

Pony Club Association of Victoria

COUNCIL MEETING

MINUTES

Held at PCAV State Office "Irving House" 12 Warleigh Grove North Brighton,
on Tuesday 6th February, 2001 at 10.00am.

1. **OPEN MEETING**

10.15am

2. **PRESENT**

President – Stephen Coffey, VPres – Cheryl White, VPres – Jan Faulkner, Treasurer – Ian Wardell, EO – Jacquie Anderton, OA – Suanne Fitzgerald, BZ – Phillip Cobbledick, CZ – Glenda Perry, EGZ – Marion Dawson, MZ – Kaye Blanchard, NZ – Fiona Mathieson, NEZ – Jess Hull, SMZ – John Barlee, WZ – Peter Square, WGZ – Chris Morris

3. **APOLOGIES**

4. **CONFIRMATION OF THE MINUTES (14th November 2000 minutes)**

Additions to Item 5bi

→ Falls

One fall of a horse at an obstacle is elimination.

Moved that a fall of horse caused by an obstacle will entail elimination.

NMZ – Wendy Olenick/NEZ – Jess Hull

CARRIED

→ Table design

The number of obstacles in a Cross Country course to be included in the table "Specification for Cross Country obstacles",

→ Order of Starting

The motion should read: Moved that the above ruling be adopted for use at Pony Club **State** Competitions.

Moved that the minutes with the above additions be accepted as a true and accurate account of the meeting held on Tuesday 14th November 2000.

SMZ – John Barlee/WZ – Peter Square

CARRIED

5. **BUSINESS ARISING FROM THE MINUTES**

a. **Endorse National Mounted Games Coach**

Moved that Council endorses Marilyn Healey's appointment as the Victorian National Mounted Games Coach.

V Pres – Cheryl White/NEZ – Jess Hull

CARRIED

b. **Endorse National Mounted Games Selection Committee**

Marilyn Healey's nomination to the position was received and was the sole nomination. The Council felt that the previous committee members should be sent a letter inviting them to stand for another 12months. Deferred to the April meeting.

c. **Alteration to April Meeting Date – 3rd April 2001 or 24th April 2001**

After consideration the Council felt that the meeting date was fine even though it was Easter Tuesday. It was decided that the meeting date would stand as set.

d. **Clarification of State Games Height & Weight**

The Council noted that the rules printed in the instructions for this year's State Games regarding questionable combinations were incorrect. The rule passed during the November Council meeting placed the responsibility of assessing questionable combinations on Zone Representatives. The State Games Subcommittee is no longer responsible for reviewing or eliminating combinations.

e. **Endorse the International Mounted Games Representative**

Moved that Council endorses Carolyn Moylan as Victorian Representative for the International Mounted Games Team.

WGZ – Chris Morris/V Pres – Cheryl White

CARRIED

6. **TREASURER'S REPORT**

Ian Wardell reported that our operating surplus was greater than last year.

Moved that the Treasurers report be accepted.

Treasurer – Ian Wardell/NEZ – Jess Hull

CARRIED

Ian commented that Central Zone was the only Zone to provide feedback on areas they felt could use a financial boost. It was suggested that extra support could be given to Zones holding State Championships although the general feeling was that the money was then being channelled into only one small group of Pony Club members and not the greater Pony Club community. Kaye Blanchard (MZ) commented that running instruction courses was an expensive yet worthwhile activity, which did benefit most Pony Club members. Currently the subsidy for Instruction Courses was \$200 per Zone, which was generally seen by the Council members as insufficient.

Moved that Zones submit a budget to Council detailing Instructors instruction course costs for the financial year 2001 - 2002.

Treasurer – Ian Wardell/NEZ – Jess Hull

CARRIED

Phillip Cobbledick (BZ) commented that if the funds were available and the Zones showed how they were spending the money, that the subsidy should be increased immediately. Phillip asked why only the Instructors Clinics were subsidised and suggested that it should be other courses run by the Zone as well.

Moved that Zones submit a program and budget to Council detailing income and expenses to obtain subsidies.

