

Pony Club Association of Victoria

COUNCIL MEETING

MINUTES

Held at PCAV State Office "Irving House" 12 Warleigh Grove North Brighton,
on Tuesday 14th November, 2000 at 10.00am.

1. **OPEN MEETING**

10.10am

2. **PRESENT**

President – Stephen Coffey, VPres – Cheryl White, VPres Jan Faulkner, CD – Clare Lewin, EO – Jacquie Anderton, OA – Suanne Fitzgerald, CZ – Glenda Perry, MZ – Kaye Blanchard, NZ – Fiona Mathieson, NEZ – Jess Hull, NMZ – Wendy Olenick, SMZ – John Barlee, WZ – Peter Square, WGZ – Chris Morris

3. **APOLOGIES**

Treasurer – Ian Wardell, BZ – Phillip Cobbledick, EGZ – Marion Dawson

4. **CONFIRMATION OF THE MINUTES (5th September 2000 minutes)**

Addition to Item 12k. Sweet Iron Bits – acceptable bit for use at Pony Club.

Moved that the minutes with the above addition be accepted as a true and accurate account of the meeting held on Tuesday 5th September 2000.

NEZ – Jess Hull/NZ – Fiona Mathieson

CARRIED

5. **BUSINESS ARISING FROM THE MINUTES**

a. **State Events Organisers Information Packages – Jess Hull, John Barlee (Update)**

The State Events Organisers Guidelines were presented as a complete document. Thanks was given to Jess Hull and John Barlee for their time in compiling the guidelines.

b. **Horse Trials Rules Book – Jacquie Anderton**

The Horse Trials Rule book has been reprinted with an addendum page. The addendum page consisted of changes to rulings made over the past few years by Council that had yet been incorporated into the Horse Trials rule book. Members were reminded that the Horse Trials rule book should be read in conjunction with the Equestrian Federation of Australia (EFA) and Federation Equestrian International (FEI) Eventing rules. The addendum page has been made available on the Web page so members may simply print off the addendum page to update their books. The new print of the Horse Trials Rules book with addendum page is also available for purchase at the PC Shop for \$3.10 (GST inc).

i. **Publication Sub-Committee Horse Trials Rules Recommendations**

The Publications Sub-Committee reviewed the Horse Trials Rules and made the following recommendations. Many of the recommendation made by this Sub-Committee were to align PCAV rules with changes made by FEI and EFA. These senior bodies made the following rule changes in response to recommendations made in the Hartington report. The Hartington report was written following an investigation into injuries/deaths occurring during Horse Trials events. Following the release of the report the FEI and EFA made changes to rules to reflect recommendations made in that report. The recommendations made were for the safety of riders competing in Horse Trial events. (Please see **Attachment A** which gives some background to the investigation and subsequent report and explains why the refusal rule was changed). Some Council members felt that if the Council were to change rules that the Clubs should be able to vote on those rulings as PCAV Council did not have the power to make changes without the consent of the Clubs. It was argued that the rulings were for safety reasons and therefore not to adopt them could be seen as negligence.

Moved that PCAV Council should be able to adopt changes to international rules made by senior bodies without referring to the Clubs.

NMZ – Wendy Olenick/VPres – Cheryl White

CARRIED

● **Horse Trials Rule Recommendations**

→ Definition of a Refusal

- REFUSAL (*HT rules p18*)

A refusal will be immediately counted when the horse stops in front of an obstacle. A jump from a standstill will now count as a refusal.

Because a refusal is counted immediately the forward movement of the horse is stopped there is no purpose jumping from a standstill. Riders should be educated to turn away and represent their horses.

There was some discussion about this rule as some of the Councillors felt that it would be a difficult rule to implement at Grade 5 level. It was suggested that it is possibly best even from Grade 5 level that riders are taught to represent their horses if their horse refuses to jump.

Moved that the above ruling be adopted for use at Pony Club Competitions.

WZ – Peter Square/SMZ – John Barlee

CARRIED

→ Falls

One fall of a horse at an obstacle is elimination.

Moved that a fall of horse caused by an obstacle will entail compulsory withdrawal of the rider.

