

**PONY CLUB ASSOCIATION OF VICTORIA INC**  
**MINUTES OF PCAV COUNCIL MEETING HELD TUESDAY, JULY 13, 1999, AT**  
**10.00 A.M. AT PCAV HEADQUARTERS, "IRVING HOUSE", 12 WARLEIGH GROVE, NORTH BRIGHTON.**

**PRESENT:** Mr. J. Laird (President & Chairman), Mr. K. Rooks & Mr. S. Coffey (Vice Presidents), Mr. I. Wardell (Hon Treasurer) Mrs. J. Anderton (Executive Officer), Miss F. Corry (State Secretary), Miss C. Lewin (Chief Instructor), Mr. P. Cobbledick, Mrs. G. Perry, Mrs M Dawson, Mrs. K. Blanchard (deputising for Mrs. A. King), Mrs. J. Hull, Mrs. F. Matheson, Mrs. W. Olenick, Mr. J. Barlee, Mr P Square, Mrs C White.

**APOLOGIES:** Mrs. A. King (Midland Zone)

**20. CONFIRM PHONE RESOLUTION** – Regarding re-affiliation as detailed below...  
ALTERATION TO PCAV BY-LAW – NO 22 – Delete present text and replace with –  
"That any Club disaffiliated for non-payment of annual fees by the due date, shall be automatically re-affiliated upon payment of due fees."

Mrs. Olenick  
Mrs Hull **That the Resolution stated above, be confirmed.**

**CARRIED**

Midland Zone's vote opposing the phone Resolution, was recorded.

**21. CONFIRMATION OF MINUTES OF PCAV COUNCIL MEETING HELD APRIL 20, 1999**

Mrs. Olenick  
Mrs White **That the Minutes of the Council Meeting held 20/4/99 be confirmed with the above corrections.**

**CARRIED**

**22. BUSINESS ARISING FROM THE MINUTES:**

a) Three Year Plan – a copy of which had been issued to each Councillor.

Comment:

- Mr Wardell - briefly explained the contents of the Plan, and stated it was now available for interested parties to make comment. The Plan gives brief details of the items/activities and the name of the person responsible for these activities – as an individual or to co-opt appropriate personnel if needed, to "make the activity happen".
- Mrs. Anderton - the present document is based on the previous Plan, but divided into specific areas it was considered should be addressed for the future.
- The President - advised that the Executive had made some negative comment on some aspects of the Plan, but no alterations had been effected to date...in some instances items/activities in the Three Year Plan were preceded by the word "investigate" which simply meant the feasibility of same had to be determined before any action on these matters would be considered.
- Mr. Wardell - asked that some time be devoted to the Three Year Plan at the September Council Meeting; also invited written comment on the Plan before the meeting in September.

b) PCAV Handbook – Mr. Cobbledick advised that a final draft of the book was to be circulated to Sub Committee Members, and that quotes were being sought from three Printers.

c) Alleged abuse of a National Park area between Melbourne and Geelong – Mrs Perry advised that she had followed up on this matter, and that the Pony Club organisation, in particular Werribee Pony Club, were completely blameless regarding the allegations stated in the PCAV April Council Minutes. The event in question was not a Pony Club Event and Mrs Perry believed the NRE should be informed accordingly. Some general discussion/comment and –

Mrs. Perry  
Mr Cobbledick **That an appropriate letter on this matter be written to NRE, stating that the Pony Club organisation - and and in particular, Werribee Pony Club were not involved as regards the alleged abuse of a National Park area between Geelong and Melbourne.**

**CARRIED**

It was suggested that PCAV offer to distribute NRE papers with information on the use of National Parks.

**23. TREASURER'S REPORT:**

Mr. Wardell presented...

- a) Budget – gave a detailed report on the Budget – a copy of which had been issued to each Councillor.
- b) Balance Sheet – the Treasurer commented in brief on this document, noting the increase in Cash for the year ending June 1999 and the reduction in Stock.

**Resolved** **That the Treasurer's Report be received.**

**CARRIED**

**24.** At the conclusion of the Treasurer's Report, the three employees (Anderton, Lewin, Corry) left the meeting to enable Council to have an In Camera discussion regarding Office Staff.