BZ – Phillip Cobbledick/CZ – Glenda Perry

CARRIED

Moved that until further reviewed the subsidy for Zone Instructor instruction clinics would increase from \$200 to \$500.

BZ – Phillip Cobbledick/V Pres – Cheryl White

CARRIED

It was advised that an application form will be developed and circulated with the minutes.

7. CORRESPONDENCE

a. Incoming

See Correspondence list

b. Outgoing

See Correspondence list

8. PRESIDENT'S REPORT

Stephen Coffey stated that the executive had met on the 12th December 2000 and discussed many issues most, of which appeared in General Business. Some members of Council felt that Clare Lewin's wage might be inadequate for her position. Stephen spoke with Clare regarding this issue and Clare felt that she was being adequately reimbursed for her time. The Executive had made the decision to appoint Carolyn Moylan as the Victorian Representative for the International Mounted Games Team without consulting other Council members due to time constraints.

9. COACHING DIRECTOR'S REPORT

See report attached.

10. EXECUTIVE OFFICER'S REPORT

Jacque reported that the computers in the office were in need of upgrading. Quotes had been obtained and were being reviewed to ascertain the best options.

Moved that the computers within the office be upgraded as seen suitable by the Executive Officer.

BZ – Phillip Cobbledick/NEZ – Jess Hull

CARRIED

The newsletter was scheduled to be circulated by late February and would be a two page newsletter plus the Horse Council Survey. Jacque reported that World Cup Polo organisers had invited PCAV to provide some entertainment at their event in March. The Zones were asked to think about the possibility of staging an event or seeking Clubs that may be able to run an event. The chance to stage an activity was seen as a good opportunity to further promote PCAV. A copy of the draft Speed to Safety proposal was tabled for all to see.

11. REPORTS

- a. Australian Pony Club Council (APCC)
The smoking and alcohol policies circulated by the APCC prompted the Council to suggest that PCAV also document its policy on both issues. The Council suggested that the Executive draft a policy on these issues to be presented to Council at the April meeting. Phillip Cobbledick (BZ) questioned the roster for representatives at International events, which he believed, disadvantaged PCAV. Stephen Coffey noted his concerns and said he would follow up with APCC President, John Laird regarding this issue.
- b. Equestrian Federation of Australia (EFA)
John Barlee reported that there were two new classes for Eventing that had replaced training classes they were Introduction and Preliminary. To ride in these classes the riders must be members of the EFA but the horse used did not have to be registered with EFA. It was reported that EFA stewards would now be responsible for all classes.
- c. Riding for the Disabled (RDA)
No report given.
- d. Mounted Games Sub-committee
 - i. *State*
No report given
 - ii. *National*
It was reported that the Mounted Games Camp was conducted on the 27th and 28th of January and was exceptionally well attended by approximately 80 riders. Two squads one Senior and one Junior had been selected during the camp. Stephen Coffey who attended one of the days commented that all the participants seemed to enjoy the activities and that it was a very well conducted event. All those involved with its organisation were congratulated.
- e. Horse Trials (Wannon Zone)
Report tabled. Peter Square reported that all was going well and to plan. It was suggested that people ensure they RSVP on the date and not be too relaxed about bookings due to Port Campbell being a tourist area. It was suggested that Council should endorse the Chief Cross Country and Dressage Judges at the April meeting.
- f. Dressage & Showjumping (Barwon Zone)
Phillip Cobbledick reported that the preparations were coming along well. The Geelong Council, Corio & Mooroolbool PC and Melbourne Water had be of great support. Minor sponsorship had been obtained from various companies, which was assisting with costs. Jan Faulkner and Janine Lucato were both congratulated on the job they had done.

12. GENERAL BUSINESS

- a. Approval of State Horse Trials Judges
Moved that the Council endorses the Judges nominated by Wannon Zone for the State Horse Trials to be held on the 6th May 2001.
BZ – Phillip Cobbledick/NZ – Fiona Mathieson **CARRIED**
- b. Riders Without Horses – Zone Pilot Clubs
Jaquie Anderton (EO) reported that the Riders without Horses program was being received quite positively by some PCAV Clubs. It was also reported that other States were very interested in the program and had approached PCAV for information so that they could get their Clubs involved. It was stated that there was a demand in the community, the office had received many calls from people who were interested in enrolling their children in such a program. Due to this demand and because there were Clubs who had already expressed an interest in conducting the program it was suggested that the Zones should confer with their Clubs to ascertain if they had Clubs who were interested in piloting the program. It was felt that it would be more effective if the PCAV office was aware of Clubs conducting the program to direct participation enquiries to Clubs and offer a support relationship that is maintained between the Office and Pilot Clubs.

