

Pony Club Association of Victoria

COUNCIL MEETING

MINUTES

Held at PCAV State Office "Irving House" 12 Warleigh Grove North Brighton,
on Tuesday 17th April, 2001 at 10.00am.

1. **OPEN MEETING**

10.15am

2. **PRESENT**

President – Stephen Coffey, VPres – Cheryl White, VPres – Jan Faulkner, Treasurer – Ian Wardell, EO – Jacquie Anderton, OA – Suanne Fitzgerald, BZ – Phillip Cobbledick, MZ – Kaye Blanchard, NZ – Fiona Mathieson, NEZ – Jess Hull, SMZ – John Barlee, WZ – Peter Square, WGZ – Chris Morris

3. **APOLOGIES**

CZ – Glenda Perry, EGZ – Marion Dawson

4. **CONFIRMATION OF THE MINUTES (6th February 2001 minutes)**

Moved that the minutes be accepted as a true and accurate account of the meeting held on Tuesday 6th February 2001.

NZ – Fiona Mathieson/VPres – Cheryl White

CARRIED

5. **BUSINESS ARISING FROM THE MINUTES**

a. **Endorse the National Mounted Games Selection Sub-Committee**

The National Mounted Games Selection Sub-Committee was presented to Council for endorsement. The Sub-Committee consisted of:

Marion Sargeant Oriel Gardner Albert Pol Carmel Knowles

Jeanette Matthieson Marilyn Healey Wendy Myers Cheryl White

Moved that Council endorse the nominations of the above listed persons to the National Mounted Games Selection Sub-Committee for a 12month period.

V Pres – Cheryl White/WZ – Peter Square

CARRIED

b. **Smoking, Alcohol & Suncare Policies**

The Executive presented to the Council policies on Smoking, Alcohol and Suncare.

Moved that the policies presented to Council be adopted for use at all PCAV State, Zone and Club events.

WGZ – Chris Morris/Treasurer – Ian Wardell

CARRIED

c. **PCAV Jubilee Year 2004/Commemorative Preparations (Executive)**

The Executive reported that they had considered both the history and commemorative celebrations. With respect to the history the Executive had interviewed a professional historian to obtain ideas, costs and gain a feel for what would be involved if a history of PCAV were produced in celebration of the Jubilee Year in 2004. No real progress had been made in respect to how PCAV should celebrate its Jubilee Year and all ideas were welcomed. Zones were again asked to gain ideas from the field. It was suggested that it should be a discussion topic at the AGM/Conference. A budget has not yet been allocated to the history or celebrations as it was felt that too little was known about how or what would be happening. It was suggested that the Jubilee Year could be recognised with special commemorative trophies presented to State Championships winners.

Moved that the issue of PCAV Jubilee Year commemorative celebrations be made a discussion topic at the Annual General Meeting/Conference 2001.

BZ – Phillip Cobbledick/NEZ – Jess Hull

CARRIED

d. **Venue for Games Equipment Storage (Zones)**

Venues for a PCAV equipment shed were discussed. Phillip Cobbledick suggested Bacchus Marsh Pony Club and Peter Square suggested Geelong Showgrounds. Comments were made that a container may be more economical

than a shed and also more mobile. Ian Wardell was nominated to investigate the best location and make a recommendation to the Council at the July meeting.

e. Time Change for State Showjumping & Dressage (Zones)

East Gippsland Zone (EGZ) suggested that late August to September should be considered as a time change for the State Showjumping and Dressage. The Council believed the weather at this time was too cold and wet. It was decided that although February presented issues with hard grounds and hotter days it was still the best time of year to hold these Championships.

f. Suncare/Workcare – (NEZ - Jess Hull)

Previously discussed in Item 5b.

6. **TREASURER'S REPORT**

Ian Wardell requested that Zones forward their instruction clinic budgets to him preferably by the 30th June to assist him in producing the PCAV budget for 2001 – 2002. The Council then discussed issues that they felt were affecting membership within their Zones. West Gippsland Zone (WGZ) during this discussion reported that they held training camps during term breaks that were usually well attended. Cheryl White was asked to write a report how they conducted these events to share with the Council.

Moved that the Treasurers report be accepted.