NMZ – Wendy Olenick/NEZ – Jess Hull

CARRIED

→ Table Design

- SPECIFICATION FOR CROSS COUNTRY OBSTACLES

Change the layout of the current table (*HT rules p13*)

	Grade 1	Grade 2	Grade 3	Grade 4	Grade 5
Obstacles					
Max Height					
Solid Obstacles & Solid part of Brush/Bullfinch	1.05m	0.90m	0.75m	0.60m	0.45m
Brush Fence	1.20m	1.05m	0.90m	0.75m	0.60m
Spread without height	2.40m	2.00m	1.35m	0.90m	0.60m
Spread with height					
- at highest point	1.20m	0.90m	0.65m	0.50m	0.45m
- at base	1.80m	1.50m	1.00m	0.75m	0.45m
Maximum Drop	1.40m	1.00m	0.85m	0.70m	0.50m
Water Depth- entry to exit	.30m	.30m	.30m	.30m	Nil
Minimum width water crossing (see water jumps rule)	6.00m	6.00m	6.00m	6.00m	nil
Speed	480mpm	420mpm	360mpm	320mpm	274mpm
Distance	2000-3000m	2000-2800m	1600-2400m	1200-2000m	1200-1600m
Number of efforts	20-30	18-25	15-20	14-18	14-18

→ Obstacles

- Solid Obstacle (*HT rules p16*)

Any roof or other fixed and solid barrier over an obstacle must not be less than 3.50m above ground level.

Moved that the above ruling be adopted for use at Pony Club Competitions.

WGZ – Chris Morris/NZ – Fiona Mathieson

CARRIED

- Water jumps (*HT rules p 15*)

If there is a jump into and a jump directly out of water, the length of

water crossing between entry and exit must be a minimum of 9mts for Grades 1 & 2.

Moved that the above ruling be adopted for use at Pony Club Competitions.

WGZ – Chris Morris/VPres – Cheryl White

CARRIED

→ Order of Starting

– Starting Interval (*HT p35*)

The starting interval for Grade 1 may be amended to less than 2 minutes between the starting time for each competitor in the cross country phase, only with the permission of the PCAV Executive.

Moved that the above ruling be adopted for use at PCAV State Competitions.

WGZ – Chris Morris/SMZ – John Barlee

CARRIED

c. Equestrian Helmet Standard – EN1384 – Clare Lewin

Clare Lewin reported that she had been in contact with Geoff Sinclair (Director of Horseland) regarding the EN1384 (European 1384 Standard). When compared to the AS/NZ 3838 (Australian/New Zealand 3838 standard) for helmets the EN1384 differed specifically in some of its safety areas. The AS/NZ 3838 requires a minimum level of performance for side impact force and dynamic strap testing. The EN 1384 requires a lesser performance level for each of these areas therefore these helmets are tested at less impact or force. On hearing these details the Council believed that the best option was to accept only the AS/NZ 3838 or the AS 2063.3 standards for use at Pony Club rallies or events.

The AS 2063.3 was the previous standard for helmets before the release of the AS/NZ 3838. On the release of the AS/NZ 3838 it was indicated that the AS 2063.3 would meet the requirements of the new standard but it would eventually be phased out so the most current standard of helmet was the only one being used. The Council felt it was an appropriate time to consider phasing out of the AS2063.3 and it was suggested that anybody who needed to purchase a new helmet should purchase one that complies with the AS/NZ 3838 standard.

Moved that only helmets which complied with the AS/NZ 3838 or AS 2063.3 would be accepted for use at Pony Club rallies or events and that the AS 2063.3 would no longer be suitable for use at Pony Club rallies or events on the 1st January 2003.

NEZ – Jess Hull/CZ – Glenda Perry

CARRIED

6. TREASURER'S REPORT

The Treasurer in his absence asked that Stephen Coffey emphasise that the surplus was exaggerated at this time of year due to the intake of PCAV memberships but it should be remembered that this was basically our income for the next financial year.

a. PCAV Membership Fees/Subscription

The Treasurer conferred with Jacquie Anderton (Executive Officer) regarding setting membership fees. His recommendation was that the fees remain the same or for convenience be rounded to \$30.00. Chris Morris presented the possibility of reducing membership fees as he felt that PCAV had already made a considerable surplus last financial year, therefore a reduction in fees to \$26.40 (GST inclusive) was feasible.

Moved that the PCAV membership fees be set at \$26.40 (GST inclusive) for the financial year of 2001 – 2002.

