

Pony Club Association of Victoria

PCAV STATE COUNCIL MEETING

MINUTES

Held at PCAV State Office "Irving House" 12 Warleigh Grove North Brighton,
on Tuesday 10th September, 2002 at 10.00am.

1. **OPEN MEETING**

10.15am

2. **PRESENT**

VPres – Jan Faulkner, VPres – Cheryl White, EO – Jacquie Anderton, CD – Clare Lewin, OA – Suanne Waugh, BZ – Deirdre Davey, CZ – Janice Ray, EGZ – Stephen Bragg, MZ – Kaye Blanchard, NMZ – Wendy Olenick, NZ – Fiona Matheson, NEZ – Jess Hull, SMZ – John Barlee, WZ – Petie Marshall, WGZ – Chris Morris

3. **APOLOGIES**

President – Stephen Coffey, Treasurer – Ian Wardell, BZ – Phillip Cobbledick

4. **CONFIRMATION OF THE MINUTES (9th July 2002 minutes)**

Moved that the minutes be accepted as a true and accurate account of the meeting held on Tuesday 9th July 2002.

NEZ – Jess Hull/NZ – Fiona Matheson

CARRIED

5. **BUSINESS ARISING FROM THE MINUTES**

a. **Recommendation on Sack Race - State Games**

Chris Morris reported that the State Games, Flat Teams and Musical Ride Sub-committee had decided to leave the Sack Race on the programme for the 2003 Championships. The size of the sack and where appropriate sacks can be obtained from will be advertised with the 2003 Championship information and entry forms. Chris reported that the Sub-committee had decided that the stick pegging race would be replaced with either Barastoc or Postman's chase and that this decision would depend on sponsorship.

b. **Rule Changes – MZ**

Midland Zone requested that any rules changes expected to be made at a State Council meeting should be circulated with the provisional Agenda. It was suggested this would allow a more informed decision to be made by all involved.

6. **TREASURER'S REPORT**

Jacquie Anderton reported that one of the major differences from last year was the insurance expense, which was attributed to the increase in insurance costs as well as changes to the way insurance payments were made. It was stated that in previous years PCAV had paid insurance monthly for the members received during that month. This year PCAV was required to pay up front for its potential membership, which was estimated, on last year's total membership (7800 members). As PCAV realises a significant increase in its membership over a 12month period this method of payment created a few difficulties with cash flow. It was recognised that in part the difficulties experienced this year were due to having to increase the cost of membership and obtain this increase from our Clubs. It was suggested that the APCC should take this issue into consideration when next negotiating the insurance policy for Pony Club. It was felt that quarterly payments would assist to alleviate any cash flow problems.

Moved that the Treasurer's Report as presented be accepted.

VPres – Cheryl White/NEZ – Jess Hull

CARRIED

7. **CORRESPONDENCE**

a. **Incoming**

Moved that the correspondence be accepted.

SMZ – John Barlee/NZ – Fiona Matheson

CARRIED

b. **Outgoing**

8. **PRESIDENT'S REPORT**

No report – Stephen Coffey apology

9. **COACHING DIRECTOR'S REPORT**

Clare reported that an itinerary had been developed by the Interpacific Rally planning group and reiterated that a Grade 3 Horse Trials competition would be run in conjunction with the Victorian stage of this event. It was stated that the APCC had informed Victoria they may be required to host the entire Interpacific Rally due to some problems being experience with NSW. Clare reported that there had

been some changes to the National teams. The Team Managers and Team Coaches for the National Championships for the disciplines of Showjumping, Dressage and Eventing were presented and endorsed by the PCAV State Council.

Discipline	Team Manager	Team Coach
Junior Dressage	Belinda Dawkins	Katie Boyes
Junior Eventing	Pam Smith	Clare Lewin
Junior Showjumping	Marty Harrington	Peggy Mills
Senior Dressage	Susannah Clarke	Katie Boyes
Senior Eventing	Dale Jamieson	Clare Lewin
Senior Showjumping	Marty Harrington	Peggy Mills

Moved that the PCAV State Council endorse the above listed people as the Team Managers and Team Coaches of the respective disciplines for the National Championships for 2002.

VPres – Cheryl White/WZ – Petie Marshall

CARRIED

Questions were raised with regard to the selection process used for the National Championships and following a discussion it was generally felt by the PCAV State Council that a more organised and structured approach to this event should be formulated even if the event was not a regular calendar event. State Coaching Director's report attached.

