

MINUTES

Held PCAV State Office "Irving House" 12 Warleigh Grove North
Brighton, on Tuesday 4th September, 2001 at 10.00am.

Attachments:-

- [Correspondence](#)
- [Actions](#)
- [September Update](#)

1. OPEN MEETING

10.15am

2. PRESENT

President – Stephen Coffey, VPres – Jan Faulkner, Treasurer – Ian Wardell, EO –
Jacquie Anderton, OA – Suanne Fitzgerald, SCD – Clare Lewin, BZ – Phillip Cobbledick,
CZ – Glenda Perry, EGZ – Marion Dawson, MZ – Kaye Blanchard, NZ – Fiona
Mathieson, NEZ – Jess Hull, NMZ – Wendy Olenick, WZ – Petie Marshall, WGZ – Chris
Morris

3. APOLOGIES

VP – Cheryl White, SMZ – John Barlee

4. CONFIRMATION OF THE MINUTES (10Th July 2001 minutes)

Requested that the State Games, Flat teams and Musical Ride Sub-committee and the
National Mounted Games Sub-committee should have separate headings within the
Reports area. Item 9. The motion " Moved that the Zones **set** fees paid to examiners for
conducting the "C", "B" & "K" certificates", should read as above. Item 12g Altered
wording to the Associate Members definition was never moved therefore the definition in
the by-law of an Associate Member was altered to read – "Associate riding and non-riding
members, consisting of young people who have attained the age of seventeen (17) years,
and who may continue their membership until the 30th of June following their twenty first
birthday."

Moved that the alteration to the Associate Member definition be adopted.

NEZ – Jess Hull/NMZ – Wendy Olenick **CARRIED**

Item 12h. Include EGZ in the listing of Award of Merit nominations.

5. BUSINESS ARISING FROM THE MINUTES

- . PCAV Equipment Shed Quotes

**Moved that the Treasurer should go ahead and purchase a shed for the
purpose of storing PCAV equipment to be located on the Bacchus Marsh
Pony Club grounds.**

BZ – Phillip Cobbledick/NEZ – Jess Hull **CARRIED**

b. Rejoining Members definition

The Councillors agreed that the definition should remain but the time frame needed to be stated.

Moved that the definition of a rejoining member should read – "Re-joining member - is one who re-joins a Pony Club affiliated or on probation with the Pony Club Association of Victoria after a lapse of membership for a full financial year (ie. 1st July – 30th June)." (Bylaws; pg7 Rule 6d(ii) or Handbook; pg13 Item 4 *Rejoining Member*)

MZ – Kay Blanchard/CZ – Glenda Perry **CARRIED**

With regard to how many rallies need to be attended before the rejoining member is able to compete.

Moved that Item 17. Eligibility for Pony Club Competitions regarding attendance at Club rallies read – "In the case of a new or rejoining member, 50% attendance at Club rallies since becoming a member or re-joining." (Handbook pg22 Item 17 point 2)

MZ – Kay Blanchard/CZ – Glenda Perry **CARRIED**

c. Badges – Safety & Quality

Jacque Anderton reported that the quality of the clip had been investigated with the supplier who assured her that they were the best available. The supplier has also supplied badges with a different clip arrangement so that these clips can be tested. There was still discussion by the Councillors that the badge was not safe to wear whilst riding due to the fact that regardless of the clip arrangement it was still a pin that could therefore stick into a rider while riding.

Moved that wearing the PCAV badge during competition should not be compulsory.

NEZ – Jess Hull/NMZ – Wendy Olenick **DEFEATED**

It was noted that the PCAV badge was still a compulsory part of the PCAV official uniform.

d. Eligibility Rules for Pony Club Competition

The eligibility rules for Pony Club competition was discussed in an attempt to eliminate ambiguities with the rule.

Moved that the horse and rider combination must have attended two (2) mounted rallies at the members own club in the previous twelve (12) months prior to attending any competition/activity.

EGZ – Marion Dawson/WZ – Petie Marshall **CARRIED**

WGZ – Chris Morris not in favour of the motion.

e. Investigation of venue/date change of State Games Competition Weekend

It was felt by many councillors that the Queens Birthday weekend was the best time to hold the State Games, Flat Teams and Musical Ride Championships but that the event should be held over one day.

Moved that the State Games, Flat Teams and Musical Ride Championships 2002 should be held at the Geelong Showgrounds.

BZ – Phillip Cobbledick/Treasurer – Ian Wardell **CARRIED**

Moved that the State Games, Flat Teams and Musical Ride Sub-committee make a recommendation at the November Council meeting, of an alternative

venue that would enable the 2003 State Games, Flat Teams and Musical Ride Championships to be run on the Queens Birthday weekend over one day.

