



MINUTES

Held PCAV State Office "Irving House" 12 Warleigh Grove North Brighton, on Tuesday 13th November 2001 at 10.00am.

1. OPEN MEETING

10.10am

1. PRESENT

President – Stephen Coffey, VPres – Cheryl White, VPres Jan Faulkner, EO – Jacquie Anderton, Tres – Ian Wardell, SCD – Clare Lewin, OA – Suanne Waugh, BZ – Philip Cobbledick, CZ – Glenda Perry, EGZ – Marion Dawson, MZ – Kaye Blanchard, NZ – Fiona Mathieson, NEZ – Jess Hull, NMZ – Wendy Olenick, SMZ – John Barlee, WZ – Petie Marshall, WGZ – Chris Morris

1. APOLOGIES

1. CONFIRMATION OF THE MINUTES (4th September 2001 minutes)

Moved that the minutes be accepted as a true and accurate account of the meeting held on Tuesday 4th September 2001.

WGZ – Chris Morris/Tres – Ian Wardell **CARRIED**

1. BUSINESS ARISING FROM THE MINUTES

a. Policy for interstate competition

The Councillors were advised that a policy was being created in consultation with the guidelines created by Jess Hull for interstate competition and this issue would be addressed further at the February PCAV State Council meeting.

b. State Games & Flat Teams Championships Venue Change

It was reported that the State Games & Flat Teams Sub-committee had discussed the issue of changing venues for the State Games and Flat Teams Championships but were unable to source another suitable venue. Limiting factors were stated as being the number of volunteers required to run the event over one day, size of the venue required, adequate stabling, camping and catering facility and increased ground hire costs. It was recommended that the Geelong Showgrounds was the most workable venue for this event.

Moved that the State Games & Flat Teams Championships continue to be conducted in the same format at the Geelong Showgrounds.

NEZ – Jess Hull/NZ – Fiona Mathieson **CARRIED**

c. Height/Weight Ruling Recommendation

A draft height/weight ruling was circulated for comment. It was stated that the Equal Opportunity Commission (EOC) was contacted to ensure that such a ruling would not be seen as discriminatory. The Executive Sub-committee was advised by the EOC that a ruling on this issue would be acceptable. It was decided that Clubs

should be asked to trial the developed ruling and give suggestions and comments on its workability. It was stressed that the ruling was currently a working document and not a PCAV rule. Wendy Olenick questioned whether the ruling would be applied to all PCAV activities. It was generally felt that as the ruling endeavoured to ensure the welfare of the horse, if adopted by the PCAV State Council it would be applicable to all PCAV activities. It was also noted that the current method of checking riders competing at the PCAV State Games and Flat Teams Championships for height/weight suitability would remain in place for the Championships in 2002.

2. TREASURER'S REPORT

PCAV Membership Fees/Subscription

Ian Wardell reported that the PCAV membership fees would increase for the 2002-2003 PCAV membership year. Ian reported that AON had advised APCC that the insurance cost would increase by at least 30% although it may be more. The Councillors felt that PCAV had managed to cover the rise in insurance cost during 2001-2002 but any increases for the coming year would need to be covered within the fees for 2002-2003. There was some concern that the actual insurance costs would not be known until a later date but the fees really needed to be set at this PCAV State Council meeting because the Clubs needed to set their fees. As a result the PCAV State Council decided to increase the cost of the insurance segment of PCAV membership fees the estimated 30% but if the increase was significant the PCAV membership fees would be reviewed.

Moved that the fees for the 2002-2003 PCAV membership year be set at \$33.00 (inc GST) and revised if the actual cost of the insurance increases or decreases.

MZ – Kaye Blanchard/BZ – Philip Cobbledick **CARRIED**

The pro-rata PCAV membership fees applicable from the 1st March 2003 – 30th June 2003 would be \$22.00 unless the PCAV membership fees changed.