10. EXECUTIVE OFFICER'S REPORT

Jacque Anderton reported that a Sunsmart Cancer Council show bag had been prepared for each Club, and requested that Zone Representatives distribute them at their next Zone meeting. The show bags contained sunscreen, posters, PCAV policies and information to assist Clubs to go sunsmart and smokefree. Jacque stated that a flyer promoting the Healthy Club competition had been included in the show bag. The closing date for the Healthy Club competition had been set at the end of October but it was generally felt by the State Council that more time should be allowed for this competition.

Moved that the Healthy Club competition closing date be moved back to the 30th November 2002.

MZ – Kaye Blanchard/NMZ – Wendy Olenick

CARRIED

Jacque stated that the three-year plan would be revisited by the Executive and then circulated to the State Councillors prior to the November meeting. Jacque reported that the Speed to Safety event had been conducted on the 7th September and was quite successful. It was stated that this event would be debriefed to develop strategies to further improve this event. Jacque raised the issue of meeting procedure as a follow on from the suggestions made by Midland Zone and requested that any issue to be voted on should have information circulated with the provisional agenda. Executive Officer's report attached.

11. REPORTS

a. APCC

Next APCC meeting to be held on the 10th November 2002.

b. EFA

John Barlee reported that there had been some changes made to the FEI pure showjumping rules and to the FEI showjumping rules for eventing. Changes to these rules can be found on the EFA website. The PCAV State Council decided to not make any changes to the eventing showjumping rules. All changes to the pure showjumping rules will stand as PCAV runs on the FEI rules. The new EFA Executive Officer was reported as being Carl Wood.

c. RDA

i New RDA Delegate

As the PCAV no longer has a representative to report on the activities of the RDA it was suggested that we request a copy of their minutes to keep abreast of developments at RDA.

ACTION: PCAV State Office to request a copy of RDA minutes.

d. Mounted Games

i National

Petie Marshall nominated Cheryl White as the Chair of the National Mounted Games Subcommittee and Cheryl accepted the nomination. Cheryl presented draft copies of a duty description for the Team Captain and of the proposal to have a development squad for the National Mounted Games. These documents were circulated to the State Councillors who were requested to review and provide feedback on the documents prior to the November meeting.

- Endorsement of Sub-committee
Moved that the State Council endorse the appointment of Wendy Abey, Oriel Gardiner, Jeanette Mathieson, Daniel Morris, Albert Pol, Peter Rodaughan, Kate Sargeant and Marion Sargeant to the National Mounted Games Sub-committee.
 WGZ – Chris Morris/NMZ – Wendy Olenick CARRIED
 It should be noted that Marilyn Healey (Coach) and Cheryl White (Chair) are also on this Sub-committee.
- Endorsement of Master's Games Team
Moved that the State Council endorse the selection of Ryan Davis, James Harvey, Kelly Morris, Albertina Pol, Andrew Rodaughan and reserve rider - Leah Cioccio to the National Mounted Games Master's team.
 WGZ – Chris Morris/NMZ – Wendy Olenick CARRIED
- Approval of National Mounted Games Skills Training Weekend Camp
Moved that the State Council approves the National Mounted Games Sub-committee conducting a Skills Training Weekend Camp with subsequent selection trials.
 WGZ – Chris Morris/NMZ – Wendy Olenick CARRIED

ii State

- Endorsement of Sub-committee
Moved that the State Council endorse the appointment of Frances Corry, Chris Morris, Glen Drake, Ian Wardell, Keith Tonkin (new appointment), Peter Mathieson, Stan Barrett, Stephen Bragg, Oriel Gardiner, Lynn Roberts (re-appointment), Robyn Coutts and Jeanette Mathieson (re-appointment) to the State Games, Flat Teams and Musical Ride Sub-committee.
 VPres – Cheryl White/NEZ – Jess Hull CARRIED
 It was noted that Stephen Coffey as PCAV President was chair of this Sub-committee and Lynn Roberts remained as Secretary.

e. State Dressage & Showjumping - NMZ

i Endorsement of Chief Judge

- **Moved that the State Council endorse the appointment of Jan Smith, Karl Davis, Jenny Oglesby, Jill Sinclair, Catrina Corten and Viv Axton as Chief Judges for the State Dressage and Showjumping Championships 2003.**

NEZ – Jess Hull/NZ – Fiona Matheson

CARRIED

ii Venue

Flowerdale (Coldstream) has been nominated as the venue for the North Metropolitan Zone State Dressage and Showjumping Championships 2003 but questions regarding insurance are continuing to cause problems with establishing this venue as the definite location. If changes to the venue are required these changes will be circulated to members as quickly as possible.

