Matheson, NEZ – Jess Hull, SMZ – John Barlee, WZ – Petie Marshall, WGZ – Chris Morris **Apolgies:** President – Stephen Coffey, Vice President – Neil Clinton

3. CONFIRMATION OF THE MINUTES (10th June 2003)

That the Minutes of the 10th June 2003 with the addition of movers and seconders be confirmed

NZ – Fiona Matheson/NMZ – Wendy Olenick

CARRIED

A copy of the 10th June 2003 minutes with movers and seconders will be circulated to the State Councillors.

4. BUSINESS ARISING FROM THE MINUTES

- | | | |
|-----|-------------------------------|--------------------------|
| 4.1 | Helmets – acceptable standard | Not ready for decision |
| 4.2 | Re-imburement Plan | Carried Over to November |
| 4.3 | Motor Bike review | Carried Over to November |
| 4.4 | First Aid Review | Not ready for decision |

5. ITEMS FOR CONSIDERATION AND DECISION

5.1 Business Plan Presentation and Committee Structure by James Fitzpatrick

James Fitzpatrick presented a draft of the business plan for comment and discussion.

Moved that the Executive Committee of each Zone discuss the issues raised in the business plan and provide feedback to the State Council in November.

BZ – Philip Cobbledick/NMZ – Wendy Olenick

CARRIED

Moved that the State Council approve the trial of a different format for the State Council

Meeting to commence at the November State Council meeting

NEZ – Jess Hull/CZ - Janice Ray

CARRIED

5.2 2003-2004 Budget Draft Three

Ian Wardell presented the PCAV draft budget. Zone Instructional subsidies were discussed.

Moved that the Zone Instructional Clinics subsidy remain in the budget.

BZ- Philip Cobbledick/MZ – Kaye Blanchard

CARRIED

Janice Ray expressed concerns over the presentation (not content) of the PCAV accounts. It was noted that there was insufficient time to comprehensively prepare the PCAV accounts before they need to be presented.

Moved that Janice Ray should meet with the Executive Subcommittee to discuss her concerns regarding the presentation and explanation of the PCAV accounts.

SMZ – John Barlee/NZ – Fiona Matheson

CARRIED

Moved that the AGM/Annual Conference date be changed to the last Sunday in August.

Treasurer – Ian Wardell/ NEZ – Jess Hull

CARRIED

The 2004 AGM/Annual Conference will be held on the 29th August 2004.

Moved that Barwon Zone host the 2004 AGM/Annual Conference at a venue within 100km from Melbourne.

BZ – Philip Cobbledick/NMZ – Wendy Olenick

CARRIED

- 5.3 Uniform Review recommendations
Clare Lewin and Wendy Olenick presented the findings of the Uniform Survey and made recommendations to the State Council regarding changes to the current PCAV uniform. Clare stated that Clubs needed to be aware that they controlled what riders wore to rallies, the only compulsory uniform items for rallies were appropriate boots and helmets.
Moved that the Uniform Subcommittee recommendations in principle be adopted.
NMZ – Wendy Olenick/WGZ – Vicki Kneebone **CARRIED**
Final recommendations on the proposed changes will be presented to the State Council in November.
- 5.4 Investment Ratification
Ian Wardell informed the PCAV State Council that \$70,000 had been invested in a term deposit for 3 months at 4.3% from August.
- 5.5 Conference Motions
- 5.5.1 Eligibility for Pony Club Competitions (Ringwood Horse & Pony Club) – State Council decided that this issue should be discussed further at Zone level.
- 5.5.2 Membership year change to Calendar Year (North Eastern Zone) – James Fitzpatrick stated that the issue of workflow within the State Office was being addressed in the PCAV Business Plan. State Council felt that James and the Executive Subcommittee should work through this issue.
- 5.5.3 Scoring for Dressage State Championships (Langwarrin Pony Club) – State Council decided that the scoring system had not been as successful as they had envisaged and that reverting to the previous system of scoring was the best course of action.
Moved that World Cup Scoring no longer be used and that the scoring system revert to the aggregate score of the two tests for both team and individual dressage events and points system for both team and individual Showjumping events to be effective immediately for all State Level Showjumping and Dressage events.
BZ – Philip Cobbledick/NMZ – Wendy Olenick **CARRIED**
- 5.5.4 State Council Transparency (Monash Pony Club) – State Councillors felt that recording votes was not necessary as all decision made were decided by a majority vote and should then be supported as the best option for the State as a whole. State Councillors decided they would prefer movers and seconders be recorded in the minutes.
Moved that movers and seconders be recorded in the minutes.
NEZ – Jess Hull/SMZ – John Barlee **CARRIED**
- 5.6 Governance Motions for Special General Meeting
Moved that under rule 12b of PCAV Purpose and Rules the State Council call a special general meeting to be held between Feb-April 2004 to obtain a vote of the Clubs on the proposed changes to the rules of the Organisation.
EGZ – Stephen Bragg/NEZ – Jess Hull **CARRIED**
It was felt appropriate to seek legal advise on voting requirements for General Meetings to ensure voting was carried out as per our Rules of Incorporation.
- 5.6.1 Motion One
Moved that the motion changing the position title of Zone Representative to State Councillor be presented for voting at the Special General Meeting.
MZ – Kaye Blanchard/NEZ – Jess Hull **CARRIED**