WGZ – Chris Morris/NO SECONDER

DEFEATED

The majority of Council members felt that reducing fees would only cause confusion this financial year and frustration next financial year if they were raised again. It was also felt that the fees did not need to be increased as PCAV had made a surplus last financial year therefore the fees should remain the same. The Council requested that the PCAV Executive should investigate possible uses for any surplus, to benefit all PCAV members. Stephen Coffey requested that Zones make suggestions as to where they felt a boost in funds would be beneficial to all Pony Club members.

Moved that the PCAV membership fees be set at \$29.70 (GST inclusive) for the financial year of 2001 – 2002.

MZ – Kaye Blanchard/NEZ – Jess Hull

CARRIED

Moved that the Treasurers report be accepted.

SMZ – John Barlee/CZ – Glenda Perry

CARRIED

7. CORRESPONDENCE

a. Incoming

See Correspondence list

b. Outgoing

See Correspondence list

8. PRESIDENT'S REPORT

Stephen Coffey congratulated all members of the Prince Philip Games Organising Committee and all those who assisted at the Prince Philip Games on a very successfully conducted event.

9. COACHING DIRECTOR'S REPORT

The "B" Notes have been proof read and are currently with Peter Smith being prepared for printing. There was a CIP meeting on the 28th October 2000 with three new CI's in attendance David Jenkins (EGZ), Trevor Feldtmann (NZ) and Robyn Harris (WGZ). David Jenkins has volunteered to be the CIP web collator. The Gear Checkers Guidelines were proofed at the CIP meeting. It was expected that they would be divided into sections, presented as laminated A4 sheets. It was questioned who set the examiners fees and noted that they had not increased for some years. The CIP recommended that there be a 25% increase in examiners fees and mileage reimbursement should be reviewed. NCAS 2nd weekend would be held on the 27th and 28th November at Broadford. Clare reported that the National Coaching Clinic theme would be Position and Technique related to Jumping. Brian Schrapel would be available for use at the Victorian clinic. The date at this point was likely to be the 20th May 2001. APCC has revised the Polo-Cross rules; the changes will be circulated with the minutes. EFA would again be running the Schools Event and is scheduled for the 7th and 8th July at Werribee Park.

10. EXECUTIVE OFFICER'S REPORT

Jacquie Anderton reported that the organisers of Equitana had been in to meet with her in regard to running an event during the exhibition, they had also spoken of the prospect of hosting a stall. The exhibition would run over 10 days from the 16th – 25th November 2001. Events would be hosted at Werribee over the 16th – 18th November. PCAV would need to register their interest by February 2001. The Council requested more information on what was available and the costs involved. Hoofprints Volume 4 Number 3 was printed and circulated during November. Extra copies are available from the office. Jacquie expressed her thanks to Peter Smith for his assistance in getting the Newsletter ready for printing. The Riders without Horses new look program had been launched. The new format was explained in a booklet circulated to all Secretaries, District Commissioners and Zone Chief Instructors. Cards were reported as being at the printers. Any queries on this program should be directed to PCAV or your Zone Chief Instructor. It was reported that the Speed to Safety program was currently in motion. The program would be run in conjunction with RDA and that criteria and format would be released by early December. PCAV received funding to create a promotional video therefore a committee was formed to organise this production. The committee has met and discussed the focus of the video. It was decided that the video should focus on Governments both Municipal and State as well as other potential sponsors and clubs. Jacquie requested that if clubs wished to put information on the Internet they should send it to PCAV preferably on disk.

11. REPORTS

a. Australian Pony Club Council (APCC)

The APCC meeting was held on the 5th November in Adelaide with the Instructional Committee meeting on the same day. The Instructional Committee talked about Brian Schrapel's clinics. Roma Brideoake (APCC Executive Officer) attended the Millennium Conference and reported that it was very good. An