iii Jury of Appeal

Wendy stated that the jury of appeal would be Clare Lewin, Stephen Coffey and Neil Clinton.

f. State Horse Trials – NZ

Fiona Matheson reported that there were ongoing problems with the organisation of the State Horse Trials Championships 2003. The State Council felt that the PCAV President should organise to meet with the State Horse Trials Championship 2003 Organising Committee to enquire or assist with any issues that may be hindering the organisation of this event. Stephen Bragg noted that the East Gippsland Zone who was to hold the State Horse Trials in 2005 had decided that the event would be held at Rosedale.

g. Uniform Review Sub-committee

Jacque Anderton reported that there had been an enormous response to the Uniform Review Questionnaire but due to the insurance problems there has been a delay in processing the information received. Results of this Questionnaire will be circulated as soon as possible.

h. Schools Advisory Committee

Jacque Anderton reported that she and Clare Lewin had been attending these meetings and that the Committee was making progress. The aim of the Committee was to create clear guidelines for conducting Inter-school competitions and to become the recognised body for sanctioning these events. A letter had been received from Miranda Cox, Chair of the Schools Advisory Committee,

requesting permission from the State Council to use PCAV grading systems. The State Council discussed issues regarding intellectual property and the need to protect our modified rules, grading systems and our name.

i. Publications Sub-committee

i Endorsement of Sub-committee

Keitha Raabe tendered her resignation from this Sub-committee.

Moved that the State Council endorse the nominations of John Barlee, Philip Cobbledick, Wendy Olenick, Jacquie Anderton and Peter Smith to the Publications Sub-committee.

WGZ – Cheryl White/NZ – Fiona Matheson

CARRIED

j. Rules Sub-committee

i Endorsement of Sub-committee

Moved that the State Council endorse the nominations of Chris Morris, Kaye Blanchard, John Barlee and Clare Lewin (advisor) to the Rules Sub-committee.

WGZ – Cheryl White/NZ – Fiona Matheson

CARRIED

k. Webmaster

No report.

12. GENERAL BUSINESS

a. Annual Conference Discussions

i FEI/EFA Scoring Rules – NZ

It was decided that the decision to change the scoring rules back to the original method should be taken back to the Zone for Club input. It was stated that a decision on this issue would be made at the November State Council meeting. The ruling on this issue would then apply until February 2004.

Moved that a decision regarding the use of FEI Scoring Rules be referred back to the Zone for Club feedback, then a decision on this issue must be made at the November 2002 State Council meeting.

WZ – Petie Marshall/NMZ – Wendy Olenick

CARRIED

ii Bridle Numbers – NZ

The issue of bridle numbers was raised and the wording of the ruling was discussed.

Moved that riders competing in Pure Dressage events may have their numbers displayed as a bridle or saddlecloth number.

WGZ – Chris Morris/NEZ – Jess Hull

CARRIED

There was further discussion on this issue. It was discussed that the organisers should have the power to decide what type of numbering the competitors at their event would wear and that currently the ruling gave this power to the rider. It was suggested that if this were the case then the event organisers should indicate their preference on the entry form.

Moved that at the discretion of the Event Organisers riders competing in Pure Dressage events may have their numbers displayed as a bridle or saddlecloth number.

MZ – Kaye Blanchard/CZ – Janice Ray

CARRIED

It was questioned when this rule would come into effect. Jacquie Anderton suggested that because the aim of the Publications Sub-committee was to publish new rule books in February of each year that any rule made during a year would not come into effect until it was printed in a rule book. It was stated that obviously if a rule was made for safety reason it would come into effect immediately. It was generally felt that this method of rule making and implementation would assist with confusion often experienced within the field when new rules were made. Jacquie suggested that a rules change form be created and used when changing rules, the form would record the book the rule was in, the reference number, the rule as it stood, the changed rule as proposed and a reason for wanting the change. The rules change form would be circulated with the provisional agenda prior to the motion being addressed.

ACTION: The PCAV State Office to create a Rules Change form.

iii Leaving Age of PCAV Riding Members – Ringwood PC

Discussion on this topic resolved that many issues would need to be addressed before this decision could be made and that prior to any decision being made a referendum of the Clubs should be conducted. It was decided that a list of advantages and disadvantages should be developed and circulated to Zone Representatives for further comment. The Executive was

given the task of formulating this list and investigating issues that could potentially arise if the leaving age of Pony Club riders was to increase to 26 years.