- 5.6.2 Motion Two
Moved that the motion extending PCAV membership to include current members of the Association that are not formally noted in our Rules of Incorporation be presented for voting at the Special General Meeting.
MZ – Kaye Blanchard/BZ – Philip Cobbledick **CARRIED**
- 5.6.3 Motion Three
Moved that the motion extending our membership to include Associations as members be presented for voting at the Special General Meeting.
MZ – Kaye Blanchard/EGZ – Stephen Bragg **CARRIED**
- 5.6.4 Motion Four
Moved that the motion moving constitutional voting rights from Clubs to Zones be presented for voting at the Special General Meeting.
EGZ – Stephen Bragg/NEZ – Jess Hull **CARRIED**
- 5.7 Long Boots/Gaitors – West Gippsland Zone
It was noted that the Uniform review was continuing and any changes would be circulated to clubs once formulated by the State Council. It was agreed that long boots and gaitors be allowed for all ages as per the Uniform Review.
- 5.8 Standing Martingale Head Check – East Gippsland Zone
Moved that a standing martingale head check should not be used at Pony Club events.
BZ – Philip Cobbledick/NEZ – Jess Hull **CARRIED**
- 5.9 State Championships Event Draw – West Gippsland Zone
West Gippsland Zone submitted a proposed rotational starting order for State Championships to eliminate the prospect of one Zone always being the first to start.
Moved that the Showjumping and Dressage State Championship Event draw be selected on a rotational system. Beginning at 1-10 over a ten-year period. Further that the rotation for the show jumping and dressage commences with different zones with the 2nd and 3rd rounds of showjumping to be redrawn.
MZ – Kaye Blanchard/NZ – Fiona Matheson **CARRIED**
The rotational starting order will be as follows - **Dressage:** North Eastern, Northern Metro, Midland, West Gippsland, Wannon, Southern Metro, Northern, Central, East Gippsland, Barwon.
Showjumping: Southern Metro, Northern, Central, East Gippsland, Barwon, North Eastern, Northern Metro, Midland, West Gippsland, Wannon.
- 5.10 Website Grant – West Gippsland Zone
Issues related to the website and access to information were discussed, it was noted that Mark Hanley – Webmaster and James were working on ways to assist with Mark's workload. West Gippsland Zone's request for funding was denied because all funds received through grants were already allocated to expenses as indicated in the submissions made for those grants.
- 5.11 Rule Changes for Horse Trials – Wannon Zone
Moved that the 1st fall of a rider at an obstacle in cross country will incur a 65pt penalty and the first fall of a rider in showjumping will incur an 8pt penalty with second fall incurring elimination.
MZ – Kaye Blanchard/NMZ – Wendy Olenick **CARRIED**
- 5.12 National Showjumping Events Selection – East Gippsland Zone
It was noted that Chris Morris and Clare Lewin were working on creating a selection process to select riders for events such as the National Championships. Clare and Chris would consider the issues raised in this letter.
- 5.13 Resizing Arenas for Grade 3 Dressage – Barwon Zone
Moved that the arena size for all Grade 3 Pony Club Dressage competitions should be

increased to 60m x 20m effective as of the 1st February 2004.