interesting fact to come out of the conference was that Australia is the only country that still has written test for the efficiency certificates. The Australian Sports Commission has requested that APCC maintain a database of members, coaches and course builders. The information required included age and sex of members for statistical reasons and will impact on the information PCAV collects from Clubs. The Stick pegging game has been included on the National list of games. PCANSW submitted various criticisms on the organisation of the National Mounted Games and were requested to submit these criticisms in writing. It was felt that the event was an annual event therefore criticisms should be noted, as it would be useful to the next organising committee. There was some discussion of the Senior International Mounted Games (SMG) with regard to the difficulties encountered staging the event at the chosen venue. It was stated that having the event at the Show was a huge success but there were many issues with regard to setting up equipment and timing that were out of the organising committee's control. Possibly the worse thing to come out of the Games was the comment that generally the horsemanship of the riders was lacking. APCC asked the States to complete a tax-exempt charity form; it was felt this had already been completed. A motion put forth by PCASA (Pony Club Association of South Australia) to limit the number of times a rider may represent their State was defeated with APCC recommending that States may implement this rule at State level if they wished. PCASA would be hosting the Senior National Mounted Games and the Prince Phillip Games in the year 2002. APCC affiliation fees for 2001 were set at \$165 and the Delegates levy was set at \$220. Due to Canada applying for the Inter-pacific Games in 2003 PCAV is not hosting this event until 2005 but the International Mounted Games were still to be held in Australia in 2003 it was suggested that PCAV begin thinking about these events. Zoe Harrison has written a book called Riding with Feel, which talks about all the things she has done. Clare Lewin felt it was a good book and that the PC Shop should consider stocking it. Recent changes to the Showjumping rules have been made but the Council has decided not to introduce the rules until they review them at the April 2001 Council meeting. Therefore the rules would be as they are now for the State Showjumping and Dressage Championships held in February.

- b. Equestrian Federation of Australia (EFA)
Election of Officer Bearer was conducted and no changes occurred.
- c. Riding for the Disabled (RDA)
Marion Dawson apology
- d. National Mounted Games (NMG) – Team Manager Nominations
The expression of interest for the Coaching position of the National Mounted Games should have been sent out with the September Minutes therefore it was recommended that the current Coach remain in the position until expressions are sought and an applicant selected.

Moved that the National Mounted Games Coach appointed for the year 2000 remains as Coach until appointments are sort and made for the year 2001.

NMZ – Wendy Olenick/NEZ – Jess Hull

CARRIED

A very big thank you was extended to all the handlers. There were some very encouraging comments made by the handlers in that they enjoyed the event and were happy with the way their horses were treated. It was noted that there was a \$2000 loss made on the event that PCAV would underwrite. It was also noted that PCAV was now in possession of \$5000 worth of Games equipment that will be useful for other events such as the State Games.

12. **GENERAL BUSINESS**

- a. Endorsement of Life Members

Moved that the Council endorsed John Laird's Life Membership

NEZ – Jess Hull/NMZ – Wendy Olenick

CARRIED

Moved that the Council endorsed Frances Corry's Life Membership

SMZ – John Barlee/CZ – Glenda Perry

CARRIED

Moved that the Council endorsed Heather Crabbe's Distinguished Service Award.

SMZ – John Barlee/VPres – Cheryl White

CARRIED

b. Australian Quarter Horse Association (AQHA) Promotion Proposal

AQAH presented to PCAV the promotional idea of awarding a sterling silver buckle to the highest placed youth member of the AQHA riding a registered Quarter Horse in each of the State Pony Club Championship events in each grading. The Council felt that the promotional idea was either detrimental or advantageous to Pony Club Members. It was felt that it could increase the amount of work that Pony Club Volunteers had to do especially if every Breed orientated Association wished to do a similar thing. The Council suggested that Jacquie Anderton should follow up similar Associations and find out what happens and how before a decision was made.

c. Ruling on Dogs at Pony Club Events – EGZ

East Gippsland Zone requested the Council make a decision on dogs at Pony Club events. Generally the Council felt that dogs should not be taken to Pony Club events as they pose a possible safety risk. Glenda Perry commented that she had been informed that it was illegal to ban dogs from Local Council owned land as dogs were allowed on Local Council land. It was resolved that individual organising committees should investigate the legalities of banning dogs from the competitions they are conducting and then make an informed decision as to whether they want dogs at their event.

d. PCAV Subcommittee for Selection of National Mounted Games Submission

Oriel Gardiner from the NMG sub committee submitted a request that the riders attending the National Mounted Games Camp in January 2001 be credited with a rally attendance. Many of the Councillors were concerned that they did not know about this camp until now which would make it difficult to alert Clubs to the opportunity to have their riders attend. The Council felt that it was a very positive project but that the Sub-Committee who was organising it should have submitted the project for endorsement by the PCAV Council. The main reason for this concern was so that all Zone Representative were aware of what was happening and could therefore inform their Clubs who could in turn inform their riders. With respect to the request for rally attendance credit the Council in accordance to PCAV rulings felt that it was not an event that would allow a rider to be granted a rally attendance. The Council resolved that riders would not be credited with a rally attendance for attending the camp.