Treasurer – Ian Wardell/WGZ – Chris Morris

CARRIED

7. **CORRESPONDENCE**

a. Incoming

See Correspondence list

b. Outgoing

See Correspondence list

8. **PRESIDENT'S REPORT**

Stephen Coffey firstly congratulated Barwon Zone on their successful running of the State Dressage and Showjumping. He noted that there had been problems with the method of scoring showjumping, but generally the event was a success. It was reported that the office had been equipped with new computers and they were running well. Stephen announced that PCAV had employed a trainee who would work in the PCAV office for the next 12months. Dannyell Chapman who is a riding member at Yarrambat Pony Club would complete a 12month traineeship, which would incorporate onsite training at the PCAV office and one day of offsite training at Victorian University of Tafe. The Executive had discussed the issue of rejoining members and recommended that the rule regarding rejoining members should be altered to read:
In the case of a rejoining member, where the lapse of membership is nine months or less, 50% attendance at Club rallies over the preceding 12 months of which the rider was a financial member.

In the case of a rejoining member, where the lapse of membership is greater than nine months, 50% attendance at Club rallies since rejoining.

The Council were not convinced that this was the best approach. Kaye Blanchard suggested that the term rejoining member should be discarded and any members whose membership lapses should be treated as new members. It was suggested that the Zone Representatives should consider this issue and discussions would be resumed at the next Council meeting. The Executive had also looked at the definition of an adult supporter and recommended that the definition in the Handbook should be repeated in the Bylaws. The official definition of an Adult Supporter would now be:
“Adult Supporters are persons over the age of 18years, who are not Associate Members of a Pony Club, but maintain an interest in the welfare of the Club. They may be parents of members, Instructors or other interested persons.” (Page 13 No. 5).

Moved that the definition of an adult supporter recorded in the Bylaws be altered to the definition recorded in the PCAV Handbook.

NMZ – Wendy Olenick/MZ – Kaye Blanchard

CARRIED

Stephen Coffey stated he had attended the Wannon Zone Meeting and had seen the Cross Country course for the State Horse Trials which all seemed in order and thanked Wannon Zone for their hospitality.

9. COACHING DIRECTOR'S REPORT

Two "A" candidates were tested on the 10th February 2001 at Werribee Park, Megan Sutherland – Riddells Creek and John Nicholson - Sale. Megan Sutherland was awarded a supplementary test for riding on the flat with all other areas meeting the required standard. John Nicholson would be required to resit the entire practical. Clare reported that she had developed NCAS worksheets to assist Zones to run people through the practical skills prior to the Level 1 assessment. Many people were expecting to learn these skills at the Level 1 assessment rather than being competent and able to be assessed. Clare reported that West Gippsland, North Metro and Central Zones were running very successful OTC courses on a regular basis. The new Gear Checker Guidelines were presented to Council. It was emphasised that they were simply guidelines to assist gear checkers and should be used in conjunction with the competition rulebooks. The Gear Checkers Guidelines would be available for purchase from the PC Shop for \$10. Clare stated that there had been some confusion in the field with respect to gaiters. Gaiters should be the same colour as the boots and the boots must be elastic sided. Clare reported that Alan and Anna Pickett from North Eastern Zone (NEZ) had retired from the DCI panel, PCAV thanked them for their contribution. The Chief Instructors Panel (CIP) was asked to consider whether Jumping Equitation had a place in the State Showjumping and Dressage Championships. In response to this request a new four round Showjumping competition was presented to Council. It was suggested that it could replace the current system but it was felt that it should be taken back to Zone level for discussion. It was agreed that the four round competition would be circulated to Zone Representatives for discussion and comment. A request was made to the CIP to create a Riders without Horses resource package to assist Clubs who wish to conduct the program. The CIP have considered this request and Clare reported that a package would be created. Brian Schrapel would be running a clinic on the 19th & 20th May 2001 the focus would be Position and Technique at a cost of \$10.00, applications close on the 14th May 2001. (See attachments for application form) Australian Pony Club Council (APCC) had presented the idea of creating a national database of exam questions. PCAV had been invited to send 2 or 3 people to attend the "A" examiners workshop that would be aimed at standardising the "A" exam. This workshop would be conducted in Sydney on the 18th and 19th of August. Clare stated that the CIP were currently working on a revision of the syllabus for the NCAS Level 1 course for 2003. Clare reported that a new product was being advertised called "Toe Stoppers". Currently they had been advertised with Pony Club Association approved. The APCC have requested that the approved by Pony Club be removed because the product has not received this endorsement. The Council did not take a stance on this product only to say that the product has not received approval as advertised.