- c. PCAV Annual General Meeting – Location and Content
North Eastern Zone had addressed the topic of location with a suggestion that the AGM should be conducted in conjunction with a State Championship. The Council considered this option but felt people had enough to contend with without having to attend an AGM and Conference at these occasions. It was then suggested that North Metro Zone (NMZ) was interested in hosting the AGM & Conference this year somewhere like Yarra Glen or Lilydale which was accessible by all without having to go through the City. The Content of the AGM was discussed and it was felt that the Executive should put forth some suggestions and present them to Council at the April meeting.
- d. PCAV Conference Workshop 2000 - Outcomes
It was reported that all the issues discussed at the Conference last year had been dealt with in some capacity. A survey had been sent to all 2000 State Horse Trials Competitors to ascertain their opinion on teams and other issues. The results of that survey were currently under review. The Web-site was under constant change and many of the suggestions had been incorporated onto the Web-site and would continue to be used as a source of inspiration, see attached reports. A Webmaster's report would be circulated with the minutes. The question of providing financial support to Zones staging the State Horse Trials had been addressed and a method put in place. The celebrations for the Jubilee year were still under discussion. Overall it was felt that the Conference workshop had been a very successful one and once again thanks was given to all those who attended the Conference and participated with such enthusiasm.
- e. Equitana
Jacquie Anderton (EO) reported that there were two areas in which PCAV had been approached by Equitana to provide events. The first was to hold an event at Werribee on the 17th November. It was suggested that it might be a very good opportunity for a Zone or Club who was holding an event at this time of year to conduct it at this venue. The other opportunity was to conduct a demonstration activity such as a Games display at the Exhibition Centre. Council agreed.
- f. PCAV Jubilee Year 2004 – History Committee
The idea of creating a history of PCAV was discussed. The necessity of hiring someone to write a history was discussed and concern was expressed that work should not proceed without a firm budget and only if the total cost was within reason. The Council decided that the Executive should investigate this issue further and establish costs then present their recommendation to Council.
- g. Commemoration Preparations - Committee
The Council suggested that the Executive should investigate all possibilities and come back with recommendations.
- h. Inter-pacific Representative Costs
The Council were informed that costs for the Inter-pacific were \$1980 of which PCAV would pay the airfare costs.
- i. International Year of the Volunteer
The logo was displayed and it was suggested that it be incorporated on the PCAV letterhead for the duration of the Year.
- j. Games Equipment Storage
The games equipment built for the Prince Philip Games was in need of a storage facility. Various options had been investigated by the Mounted Games Sub-committee and were presented to Council. Council agreed that the purchase of a multipurpose trailer to assist with moving this equipment and other PCAV equipment was a worthwhile investment. The Council also agreed that a shed should be constructed preferably central to all PCAV members.
Moved that PCAV purchase a multipurpose trailer to carry PCAV equipment.
BZ – Philip Cobbledick/WGZ – Chris Morris **CARRIED**
The Council suggested Zone Representatives should enquire within their Zone to see if there were Clubs that would not mind having this shed reside on their

grounds. The Council suggested that the land should be either public land or trust land.