[At the end of this working year (December 1999) the State Secretary is leaving the employ of PCAV after 27 years – likewise Mrs Anne Howell, Office Assistant, after 16 years with PCAV].

When the employees returned to the meeting the President outlined possible procedures for the appointment of a future employee (Office Administrator), suggesting that the appointment be made in time to allow the person to spend some time at PCAV Office before the end of this working year – and that the position be advertised with the Minutes from this meeting and in the print media. The President expressed the view that the person appointed needed to have some experience of the Pony Club movement.

The Secretary was asked to comment regarding the appointment of an Office Administrator – and stated

- The appointment of an Office Administrator should be made to allow adequate time for this person to be at PCAV Office for at least three weeks – and preferably in time to take in attendance at the 1999 November Council Meeting. Ideally, the Office Administrator needs to have some experience/knowledge of Pony Club and the Pony Club movement – as suggested by the President.
- If the above procedure was followed, the Office Administrator would experience “first hand” the proceedings of Council Meetings; the preparation and distribution of the Minutes etc. This would also allow adequate time for participation in the day to day running of the PCAV Office – i.e. answering the phone, banking, processing/sending Orders, correspondence – and so on, thus providing the person with the chance to gain some experience/“feel” for the position, at a time of the year when it is not so busy.
- When first employed at PCAV in 1972, the Secretary already had 11 years experience in Pony Club at Executive level with the Club and Zone, so it was very easy to undertake the role of State Secretary. PCAV Office is much busier today than in 1972 when the Association membership was 134 Clubs. The Secretary stated that she attended the 1972 Council Meeting; assisted with the writing of the Minutes – and was involved with the general chores in the day to day running of the Office, which was invaluable for taking over the position in January 1973.

Discussion/Comment:

The Executive Officer considered Pony Club experience to be an advantage to the position but that it should not be considered a key selection criteria... general comment around the table indicated a majority believed Pony Club experience an advantage, and that the person needs to have experience in the work force. Brief comment on procedures to follow regarding the appointment of an Office Administrator, and it was agreed that the Executive proceed with advertising the position.

**25. TEAMS FOR NATIONAL PONY CLUB CHAMPIONSHIPS:**

Miss Lewin – advised on the criteria used for selecting the teams – and issued each member of Council with a list of the Teams selected and Team Managers.

Mrs White  
Mr Barlee

**That the Team Selections for the National Pony Club Championships, as presented by the Selection Committee, be approved.**

**CARRIED**

**26. ENTRY FEE FOR COMPETITORS IN THE CHAMPIONSHIPS:**

Some discussion and –

Mrs White  
Mrs Matheson

**That PCAV pay the Entry Fee at \$50.00 per rider, for the National Pony Club Championships.**

**CARRIED**

**27. CORRESPONDENCE:**

- a) Notice regarding dates for the Equestrian Events Calendar for 2000.
- b) Equine Distributors P/L –  
advising that the equestrian helmets they manufacture, are now approved to the new standard AS/NZS 3838, and enclosing a brochure which was Tabled for Councillors to view.
- c) Victorian Horse Council –  
asking if PCAV would renew its annual donation for the next three years, to support the Equine Specialist Veterinary Fund.

Mr Cobbledick **That PCAV continue funding at the same level as previously (\$250 per annum) for the next three years.**

Mrs Olenick

**CARRIED**

- d) Australian Horse Industry Council –  
advising that the Horse Population Survey was disappointing, and asking support for the AHIC in seeking funding for an Economic Impact Study. Some comment and it was –

**Resolved That the Australian Horse Industry Council letter be received.**

- e) Midland Zone –
  - (i) advising that the Zone would like PCAV to consider changing the showjumping rules to allow riders from “E” Grade upwards to ride more than one horse to score in showjumping events...
  - (ii) advising that Neangar Park Pony Club Banner was lost at the recent Horse Trials State Championships, and asking if a “Lost” Notice could be circulated with the PCAV Minutes.

