

Pony Club Association of Victoria

PCAV STATE COUNCIL MEETING

MINUTES

Held at PCAV Head Office "Irving House" 12 Warleigh Grove North Brighton,
on Tuesday 11th February 2003 at 10.00am.

1. **OPEN MEETING**

10.10am

2. **PRESENT**

President – Stephen Coffey, Vice President – Jan Faulkner, Vice President – Cheryl White, Treasurer – Ian Wardell, CD – Clare Lewin, OA – Suanne Waugh, BZ – Phillip Cobbledick, CZ – Janice Ray, EGZ – Stephen Bragg, MZ – Kaye Blanchard, NMZ – Wendy Olenick, NZ – Fiona Matheson, NEZ – Jess Hull, SMZ – John Barlee, WZ – Petie Marshall, WGZ – Chris Morris

3. **APOLOGIES**

No apologies

4. **CONFIRMATION OF THE MINUTES (12th November 2002 minutes)**

MOVED: That the minutes of the meeting held on Tuesday 12th November 2002 be accepted as a true and accurate account.

NZ – Fiona Matheson/NEZ – Jess Hull

CARRIED

5. **BUSINESS ARISING FROM THE MINUTES**

a. **Rehearsed Ride Scoring System – State Games (Report on progress)**

No discussion as sub-committee has not met since last State Council meeting.

b. **Governance/Council Authority/Decision Making – State Councillors (Further discussion)**

Discussion on this issue resulted in a consensus by the State Councillors as to how the management structure could be altered to improve the management of the organisation. It was recommended that a point sheet be developed and circulated to clubs so that discussion of these changes could be conducted at Zone meetings.

Moved: That a point sheet of proposed amendments to the Rules of Incorporation be prepared for discussion by Clubs and Zones with the aim of passing these amendments at a Special General meeting to be conducted on the same day as the Annual General Meeting, August 3rd 2003.

Treasurer - Ian Wardell/WGZ – Chris Morris

CARRIED

ACTION: PCAV Office - Develop and circulate point sheet of proposed amendments to the Rules of Incorporation.

c. **Public Relations Firm - Executive (follow up)**

The issue was investigated without success.

Moved: That the Executive Sub-committee further investigates the advisability of contracting a Public Relations Firm and reports their findings at the April State Council meeting.

NEZ – Jess Hull/NMZ – Wendy Olenick

CARRIED

ACTION: Executive Sub-committee - Further investigate the advisability of contracting a Public Relations Firm to represent PCAV.

d. **Financial Assistance to National Competitors – Executive (follow up)**

It was decided that further research was required on this issue, a report on progress will be given at the April State council meeting.

ACTION: Executive Sub-committee - Further investigate financial assistance to individuals that represent Victoria at a National level.

6. **TREASURER'S REPORT**

Ian Wardell reported that once the final figure for the Inter Pacific Exchange Rally had been reported to him he would submit the budget to the State Council in April for consideration.

a. **Set PCAV Membership fees**

Moved: That the PCAV membership fee for the 2003-2004 Pony Club year be set at \$55/rider including GST subject to variation in insurance premiums.

MZ – Kaye Blanchard/EGZ – Stephen Bragg

CARRIED

The Riders without Horses membership fee would be \$30 and pro rata Riding Membership fees for

2003-2004 would commence on the 1st March 2004 and would be \$45 (these prices also subject to insurance increases).

7. **CORRESPONDENCE**

- a. Incoming
- b. Outgoing

8. **PRESIDENT'S REPORT**

Stephen Coffey presented a definition of misconduct, which the State Council considered appropriate and were happy to adopt subject to legal advice. See attached Presidents Report.

ACTION: Stephen Coffey - Seek legal advice on the misconduct definition as present to the State Council.

9. **STATE COACHING DIRECTOR'S REPORT**

Expressions of Interest forms to participate in the Zone Teams Challenge to be conducted as an extra event at the Inter Pacific Exchange Rally must be returned to the PCAV State Office by 30th April 2003. See attached State Coaching Director's report.

10. **EXECUTIVE OFFICER'S REPORT**

Suanne Waugh reported that the new PCAV Trainee was Georgia Appleton.