MZ – Kaye Blanchard/NEZ – Jess Hull

CARRIED

It was noted that any qualifying events for the State Dressage and Showjumping Championship could be held on a 40x20 or a 60x20 during this period of change.

5.14 The International Pony Club Dressage Challenge – New Zealand

The State Council were informed that PCAV had been invited to send a rider to represent us at a Dressage Competition being held by New Zealand Pony Club. It was decided that James should organise an invitation to go to eligible riders who had competed at the Nationals. The State Council noted that as it was an invitational event all costs incurred would be the responsibility of the rider.

5.15 Merchandise at State Games – Barwon Zone

State Council denied the request from Barwon Valley Pony Club as it did not compliment the PCAV Business Plan

5.16 Irving House Offers

It was noted that a developer had made an offer to buy "Irving House", the offer made was considered by State Council as inappropriate and was rejected.

5.17 Lockington PC Notification of Recess Status

It was noted that Lockington Pony Club had officially informed the State Council that they were currently in a state of recess.

5.18 Executive Officer's review

Moved that the Executive Officer's positive performance review be endorsed by the State Council and now that his probationary period has been served his contract be confirmed to the 6th April 2006.

BZ – Philip Cobbledick/SMZ – John Barlee

CARRIED

5.19 Events - 2004 Nationals, 2003 Equitana

The State Council felt that Victoria had over the past year conducted enough big events therefore was not prepared to organise the Nationals in 2004. The concept to conduct activities and events at Equitana was agreed to if it was viable. The Executive Officer is to evaluate and implement the best program available.

REPORTS TO READ

6. TREASURER'S REPORT

Nothing further to report.

7. MEMBERSHIP REPORT

As attached.

8. CORRESPONDENCE

No correspondence.

9. PRESIDENT'S REPORT

No report given due to Stephen Coffey's absence.

10. COACHING DIRECTOR'S REPORT

No report given.

11. EXECUTIVE OFFICER'S REPORT including Planner

As attached

12. SUB-COMMITTEE REPORTS

- 12.1 APCC
Next meeting scheduled for November.
- 12.2 PCAV Executive
Nothing to report.
- 12.3 EFA
Nothing to report
- 12.4 State Games, Flat Teams & Musical Ride Sub-committee
Moved that a change be made to the State Games, Flat Teams and Musical Ride State Championship rules to allow plaiting as an option in the Flat and Musical Ride Team events.
Treasurer – Ian Wardell/NMZ – Wendy Olenick **CARRIED**
Moved that the election of Oriel Gardner and Frances Corry for a further 3 year term on the State Games, Flat Teams and Musical Ride Sub-committee be endorse.
Treasurer – Ian Wardell/BZ – Philip Cobbleidick **CARRIED**
- 12.5 National Mounted Games Sub-committee
It was reported that the National Mounted Games Sub-committee would be giving a demonstration at Equitana on the 23rd November in the competition arena. It was also noted that a team representing Victoria would be competing at an invitational games event in Sydney during October.
- 12.6 State Dressage & Showjumping Championships Sub-committee (MZ)
Kaye Blanchard stated that the program would be circulated to Clubs in the near future.
- 12.7 State Horse Trials Championships Sub-committee (CZ)
No report given
- 12.8 Uniform Review Sub-committee
As reported above.
- 12.9 Schools Advisory Committee
No report given
- 12.10 Publications Sub-committee
No report given
- 12.11 Rules Sub-committee
No report given
- 12.12 Webmaster
No report given

13. GENERAL BUSINESS

No general business

14. CLOSE MEETING

4.20pm

NEXT MEETING 11 NOVEMBER 2003

Venue to be advised due to Sub-Committee Structure and meeting formats