Mr. Rooks  
Mrs. Hull

**That the proposal from Midland Zone in respect of a change in showjumping rules to allow riders from “E” Grade upwards to ride more than one horse to score in showjumping events, be referred to Zones for discussion/decision, with a report back to September Council Meeting**

**CARRIED**

Agreed that a "Lost" Notice re. Neeangar Park Pony Club Banner, be circulated with PCAV Minutes.

- f) Central Zone – asking if the following could be discussed, with queries to the Zone Rep, Mrs Glenda Perry... i) Hickstead, ii) New painted bit, iii) Musical Ride decoration

Mrs Perry – 'painted bit –

was really a very thin (about 8 gauge wire thickness) snaffle type bit, which could easily hurt a horse's mouth if handled roughly ... comments to the effect that these bits were most unsuitable for anyone to use on a horse; they should be banned! Further general comment and it was –

**Resolved** **That snaffle bits used in Pony Club competitions be ONLY those illustrated in the PCAV Dressage Book.**

Musical Ride decorations:

The President advised that the Games Committee were agreeable to some decorative features for riders/horses ONLY for the Musical Ride competition.

Hickstead Queries:

Regarding the conduct of these events. It was re-affirmed that this type of competition was to be judged under Horse Trials Rules, with the jumping phase scored as for the showjumping phase of Horse Trials. It should be noted that this includes the age limit of eight (8) years.

- g) Northern Zone:-

i) objecting to disaffiliated Pony Clubs being re-affiliated without penalty for late payment/returns, which is grossly unfair to the vast majority of the Clubs who did pay annual fees by the required date, and suggesting that a monetary penalty be imposed for late payment of fees.

ii) suggesting that all Officials (not only Lane Judges) be clearly identified by some means at the Games State Championships.

Item (i) deferred for discussion at a later date – and item (ii) to be referred to the State Games Committee.

- h) International /Interstate Games Selection Panel: -

Advising selections for the Prince Philip Mounted Games in October 1999. The Team is ...

Carly Lamb (Oaklands PC)

Daniel Jackson (Morningson Pen PC)

Carolyn Moylan (Officer PC)

Stewart Moroney (Morningson Pen PC)

Albertina Pol (Warragul PC)

Reserve: Jessica Morris (Morningson Pen PC)

- i) PCA of Western Australia: -

Advising they will host the next senior Mounted Games in October 1999.

- j) PCA of NSW:-

Advising their ODE State Championships will be held at Armidale Showgrounds on Oct. 8&9, 1999.

- k) West Gippsland Zone:-

Proposing that two (2) Dressage Judges be used at the Dressage State Championships and for the dressage phase of the Eventing State Championships – and that this matter be referred to Zones for discussion and a report back to the September Council Meeting. This to be an option for the Organisers.

Mrs. Hull **That the proposal from West Gippsland Zone (as above) be referred back to Zones for discussion and a**  
Mrs. White **report back to the September Council Meeting.** **CARRIED**

- l) North Eastern Zone:-

Proposing changes to PCAV By-Law No. 22 – a copy of which was issued to each members of Council as an attachment to the Agenda. This matter deferred for discussion at a later date.

- m) State Games Committee:-

Advising of the unacceptable behaviour of a competitor in the State Games Championships.

Discussion/comment on this matter strongly supported the view that these matters must be dealt with at the time of their happening, NOT after the incident is over.

Mr. Coffey **That there be no action from PCAV Council on this matter.**

**CARRIED**

Mrs. Olenick

- n) RDA:-

Regarding the All Champions Carnival at Flemington Racecourse on 18/2/2000, where it is envisaged RDAV and PCAV could join this venture. RDAV have developed an idea where there would be 'lead up' races at selected country venues, with the winner from each venue coming to Flemington to compete for the All Champions Cup. RDAV also asked if Stephen Evans (brother of well known jumps jockeys, Jamie and Jason) and a Physical Education Officer, experienced rider and financial advisor to the jockey industry, could replace Sally Francis to speak on this subject at the Conference. Some discussion/comment and –

Mr. Coffey **That PCAV defer a decision regarding participation in the All Champions Race until after the Address at**  
Mrs. Olenick **the Conference. Decision at September Meeting.** **CARRIED**

**28. APPLICATION FOR PROBATIONARY MEMBERSHIP**

Bealiba Pony Club (Midland Zone). Favourable Report in hand. Club Colour: Red with white sash.