11. **REPORTS**

a. APCC

No report

b. EFA

No report

c. RDA

No report

d. National Mounted Games Sub-committee

Report tabled. See attached National Mounted Games Sub-committee report.

e. State Games, Flat Teams & Musical Ride Sub-committee

No report

f. State Horse Trials – NZ

Fiona Matheson reported that all was going well. The course was well underway and looking good. The Dressage tests, judges and officials were submitted for approval to the State Council.

Moved: That the submitted dressage tests be approved for use at the PCAV State Horse Trials 2003 and that the appointed Judges be endorsed subject to the State Coaching Director's approval.

WGZ – Chris Morris/WZ – Petie Marshall

CARRIED

The Dressage tests approved for use at the PCAV State Horse Trials 2003 were **Grade 1 – Stage 1 – HT Test 3** and **Grade 2 – Stage 2 – Test D**.

g. State Dressage & Showjumping – NMZ

Wendy Olenick reported that except for a couple of small problems Northern Metropolitan Zone felt the event had gone smoothly overall. It was noted that there were quite a few equal placings, which were attributed to the World Cup Scoring system, and it was suggested that this issue should be addressed. It was decided that when the World Cup Scoring was reviewed the issue of equal placings should be considered at the same time. See attached State Dressage & Showjumping Results.

h. Uniform Review Sub-committee

Suanne Waugh advised that over 800 surveys had been entered and that some provisional results were available if the State Councillors were interested in viewing them. These results will be submitted to the Uniform Review Sub-committee for consideration.

i. Schools Advisory Committee

Clare Lewin reported that this committee was in the process of developing guidelines for conducting Schools events.

j. Publications Sub-committee

The updated PCAV By-laws and Handbook was presented to the PCAV State Council and two copies of this publication will be sent to the DC and Secretary of each club with the February State Council minutes. It was suggested that the Horse Trials Rules were in desperate need of attention and that the Publications Sub-committee should now concentrate on updating these.

Moved: That the Publications Sub-committee updates the PCAV Horse Trials Rules.

BZ – Phillip Cobbledick/SMZ – John Barlee

CARRIED

k. Rules Sub-committee

No report

l. Webmaster

No report

m. National Championships Guideline Working Party

No report

n. Inter Pacific Rally Organising Sub-committee

Stephen Coffey reported that the Inter Pacific Rally Organising Sub-committee was in the process of finalising the itinerary and the budget. It was reported that Danielle Vidler of Traralgon Pony Club had been selected to represent Victoria on the Australian Team. There was still a need to obtain horses for the event and people who would be interested in providing accommodation for International and Australian competitors. Anyone who would be interested in offering either a horse or accommodation should contact Clare Lewin for Werribee and Jess Hulll for Wodonga.

12. **GENERAL BUSINESS**

a. Nomination of APCC Delegate & Council Office Bearers

Moved: That Stephen Coffey be elected to the position of APCC Delegate and Clare Lewin to the position of APCC Instructional delegate for PCAV.

SMZ – John Barlee/Treasurer – Ian Wardell

CARRIED

b. Full Affiliation - Western District Pony Club – WZ

Moved: That the recommendation from Wannan Zone that full affiliation be granted to the Western District Pony Club be endorsed.

WZ – Petie Marshall/NZ – Fiona Matheson

CARRIED

c. Consistent Showjumping Course for Zone Qualifiers – MZ

Midland Zone requested that the PCAV State Council consider making a consistent test that would be used for showjumping at Zone Qualifiers and then State Championships.

Moved: That the letter from Midland Zone be accepted and no action be taken.

BZ – Phillip Cobbledick/SMZ – John Barlee

CARRIED

d. Dogs at Pony Club Events – NZ

Northern Zone recommended that PCAV create a policy restricting or banning dogs at PCAV events. The PCAV State Council discussed whether they could make a policy banning dogs from events as it may be contradictory to the local or state laws on such matters.

Moved: That the State Council recommend that dogs be discouraged from attending PCAV events and that Event Organising Committees be responsible for implementing this recommendation.

BZ - Phillip Cobbledick/NZ – Fiona Matheson

CARRIED

e. Staff Salaries

The review of staff salaries was given by the State Council to the Executive Sub-committee to organise.

13. **CLOSE MEETING**

2.35pm

Next meeting: 8th April 2003