MZ – Kaye Blanchard/BZ – Phillip Cobbledick **CARRIED**

f. Vic Health – DCI/ZA Visit Form

Jacque presented a survey form to assist with collecting vital statistics that will aid our organisation to meet it's reporting requirements to Vic Health who provide significant funding to PCAV. The results will help the State Council to better address issues/concerns Clubs may have with maintaining a healthy recreational environment for all members.

Moved that the modifications to the DCI Visit form be adopted.

NEZ – Jess Hull/NMZ – Wendy Olenick **CARRIED**

6. TREASURER'S REPORT

Ian Wardell presented the budget for 2001-2002 indicating that he had created an expense area for Zone Instruction. Any Zone who had submitted a budget to Ian had had their expenses incorporated into the budget. Those Zones who had not submitted a budget were allocated an estimate of their expenses by Ian. To claim expenses Zones would be required to submit an expense claim form to the State Office detailing their expenses, these forms would be available from the State Office. Phillip Cobbledick presented that the ABK weekend was an instructional event that was open to all Pony Club members although run by the Barwon Zone. This event was well attended but increasingly becoming expensive to attend. He therefore requested that the ABK weekend be assisted with subsidy to reduce costs. There was some discussion that this was setting a precedent to subsidise all State events. Ian Wardell stated that if a Zone or organising sub-committee of PCAV felt they had a worthwhile instructional activity that all Pony Club members could benefit from then they should be able to apply to the State Council for funding. The State Council would therefore look at each application on its merits and decide if the instructional activity was an effective and inclusive use of PCAV membership fees.

Moved that the "ABK Weekend" instructional activity should receive a subsidy of \$1000.00 for the financial year of 2001-2002.

MZ – Kaye Blanchard/BZ – Phillip Cobbledick **CARRIED**

Moved that with the discussed amendments the budget should be adopted.

Treasurer – Ian Wardell/NEZ – Jess Hull **CARRIED**

Moved that the Treasurers Report be accepted.

Treasurer – Ian Wardell/NEZ – Jess Hull **CARRIED**

7. CORRESPONDENCE

. Incoming

b. Outgoing

8. PRESIDENT'S REPORT

Stephen Coffey welcomed Petie Marshall to the State Council and hoped she would find it a rewarding experience. Stephen reported that he had attended the Speed to Safety day at Flemington, which was a great event. The event would be debriefed and refined for next year hopefully making the event even bigger and better. He also stated that the Promotional Video was expected to be available in later September.

9. COACHING DIRECTOR'S REPORT

Clare Lewin reported that the State Office was in the process of sending letters to our NCAS Level 1 Coaches who needed to update their qualifications. John Barlee and Clare had worked on cross-country course building guidelines that were almost ready to go on sale in the PC Shop. Clare stated that the CIP would investigate a helmet tagging system so that the AS/NZ 3838 standard helmets could be easily identify hopefully assisting with ensuring all riders have upgraded their helmets by the 1st January 2003. Clare informed the Councillors that the Saddleworld/Winergy 2002 Dressage Festival was running a quadrille to music on the 24 March 2002. If people were interested they should keep watch for more information. Clare reported that Horseland were soon to release a new Ariat riding boot and had approached PCAV to determine if they would be acceptable to wear at PCAV rallies and events. Clare stated that the boots complied with the PCAV By-laws and therefore were acceptable for wear at PCAV events/activities. Glenda Perry asked Clare if the "Blundstone Thoroughbred" boots would be acceptable for use at PCAV events/activities. On seeing the boots Clare stated that they did not comply with our By-laws because the sole was neither smooth nor shallow rippled and the top of the boot was not flat therefore increasing the possibility of the boot getting caught in the top of the stirrup iron. Clare stated that she was aiming to run Gear Checking Workshop next year, which would attempt to address, issues causing confusion within the field.

10. EXECUTIVE OFFICER'S REPORT

Jacque Anderton reported that the Speed to Safety event had been very successful. Seven Zones were represented on the day, which was excellent, considering the tight timeframe required in preparing and selecting riders for the event. Jacque reiterated that the event would be debriefed and that there were many areas that could be improved for next year's event. It was reported that the contracts for funding with Sport and Recreation and Vic Health had been finalised. Jacque also stated that the Traineeship position for 2002 would be advertised with this mail out of minutes.

11. REPORTS

- a. APCC
No report
- b. EFA
No report
- c. RDA
It was reported that RDA were holding a Dressage competition at Werribee Park on the 8th and 9th of September.
- d. National Mounted Games
 - i. *Endorsement of Coach – Senior & Junior*
Moved that Marilyn Healey be endorsed as the Senior and Junior National Mounted Games Teams Coach for the 2002 year.
Treasurer – Ian Wardell/WGZ – Chris Morris **CARRIED**
 - ii. *Endorsement of Team Manager – Senior & Junior*
Moved that Albert Pol be endorsed as the Senior and Junior National Mounted Games Teams Manager for the 2002 year.