Mrs. Blanchard **That Bealiba Pony Club be granted Probationary Membership with the Pony Club Association of**  
Mr. Rooks **Victoria Inc.** **CARRIED**

29. **APPLICATION FOR FULL AFFILIATION**

Heathcote Pony Club (North Eastern Zone). Mrs Hull presented a favourable report on this Club.

Mrs. Hull **That Heathcote Pony Club be granted Full Affiliation with the Pony Club Association of Victoria Inc.**

**CARRIED**

30. **PRESIDENT'S REPORT:**

Mr. Laird –

Congratulations to Midland Zone on the conduct of the Horse Trials State Championships in May; this function clearly demonstrated the benefits to be enjoyed when the local Council lend generous support to these type of events ... expressed the view that he was not in favour of mounted Presentations, however the Rules do allow this ... attended the Opening of the Offices at Werribee Park Equestrian Centre, to which the EFA have moved; somewhat surprised at what appears to be a limited amount of office space ... the Inter Pacific Team departs for the USA on July 26, 1999; the only association Victoria have with the team on this occasion is that Mrs B Dawkins is the Team Manager ... made reference to Proxy Votes for the forthcoming Special General Meeting and asked that these be sent to PCAV Office before the date of the meeting ... made reference to the Extra Insurance indemnity that some Clubs elect to pay for Open Events they conduct, stating that this did not provide any extra cover for Pony Club members.

The President asked that the Packages as presented by the Executive be approved by Council.

Mr. Cobbledick **That the Packages as presented by the Executive be approved by Council.**

Mrs. Hull

**CARRIED**

(The above relates to a change in Office Staff)

31. **CHIEF INSTRUCTOR'S REPORT:**

Miss Lewin –

Presented Mrs. Matheson with her daughter, Jane Matheson's "A" Certificate and asked that congratulations be passed on to Fiona on gaining this Efficiency certificate ... State Lungeing Clinic well attended with 60 plus people present; expressed thanks to Mrs Robyn Harris for taking the Clinic – and to Miss Cathy Oates for her assistance ... Barwon Zone A,B,K Weekend cancelled because of lack of numbers – however late entries were received AFTER the weekend had been cancelled; the Chief Instructor reiterated the necessity for people to adhere to date lines ... the NCAS Pony Club Level 1 Pony Club Course was cancelled through lack of Applicants.

**MATTERS FROM THE CIP MEETING**

It was suggested that PCAV investigate the possibility of purchasing a voice activated microphone for use at Instructors' Course and other functions as needed; the Chief Instructor to follow up on this matter regarding quality and quotes ... Level 1 Pony Club Courses have been held in the metro areas in the past, but if adequate numbers in regional areas, these Courses could be held there ... the Chief Instructor suggested she would consider Zone Visits in the future to coach Coaches; suggested that Zones combine for these visits.

**A,B,K WEEKEND**

Mr Cobbledick stated that the Zone intended to circulate relevant information at an earlier date in 2000 – with the February Council Meeting, which would give everyone adequate time to register for the weekend by the required closing date. The function will be held on the last Saturday and Sunday in April 2000.

33. **EXECUTIVE OFFICER'S REPORT:**

Mrs. Anderton –

Spoke to a written report, a copy of which had been issued to each member of Council.

- The editorial copy of the Newsletter, "Hoofprints" was paid for by Equitana, in return for a double page advertisement; it was distributed by Horseland with their advertising material.
- The PCAV Webpage is fully operational, together with 10 vanity domains for the Zones.
- PCAV are acting as an internet server to their members, being the only Pony Club organisation in the world to offer this facility. Zones and Pony Clubs within the Zones will now be able to host their homepage, using PCAV site as their server.

RECOMMENDED That each Zone pay an annual fee of \$50.00 for the hosting of their page and the Club page.