3. CORRESPONDENCE

a. Incoming

b. Outgoing

4. PRESIDENT'S REPORT

Stephen Coffey reported that the Bylaws and Handbook were in the process of being amalgamated. No further action had been taken on the PCAV history as yet. The PCAV promotional video was finished and looked very impressive, the videographer had also been so impressed with the footage he took at the 2001 State Horse Trials Championship he compiled the images and teamed them with music. The State Horse Trial video would be available from the PC Shop for \$30.00. The magnetic PCAV badge was currently being trialed by a few clubs and so far the reports were positive. It was requested that a price be obtained from the supplier. EFA was reported as changing insurers and were investigating the possibility of an insurance passport, which would be transferable between other horse riding organisations. It was reported that Jacquie Anderton was meeting with Jamie Page (EFA Executive Officer) to investigate this issue further. It was stated that the storage shed would be constructed on the Bacchus Marsh Pony Club

grounds pending approval from the ground trustees.

5. STATE COACHING DIRECTOR'S REPORT (SCD)

Clare Lewin stated that the Instructors Update forms were being returned very promptly which was great to see. Clare reported that three showjumping schools were being planned, tentative venues were Tatura, Tonimbuk and Maldon with dates to be advised. Alan Mitchell would be conducting two jumping clinics one in Wodonga on the 29th June 2002 and the other at Werribee on the 6th July 2002. Brian Schrapel would be holding an APCC Clinic on the 18th and 19th May 2002 with the venue to be advised. Clare reported that the CIP had decided that the next PCAV year would be the "Year of Comfort & Safety for Horse and Rider". During this year it was planned that there would be a focus on gear checking for any interested person. A Gear Checking clinic has been planned for the 20th July at Beveridge Pony Club. The CIP would be working on streamlining the transition from OTC and Level 1 courses. Clare stated that the CIP had recommended to the State Council that any rider competing at State Level should have attained their "C" certificate if eligible.

Moved that any rider 13 years and over must have attained their "C" certificate to compete at all State events by the 1st January 2003.

WGZ – Chris Morris/EGZ – Marion Dawson **CARRIED**

Clare reported that the CIP had decided that the "C*" efficiency test which was already an efficiency level within the APCC syllabus would be recognised in Victoria. This would mean that the prerequisite for the "B" Certificate would be either the "K" or the "C*" effective immediately. It was also noted that the CI's had all been given a rough outline of the quadrille to be run at the Saddleworld/Winery 2002 Dressage Festival on the 24 March 2002 and the Young Rider and Pony Club Championship would be held on the 10th and 11th April. If anyone was interested in these events further information could be obtained from their Zone CI. It was stated that medical alert bracelets were not considered jewellery and were permitted to be worn in all PCAV disciplines. If the medical alert bracelet was considered to be too loose then it should be taped. It was stated that this clarification would be recorded in the By-laws. Kaye Blanchard requested that the Instructors certificates available from the PCAV State Office should be redesigned to incorporate recent changes in Office Bearers. It was recommended that the Executive Sub-committee deal with this issue. Clare reported that South Australia was holding the National Championships at Roseworthy Campus Adelaide University between Friday the 27th September 2002 to Thursday the 3rd of October 2002. Expressions of interest would be circulated in the near future.

6. EXECUTIVE OFFICER'S REPORT (EO)

Jacque Anderton reported that the By-laws and Handbook were currently being amalgamated. The Governance Questionnaires had been collated and some interesting information was gathered. Jacque thanked all the Clubs who have taken the time to respond it was very much appreciated. Jacque reported that Sport and Recreation Victoria were conducting a series of governance workshops that she felt would be beneficial for members of the PCAV State Council to attend. The dates for these workshops would be circulated. Jacque stated that the Herald Sun had a spread on Riders without Horses featuring Ballan Pony Club. Vic Health was very impressed with

the article and the PCAV State Office phones were ringing constantly as a result. One of the new style DCI/ZA Visit forms with the healthy environment survey had been completed and sent into the PCAV State Office, these forms would be sent out with all DCI/ZA visit claims from now on. Jacquie stated that there were two PCAV presentations to be conducted at Equitana. The National Mounted Games Senior team was running a 30min educational session and Officer Pony Club was running a Dressage and Showjumping event. Thanks were expressed to the National Mounted Games Senior team for their contribution. Jacquie stated that all the profiles received from Zone Representatives for the Horse Deals magazine had been sent on to Horse Deals.