ACTION: The PCAV Executive Sub-committee to create a list of advantages and disadvantages and to investigate any issue involved with increasing the leaving age of Pony Club riders to 26 years.

iv Land Retention/Government Controlled – Monash PC

This issue was referred to the Executive to formulate strategies and future directions.

ACTION: The PCAV Executive Sub-committee to formulate strategies and future directions for land retention issues.

v Risk Management Planning – Monash PC

This issue was referred to the Executive to formulate strategies and future directions.

ACTION: The PCAV Executive Sub-committee to formulate strategies and future directions for risk management issues.

vi PCAV Insurance Statistics – Monash PC

It was suggested that the APCC be approached to ensure adequate insurance statistics are circulated on at least an annual basis. This issue was referred to the Executive to formulate strategies and future directions.

ACTION: The PCAV Executive Sub-committee to formulate strategies and future directions for insurance issues.

vii Funding Of State Championship Events – Monash PC

This issue was not addressed as the Treasurer was absent and the AGM assembly voted that the current system of funding State Championships was adequate.

b. Interpacific Rally 2003

It was stated that approximately 40 horses would be required for this event the standard of the horse being Grade 2 or higher. Host families would also be required for international competitors. Any person who would be interested in assisting in either of these areas should contact the PCAV State Office. The Interpacific Rally application form would be circulated with these minutes; applicants were reminded that they must hold a "B" certificate to be eligible to represent Victoria at this event. It was stated that a Grade 3 Horse Trials event would be run in conjunction with the Interpacific Rally. It was suggested that a selection criteria and selection committee should be created to select grade 3 competitors for this event.

c. Beyond 2000 National Championship

It was reported that a Uniform Presentation day had been planned for Nationals Teams on the 15th September at the Melbourne Sports and Aquatic Centre. It was stated that there had been some problems encountered with the organisation of selections and various other issues. It was suggested that the ad hoc nature of this event meant that systems and processes were not well enough developed to organise this event without running into problems. It was decided that a working party should be convened to create clear guidelines for the smooth running of selections and other issues related to conducting this event even though there was no promise of another National Championship being conducted in the future.

Moved that the State Council endorse the nomination of Chris Morris and Clare Lewin to a working party convened to create guidelines for the smooth running of the National Championships and that they co opt individuals with experience to assist them in this task.

WGZ – Chris Morris/NEZ – Jess Hull

CARRIED

d. Code of Practice-Guidelines & Response to Accidents/Incidents – NEZ

It was recommended that the Executive formulate a "Response to Accidents/Incidents" procedure to be circulated with the November provisional agenda. It was decided that the Executive should create a Risk Management Policy and that our National Body should be requested to consider the same.

ACTION: The Executive Sub-committee to create a "Response to Accidents/Incidents" procedure and develop risk management strategies, policies and procedures.

e. Rehearsed Ride Scoring System – CZ

This issue was referred to the State Games, Flat Teams and Musical Ride Sub-committee.

ACTION: The State Games, Flat Teams and Musical Ride Sub-committee to discuss and report back to the State Council with recommendations.

f. Musical Ride Guidelines – NMZ

Chris Morris stated that the State Games, Flat Teams and Musical Ride Sub-committee had discussed guidelines for the Musical Ride and they would be circulated with the competition information in November.

g. PCAV adoption of EFA rule changes – CZ

This issue was considered to be resolved therefore was not discussed.

h. Car Park proposal - North Brighton Men's Club

A neighbouring business presented the State Council with plans to create a parking area behind the State Office and their own property which would require driving access across PCAV's property. The State Council recommended that the Executive Sub-committee be responsible for managing this issue and report back any developments.

Moved that the State Council empower the Executive Sub-committee to investigate further the proposal presented by the Brighton Men's Club and make an informed decision in the best interest of the PCAV property.

MZ – Kaye Blanchard/NMZ – Wendy Olenick

CARRIED

i. Geelong Grammar School Pony Club Full Affiliation – BZ

Moved that the State Council approve full affiliation for Geelong Grammar School Pony Club.

Vpres – Cheryl White/NEZ – Jess Hull

CARRIED

j. Insurance

The issue of insurance was discussed and it was decided that many of the questions being raised could only be cleared up when a policy was available.

13. CLOSE MEETING

Next Meeting: 12th November 2002

3.25pm