Mrs. Hull **That each Zone pay an annual fee of \$50.00 for the hosting of their page and the Club pages.**

Mr. Rooks

**CARRIED**

Mr Cobbledick expressed the view that Barwon Zone haven't had anything to do with the webpage, nor do they intend to be involved for the time being – however PCAV should show some leadership and encourage Zones/Clubs to become involved by paying the initial costs of \$500.00 for the hosting of Zone/Club pages. Some general comment – and an AMENDMENT was proposed ...

Mr. Cobbledick **That PCAV pay \$500.00 being the initial cost for the hosting of Zone/Club pages on the PCAV website.**

The Amendment lapsed for want of a Seconder. The Motion as above, was Put and ...

**CARRIED**

SEARCH ENGINES

Mrs Anderton –  
PCAV webpage needs to be easily accessed, and to do this Search Engines are used. Search engine software packages assist with the submitting and placement of the PCAV web address to facilitate a quick search. As a result of considerable research by the PCAV Web Master, Web Position Gold is recommended as the appropriate software to promote Pony Club sites; this package costs about \$200 (US dollars).

Mrs Anderton went on to say that the response to the website to date, has been very positive, and PCAV should ensure this is maintained by providing the facility for easy access to the site.

RECOMMENDATION FROM THE PCAV WEB MASTER:-

“That the PCAV purchase the Web Position Gold as soon as possible”.

Mrs White  
Mr Barlee

**That the recommendation from the PCAV Webmaster be adopted.**

**CARRIED**

Names of Zone Officials for inclusion on the webpage; Zone Reps to provide this information to Mrs Anderton after the meeting.

USE OF WEBPAGE FORMS

These could be used for entries to competitions, for which the District Commissioner’s signature would be required. Some discussion and it was resolved that these Forms could be used, but they would need the District Commissioner’s signature and then mailed through Australia Post to the Secretary for the competition.

CONTRACT

For Zones using the webpage – this would include the terms/conditions of use of the webpage. Mrs Anderton suggested that any Zones who were involving their Clubs with the webpage, also consider a similar contract. This contract to be initially perused by the Executive and then by someone with legal knowledge, before being adopted.

**33. ADVICE OF ZONE CHIEF INSTRUCTORS:**

Barwon	Mrs Maxene Argento	Central	Mrs Fay Mitchell
East Gippsland	Mrs Nancy Williamson	Midland	Mrs Aileen Marshall
North Eastern	Mrs Carol Wicks	Northern	Mrs Rosemary Williams
North Metro	Mrs Prudence Dewe	South Metro	Mrs Judith Francis
Wannon	Mrs Val McKenzie	West Gippsland	Miss Bev Shandley

**34. ADVICE OF AWARD OF MERIT:**

<u>Barwon Zone</u>			<u>Central Zone</u>		
Heidi Mestrovic	19yrs	Barwon Valley	Joanne Trudgen	19yrs	Melton
Fleur Trembath	20yrs	Ballarat	Corrine Rice	20yrs	Gisborne
Chantel Chetkett	19yrs	Ballarat	Kristina Eriksson	19yrs	Kilmore
<u>North Eastern Zone</u>			<u>Northern Zone</u>		
Tim Barnes	19yrs	Kergunyah	Meghan Coulter	21yrs	Barham-Koondrook
			Rebecca Ward	19yrs	Nathalia
<u>North Metro Zone</u>			<u>South Metro Zone</u>		
Lisa Tolmie	20yrs	Nunawading	Ooona Knaggs	20yrs	Mornington Peninsula
Nerelie Waddell	21yrs	Nunawading	Corinne Hoddinott	19yrs	Macclesfield
Zoe Bruce	21yrs	Nunawading			
Elizabeth Hurley	20yrs	Ringwood			
Kathryn Thornton	21yrs	Kangaroo Ground			
<u>Wannon Zone</u>			<u>West Gippsland Zone</u>		
Anita Monaghan	21yrs	Branxholme	Vanessa Kowalski	21yrs	Pakenham
Kirsty McMahon	21yrs	Warrnambool	Kylie Anne Reid	21yrs	Pakenham