e. State Games Height/Weight Ratio Request - SMZ

South Metropolitan Zone (SMZ) requested that a member of the State Games Committee attend their Zone Games day in April 2001 to oversee the height/weight ratio suitability. Generally the Councillors agreed that the current system of ascertaining whether a combination was suitable was inconsistent and frustrating for both riders and Zone Representatives. It was suggested that the Zone Representatives did try to ensure that unsuitable combinations did not compete in State Games. Zone Representatives felt that they were the people who knew the combinations best and therefore were the best judges of whether that combination was suitable. Generally the Council (Zone Representatives) felt that the decision to allow a rider to compete should be their decision and that decision should be final.

Moved that the decision of suitable combinations for State Games with regard to height/weight will be the responsibility of the Zone Representatives.

NMZ – Wendy Olenick/NZ – Fiona Mathieson

CARRIED

f. PCAV Council Meeting Dates for 2000

6 th Feb 2001	10 th July 2001	4 th Sept 2001
17 th Apr 2001	5 th Aug 2001 (AGM)	13 th Nov 2001

Moved that the above dates be accepted as 2001 PCAV Council meeting

dates and the 5th August 2001 be the date accepted as the PCAV AGM date.
 President – Stephen Coffey/VPres – Cheryl White **CARRIED**

- g. Horsemastership for the Australian Rider (K Irving) Reprint – BZ
 Barwon Zone requested that the Horsemastership for the Australian Rider written by K Irving be reprinted once stock was depleted. On hearing that the PC Shop sold on average 10 of these books a week it was decided that the book was still required in the field and would be reprinted if the costs of having it reprinted was feasible. Jacquie Anderton was requested by the Council to investigate the costs of having the book reprinted. Jacquie requested permission to have the books reprinted once she had ascertained if the cost of reprinting was feasible and the Council agreed to this request.
- h. NSW State Dressage Championships
 Jess Hull wanted to know if the riders who wish to compete at the NSW State Dressage Championships would require a “C” certificate in line with the Council ruling that all riders competing at State level needed to have a “C” certificate. It was argued that the riders competing in the NSW State Dressage Championship were not selected by the State and therefore were not representing Victoria in a Victorian Team. Jess suggested that the entries came through the PCAV Office, Victorian uniform had to be worn and the Victorian flag was taken to this event so therefore although it was not a Victorian selected team it was a team representing Victoria. Due to this it was felt that if the riders were of an age too young to have obtained the “C” certificate that they did not need it but if the riders were over 13 years of age they must have obtained their “C” certificate. *(For further details on the ruling made please see minutes APR009 (April 2000 No.9))*
Moved that by the year 2001 in order to represent Victoria any rider who is over the age of thirteen (13) years must have obtained their “C” certificate.
 NEZ – Jess Hull/SMZ – John Barlee **CARRIED**
- i. Freshmans Ruling
 Please see **Attachment B** for a clarification of this ruling.
- j. Horse Trials - WZ
 Closing date for entries – **9th April 2001**. Details would be included in April 2001 minutes any queries should be directed to Peter Square on 03 5561 5598.
 Please note that all qualifiers will need to be completed by the 8th April 2001.
- k. Certificate of Currency - Insurance
 Pony Club are advised if they require a Certificate of Currency simply call the PCAV Office and advise them of who needs to be recorded and it will be sent out immediately.
- l. Postage and Handling fee
 The Executive passed a recommendation from the Executive Officer regarding a flat rate of \$5.00 postage and handling to encompass all costs involved with sending out parcels. It was felt that the effort of sending a small parcel was equal to sending a larger parcel and that the handling phase of sending parcels had in the past not been accounted for. The subsequent increase in the postage and handling fee from \$5.00 to \$5.50 was due to the GST.
- m. Staff Salaries
 The Council approved an increase in wage of 4.2% for the Executive Officer, Coaching Director and the Office Administrator.

13. CLOSE MEETING

5.00pm

NOTICEBOARD

PCAV Membership Fees 2001 – 2002

- ◆ Full Rate (1/7/01 – 28/2/02)
 \$29.70 (\$27.00 + 2.70GST)
- ◆ Discount/Pro rata Rate (1/3/02 – 30/6/02)
 \$18.70 (\$17.00 + 1.70GST)