- k. State Championship Horse Trials Teams – Survey Results
Previously dealt with in Item 12d PCAV Conference Workshop 2000 – Outcomes. All those who completed the survey were thanked for their effort and contribution.
- l. State Coach – Reimbursement Travel Costs
The issue of reimbursement of PCAV State Coaches had been raised and the Executive recommended that any State Coach appointed by the PCAV Council should be reimbursed for travel.
Moved that any State Coach appointed by Council would be reimbursed for travel costs at the same rate as a DCI/ZA.
Treasurer – Ian Wardell/V Pres – Cheryl White **CARRIED**
- m. Senior National Games – PCAV responsibility
It was discussed that the Senior Mounted Games Team should be PCAV's responsibility as previously this was not the case. The Senior Mounted Games Team should receive the same amount of support from PCAV and should also come under the jurisdiction of the National Mounted Games Sub-committee. The Team would also be required to conduct themselves under the rules set forth for Official State Teams.
Moved that the Senior Mounted Games Team be considered an Official State Team who would be financial assisted by PCAV and would be governed by the rules of a State Team.
WGZ – Chris Morris/NEZ – Jess Hull **CARRIED**
- n. World Cup Scoring at Zone Eliminations – Peter Smith(NMZ)
The Council considered the issues presented to them by Peter Smith (NMZ). One of the first concerns were if a rider was eliminated in a round did they gain point which the Council agreed no they would not. Then the question of equal jumping penalties was raised the Council decided that EFA took the time of the first round to distinguish between these riders so PCAV should keep it consistent.
Moved that if there was an equality of jumping penalties then the placings shall be determined by the time taken in the rider's first round.
NEZ – Jess Hull/BZ – Phillip Cobbledick **CARRIED**
- o. Traineeship appointment
The Executive had discussed the possibility of employing a new staff member to assist with data entry and the day to day tasks of running the office. The recommendation made to Council was to make the position a Sport Administration Traineeship position with the aim of employing a school leaver who would also study Sports Administration during their placement with PCAV. Applications close Friday 9th March 2001.
Moved that the Council approved the appointment of a Trainee.
EGZ – Marion Dawson/NEZ – Jess Hull **CARRIED**
- p. Time change for State Showjumping & Dressage – Midland
Midland Zone requested that the Council consider moving the State Showjumping and Dressage weekend to a time that was cooler and would be conducive to better ground conditions. The suggestion was to trade weekends with the State Games Competition. The Council generally felt that the State Games ponies who are running all day would be overstressed if they were working in the temperatures that could occur during the February months. The Council agreed that the February time slot for State Showjumping and Dressage did mean that often the grounds were quite hard but could not think of a weekend that would be a better time to run them. It was suggested that it should be discussed at Zone level to see if a better time could be recommended.
- q. Postage & Handling, Typing error September 2000 minutes – Frances Corry (NZ)
Council noted comments made but felt that the issue of postage and handling had been dealt with in the November 2000 minutes. Fiona Mathieson (NZ) had brought the typing error in the September 2000 minutes to the attention of the Council. For recording purposes Item 4 Confirmation of the Minutes (11th July

2000 minutes) the motion should read – Moved that the minutes be accepted as a true and accurate account of the meeting held on the 11th of July 2000. Not the 8th February as printed.

r. Suncare – Workcare – Jess Hull (NEZ)

To be discussed at the April meeting

s. Dressage Tests and Horse Trials

John Barlee requested that Clare Lewin should review the Dressage Test and mark the test appropriate for use at Horse Trial events.

t. Definition of Adult Supporter

John Barlee brought to the attention of the Council that the definition of Adult Supporter was recorded differently in two of the publications sold by PCAV and requested that should be rectified. To be reviewed by Executive

u. Definition of Rejoining Members

Glenda Perry noted that she had had some difficulty with the concept of rejoining members and asked the Council to consider this issue. It was suggested that the membership cards did not allow for this type of member. Jacquie Anderton (EO) mentioned that the card was under review and that this was an issue that could be addressed. To be reviewed by Executive.

v. PCAV Showjumping Rules

Glenda Perry stated that she felt PCAV should investigate the possibility of publishing Showjumping rules similar to the Horse Trials Rules. It was reported that this had been considered but was not happening at this time.

13. CLOSE MEETING

Next Meeting: 17th April 2001
3.50pm

NOTICEBOARD

PCAV Membership Fees 2001 – 2002

◆ Full Rate: \$29.70 (\$27.00 + 2.70GST)
Valid 1st July 01 – 28th February 02

◆ Discount/Pro rata Rate: \$18.70 (\$17.00 + 1.70GST)
Valid: 1st March 02 – 30th June 02