WGZ – Chris Morris/Treasurer – Ian Wardell **CARRIED**

iii. Endorsement of Selection Sub-committee

Council felt that the National Mounted Games Sub-Committee should elect their selection sub-committee, which would then be endorsed by the Council.

e. State Games Flat Teams and Musical Ride

i. Endorsement of Sub-committee

Members for re-election:

Ian Wardell

Stan Barrett

Glen Drake

Peter Mathieson

Chris Morris

Nominations for election – received by the due date

Robyn Coutts

Stephen Bragg

Moved that listed nominations to the State Games, Flat Teams and Musical Ride Sub-Committee be endorsed, both members to assume casual vacancies on this Sub-committee and those who were listed as members for re-election be elected for a further three years.

BZ – Phillip Cobbledick/NEZ – Jess Hull **CARRIED**

f. State Dressage & Showjumping

i. Endorsement of Chief Judges

■ Dressage – Grade 1

Sandy Rosenbrock

Jan Smith

■ Dressage – Grade 2

Sue Everitt

Harold Craig

■ Dressage – Grade 3

Peter Rosenbrock

Meridith Neilsen

Moved that the Council endorses the above listed chief judges for the 2002 State Dressage and Showjumping Championships.

NMZ – Wendy Olenick/CZ – Glenda Perry **CARRIED**

ii. State Horse Trials

No report

g. GENERAL BUSINESS

. Instructors Riding Members Horses During Pony Club Activities

The Councillors agreed that the idea was potentially dangerous because no Pony Club instructor's certificate includes an active riding component. It was also felt that there were other ways of showing a rider what is required of them.

Moved that Item 4vii Club Instructors (CI) point 6 remains as stated –

"Instructors are not permitted to ride a member's horse."

MZ – Kaye Blanchard/EGZ – Marion Dawson **CARRIED**

b. Conference "Towards Tomorrow" Feedback

There were mixed reactions to the conference but generally most felt that it had triggered discussion about the organisation, its current position and where it would/could be in the future. Councillors felt that the issue should be taken out to the Zones, as not all Clubs would have been represented at the Conference. It was generally felt that getting a wider view on what the members of PCAV felt their organisation did for them, what it should be concentrating on for the future and how best these objectives/directions could be achieved was very important.

c. Yea Pony Club Application to Change Zones

Yea Pony Club had made an application to the North East Zone to move to North Metro Zone. The two Zones involved were both agreeable.

Moved that the Council endorses Yea Pony Club's application to change Zones.

NEZ – Jess Hull/NMZ – Wendy Olenick **CARRIED**

d. Laurimer PC Application for Probationary Membership

Moved that endorsement of Laurimer Pony Club's application for Probationary Membership be deferred until the November Council meeting.

BZ – Phillip Cobbledick/EGZ – Marion Dawson **CARRIED**

e. Pending, Probationary & Full Membership Procedure

The process for becoming a new club was stated and the follow up procedure then reiterated emphasising the importance of informing the State Office of new Clubs.

f. PCAV History – Victoria Hammond Synopsis

The Councillors were presented with expenses incurred obtaining a quote and synopsis of the proposed PCAV history. On reviewing the quote provided by this writer, the Councillors agreed that the cost of producing the PCAV history with this writer would result in the book being too expensive. If a publication was to be created detailing the history of PCAV the Councillors agreed the cost should be kept to a minimum so that when on sale the book was affordable to all PCAV members.

Moved that PCAV pay all outstanding amounts to Victoria Hammond and terminate her services.

EGZ – Marion Dawson/NZ – Fiona Matheson **CARRIED**

g. Height/Weight Issue

This issue was reported as being investigated and a recommendation would be made to the Council at the November meeting.

h. Pony Club Membership

It was reiterated that Pony Club Membership cards should be issued by the State Office to Club Officials only.

i. Pony Club Stationery

Wendy Olenick suggested that outgoing publications should be of uniform appearance. Suggestions put forth were the PCAV logo, similar print, incorporation number and ABN. Jacquie suggested that PCAV should have a letterhead printed.

Moved that a uniform appearance to publications and outgoing mail be adopted and a letterhead printed.

NMZ – Wendy Olenick/NMZ – Fiona Matheson **CARRIED**

h. CLOSE MEETING

Next meeting – 13th November 2001

3.55pm

NOTE: The State Horse Trials 2002 will be held at Tooradin Estate and camping will be available.