Moved that Clare Lewin and one to two other persons attend the "A" examiners workshop in Sydney on the 18th and 19th August.

NEZ – Jess Hull/SMZ – John Barlee

CARRIED

10. EXECUTIVE OFFICER'S REPORT

Jacquie reported that after much delay she had met with the VRC who felt that the Speed to Safety program was an excellent idea and they were prepared to support it. The VRC have confirmed the 2nd of September at Flemington Racecourse to hold this event. Since it was anticipated that this could be an annual event Jacquie requested that despite the tight timeframe, Zones would endeavour to support this initiative by co-ordinating instructional clinics from which riders would be nominated to participate at Flemington. Generally there was consent that the event should be supported and that Zones would attempt to ensure that they were represented. The computers spoken about at the previous Council meeting had been installed. Jacquie reported that she had obtained quotes with respect to the Horsemastership Australian Rider written by K Irving. Some discussion was entered into as to whether this text should be revised, remain as printed or cease publication. The role of the book within PCAV was also discussed and how its role would impact on the decision to revise it. Ian Wardell suggested that because members were still keen to purchase the book that while a

decision was being made about its future 1000 copies should be ordered to keep it in stock. He also believed that it was a text book of some worth to PCAV and that all text books are revised at various points therefore PCAV should continue to revise this text eventually publishing a Horsemastership Australian Rider Revised edition.

Moved that PCAV orders 1000 hard backed Horsemastership Australian Rider books and continue to review this text.

Treasurer – Ian Wardell/NZ – Fiona Mathieson

CARRIED

Jacquie reported that PCAV had made two funding submissions one to VicHealth and the other to Sport and Recreation Victoria. A request was made to all Zone Representative to submit a written report preferably on disc by the 10th July 2001. Reports should detail the year as it was for their Zone; these reports will be incorporated in an annual report for PCAV. Pony Club conducted a Mounted Games demonstration at the World Cup Polo. A wonderful opportunity to showcase Pony Club and the new PCAV equipment trailer. Jacquie reported that the Herald Sun would be writing a feature article on Pony Club and the Riders without Horses program. (See attachments)

11. REPORTS

a. Australian Pony Club Council (APCC)

Stephen Coffey reported that the APCC meeting was held in Tasmania on the 7th April 2001. APCC elections had taken place, Greg Bayliss (SA) was elected President and Paul Gardin (TAS) was elected Vice President. Stephen reiterated Victoria's commitment to running the Interpacific Rally 2003 One-Day Event phase. The APCC was drawing up a National Alcohol Policy, Stephen suggested that PCAV should forward our policy. The issue of coaches/instructors abusing their position of trust was discussed. Stephen had heard about a police check kit used to ensure that coaches/instructors did not have a criminal history. It was stated that other organisations such as Surf Lifesaving Victoria and Amateur Football Associations have guidelines that require Clubs to ensure all coaches have a police check completed before being able to coach. The Executive was asked to consider the options available and recommend the best course of action. It was reported that any member appointed to an International team, must produce a health certificate to the APCC office within fourteen days. The issue of insuring horses for National Mounted Games events was discussed as AON had indicated that it required the details of the horses it was covering 14 days prior to the event. It was decided that it was impossible to comply with this condition and therefore APCC would provide compensation to owners suffering loss. The States will be required to pay APCC \$180 per year to cover the cost of this. Roma Brideoake reported that Australia had received an invitation from Ireland for an exchange club if anyone was interested.

b. Equestrian Federation of Australia (EFA)

John Barlee reported that the Three-Day event would be conducted this year on the 7th – 12th June.

c. Riding for the Disabled (RDA)

No report given.

d. Mounted Games Sub-committee

i. *State*

Entries for the State Games had been circulated.

ii. *National*

It was reported that two nominations were received for team manager.

Following a vote, Albert Pol was appointed team manager for 2001.

Moved that Albert Pol be endorsed as Team Manager for the Senior National Mounted Games team 2001.

Vice Pres – Cheryl White/NMZ – Wendy Olenick

CARRIED

e. Horse Trials (Wannon Zone)

Peter Square reported that the course was near completion. They had 41 grade 1 riders and 127 Grade 2 riders. Peter stated that this would mean that they would have more than 30 riders in each Dressage ring. On page 28 of the Horse

Trials Rulebook it was stated that "Sections must not exceed 30 riders". During discussion it was pointed out that not allowing Wannan Zone to run this many riders would result in riders not being able to compete or the entire draw to be rewritten.