7. REPORTS

a. APCC

Clare reported that as a result of the Australian Coaching Council (ACC) no longer offering insurance to coaches this issue was addressed. It was reported that AON had been approached to ascertain if insurance could be arranged. The Australian Sports Commission (ASC) had informed the APCC that the NCAS syllabus was now five years old and would need to be revisited. The APCC was also requested to commence development of the NCAS Level 2 for Pony Club. It was reported that South Australia was conducting the National Championships which was considered a very positive move but concerns were raised over the issue of allowing a rider to only compete in one Olympic discipline. International Mounted Games Representative nominations would be due before the next State Council meeting therefore the Executive Sub-committee were given the authority to make this decision.

b. EFA

John Barlee reported that EFA had changed insurers.

c. RDA

The State Horse Trail Ride would be held in East Gippsland in 2002.

d. National Mounted Games

Cheryl White tabled the National Mounted Games Sub-committee minutes and requested an endorsement of the following recommendation.

"Upon selection the rider is to participate in all designated competitions/activities from the date of selection to the following team selection, approximately twelve months."

Moved that the PCAV State Council endorses the above recommendation and that it be added to the rider memorandum document.

VPres – Cheryl White/Tres – Ian Wardell **CARRIED**

Cheryl reported that Richard Glen, Daniel Morris and Kate Sargeant had nominated for positions on the National Mounted Games Sub-committee and requested endorsement from the PCAV State Council.

Moved that Richard Glen, Daniel Morris and Kate Sargeant be endorsed as members of the National Mounted Games Sub-committee for a three-year term.

BZ – Philip Cobbledick/Tres – Ian Wardell **CARRIED**

It was also reported that the Team captains would be elected by their peers at the

final training weekend.

e. State Mounted Games & Flat Teams

Entry forms and information would be circulated with these minutes.

f. State Dressage & Showjumping – NEZ

Entry forms and information would be circulated with these minutes.

g. State Horse Trials – SMZ

The closing date for entries would be the 14th April 2002 and further information was expected to be available by February 2002.

8. GENERAL BUSINESS

. Embroidered Club Logos – NMZ

North Metropolitan Zone requested that the PCAV State Council consider embroidered club logos as a method for distinguishing clubs with similar jumper colours.

Moved that by-law 13 regarding "embroidered badges not being permitted" remain the same.

BZ – Philip Cobbledick/NEZ – Jess Hull **CARRIED**

b. PCAV Council Meeting Dates for 2002

19th Feb 2002

9th Apr 2002

9th July 2002

4th Aug 2002 (AGM)

10th Sep 2002

12th Nov 2002

The above dates would be the PCAV State Council meeting times for 2002.

c. Office Closures – Christmas/New Year Period

The office will be closed from the 21st December 2001 to the 7th January 2002.

d. State Competitor Recognition for Speed to Safety

Moved that State Speed to Safety competitors are eligible to obtain a State Level Competitors badge.

VPres – Cheryl White/WGZ – Chris Morris **CARRIED**

e. PCAV Membership

It was brought to the attention of the PCAV State Council that the EFA had met with the Schools Competition Advisory Committee regarding formalising the schools horse sports competitions run around the State. The PCAV State Council generally felt that PCAV should be involved at least in an advisory capacity. It was also suggested that PCAV should consider broadening its membership base to include organisations such as schools. It was decided that PCAV should write a letter to EFA expressing their interest in this issue.

f. Technical Adviser for the 2003 State Horse Trials (Northern Zone)

Moved that Laurie Cole be endorsed as Technical Advisor for the 2003 State Horse Trials in Northern Zone and that Bev Shandley be endorsed as Technical Advisor for the 2002 State Horse Trials in South Metro Zone.

WGZ – Chris Morris/SMZ – John Barlee **CARRIED**

g. 2002 Showjumping State Championships Event Concern – WGZ

Kaye Blanchard raised concern over the format of the State Showjumping & Dressage Championship 2002 to be held in North Eastern Zone. It was stated that the format had been presented at the April 2001 PCAV State Council meeting and endorsed by the PCAV State Council. The endorsement was made under the understanding that the format would be reviewed after the event.

Moved that the format of the State Showjumping and Dressage Championship 2002 be reviewed at the April PCAV State Council meeting.

WGZ – Chris Morris/VPres – Cheryl White **CARRIED**

9. CLOSE MEETING

1.00pm

Next meeting – 19th February 2002