Moved that the rule be changed to read:

Sections must not exceed 30 riders except for State Championship where Council approval has been given.

NMZ – Wendy Olenick/WGZ – Chris Morris

CARRIED

Permission was then given to Wannan Zone to run the draw as presented.

f. Dressage & Showjumping (Barwon Zone)

Phillip Cobbedick reported that overall the State Dressage and Showjumping had been a very successful one. Jan Faulkner and Janine Lucato were thanked for their organisational skills, which had lead to such a successful event.

Approximately 450 people were in attendance on the Saturday night for the square dancing. This evening was a very successful one and a social event that set up for a great weekend. Geelong Council and Barwon Water were thanked for their great support especially in regard to giving permission to use water to prepare the grounds as Geelong has been under water restriction for the past three years. Financially speaking the event costs were covered mainly by sponsorship and the Saturday night event.

g. Webmaster

Questionnaire circulated and Zones were requested to complete them.

12. GENERAL BUSINESS

a. Senior Mounted Games Team Nominations

See Item 11dii

b. Bethanga PC & Rokewood PC Probationary Membership applications

Moved that Bethanga PC are accepted as a probationary member of PCAV.

NEZ – Jess Hull/WGZ – Chris Morris

CARRIED

Moved that Rokewood PC are accepted as a probationary member of PCAV.

BZ – Phillip Cobbedick/Treasurer – Ian Wardell

CARRIED

c. PC Badge – Safety and Quality Issues (NEZ)

Jess Hull stated that the PC badge, as a part of PC uniform is required to be worn when members are competing. However the badge is effectively a brooch, and jewellery is not permitted when riding cross country. Given the problems with the reliability of the clips on the badges it is possible that a rider could be injured by the badge in a fall. Jacquie stated that she had investigated the clips and had been informed that many manufactures use the same clip supplier. Jess suggested that to overcome both these issues that the badge should not be a compulsory part of the PCAV uniform.

Moved that Item 13 Page 9 “– Pony Club Member’s Badge. NOTE: Embroidered badges are not permitted” be deleted from the PCAV By-Laws thereby no longer having the PCAV Member’s Badge as a compulsory uniform item.

NEZ – Jess Hull/NMZ – Wendy Olenick **NOTICE OF MOTION**

It was suggested that Zones should consider this motion and it would be voted on at the next Council meeting on the 10th July 2001.

d. State Showjumping & Dressage concerns (MZ)

Kaye Blanchard addressed the issues presented within the Midland Zone letter. The Council felt that this issue had already been addressed during the Council meeting. The contents of the letter were noted.

e. Reserve Riders

The letter from East Gippsland Zone (EGZ) was received and the content was noted.

f. Video Promotion

The Promotional Video was reported as going well. The video would be particularly good for clubs making sponsorship proposals, presentations to Local Councils or for attracting membership.

- g. Guidelines for Interstate Competitions
Jess Hull was asked to compile guidelines to assist with the issue of riders representing Victoria at Interstate Championships with the view to setting a policy and procedure for Victorian participants.
- h. PCAV Insurance
It was asked if ponies/horses were covered under the PCAV insurance. Ponies/horses are not covered for injury under the PCAV insurance but any third party damage caused by a pony/horse would be.
- i. State Dressage & Showjumping 2002 – Wodonga
Jess Hull reported that the “C” Grade Showjumping would be held indoors at the State Dressage and Showjumping Championships 2002.

13. CLOSE MEETING

Next Meeting: 10th July 2002

3.45pm

NOTICEBOARD

Membership Returns/Strength Returns

- ◆ Your Club Secretary (as advised to the PCAV Office) will have received the Membership Return form with this copy of the PCAV minutes
- ◆ **Due Date for Membership Returns:
15th June 2001 at 5.00pm**
- ◆ Late Membership Returns will incur a fine of 10% of your entire return.
- ◆ **Membership fees are:
\$29.70**
- ◆ If you have any queries regarding Membership Returns please contact the PCAV Office on 9596 4778

PCAV Membership Fees 2001 – 2002

- ◆ Full Rate: \$29.70 (\$27.00 + 2.70GST)
Valid 1st July 01 – 28th February 02
- ◆ Discount/Pro rata Rate: \$18.70 (\$17.00 + 1.70GST)
Valid: 1st March 02 – 30th June 02