Mrs Hull  
Mr Barlee

**That the Award of Merit Nominations as presented, be approved.**

**CARRIED**

**35. REPORTS:**

a) RDA: - Mrs Dawson -

It is a very busy time for the RDA at the present time ... a successful Open Trail Ride was held over a week in the Trentham-Daylesford area in April 1999; it is envisaged this event will be held again next year in a similar venue as it is reasonably central for most of the state... RDA Awareness Week starts on August 1 and various activities have been organised state wide for this time ... RDA will be participating in Equitana in riding and driving disciplines.

b) 2000 DRESSAGE & SHOWJUMPING CHAMPIONSHIPS: Mrs Dawson -

Negotiations with the Management at Bairnsdale Racecourse have been very good/satisfactory... the Organising Committee meet for further planning relevant to this event on July 20, 1999.

c) 1999 HORSE TRIALS STATE CHAMPIONSHIPS: Mrs Blanchard -

Detailed Reports have been compiled on all aspects of the Championships, but because of Mrs King's sudden illness and the distance factor, Mrs Blanchard did not have possession of these Reports – which would be presented to Zone Reps at the Annual Conference.

The President expressed the view that generally speaking, the Championships would have to be considered a successful event; no doubt there would be some 'minor problems' but that doesn't really affect the overall result. Mrs Blanchard reported that the Championships were a financial success – even without any large sponsorship.

Mrs Olenick expressed concern regarding the Gear Check and the attitude of the Gear Checkers to some of the senior riders; this should be noted in an endeavour to prevent it happening again ... it is very disappointing for these top riders to arrive at a State Championship Event and be treated like juniors.

Mrs Blanchard spoke in support of the Gear Checkers, stating that they were all experienced personnel with gear checking; they encountered wrong types of bits in the Dressage area, saddles down on the horses' backs, up to four saddle cloths being used on the horse – to name a few problems. Some of the riders were quite rude – and parents standing by did not help in these instances. This was unacceptable behaviour, and it must be dealt with when it occurs – even if it means reporting/disqualifying the rider.

d) 1999 GAMES/FLAT TEAMS/MUSICAL RIDE STATE CHAMPIONSHIPS: Mr Laird -

These events were held at Geelong on the Queens Birthday Weekend with good weather on the Saturday and cold and wet weather on the Sunday. Letters will be mailed to eight Clubs (with a copy to the relevant Zones) regarding horse/rider size... some comment regarding the intense training of one Team between Games Heats, with the result that some horses were very tired by the end of the day; the Games Committee will consider this matter further and very likely take some action... asked Zones to report on the trialled Games... some comment regard the public catering... the Training Video is on hold pending suitable funding being available – it is likely this project will be undertaken by RMIT Final Year students.

Vacancies/re-appointments for Games/Flat Teams Sub Committee:

Mr Cobbledick suggested that the names of the retiring Committee Members be advised; likewise their availability for re-appointment.

Mr Cobbledick **That the names of the retiring Committee Members be advised; likewise their availability for re-appointment.**

**CARRIED**

The President advised that Mr George Fry had resigned from the Committee; also that Miss Corry's position (as State Secretary) would not apply after the end of the year – but Miss Corry would like to remain as a member of this Committee, to which she would have to be nominated and appointed.

Musical Ride Judge –

Mrs Olenick asked if the same Judge was being used – to which the President replied in the affirmative. Mrs Olenick went on to say that she believed a change of Judge was necessary due to the lengthy period of service this Judge had served; this matter has been raised before but not acted on by the Games Committee.

Mrs Blanchard supported Mrs Olenick's comments regarding a change of Judge for the Musical Ride. General comment by some Council members regarding this matter, plus a query as to the standing of the Games Committee and their accountability to Council.

The President replied - stating the Committee have already appointed the same Judge for the Musical Ride next year, and there was no way he would be asking for this to be changed. He went on to say the Committee were a committed group of people, working in a completely voluntary capacity and some members travelled quite a distance to attend meetings. They were no different to other Sub Committees in the past, in that they were responsible for the general organisation/conduct of the Games/Flat/Musical Ride Weekend, including the appointment of Officials/Judges. When programme changes were proposed, these were submitted to Council for approval. This Committee was not "a law unto themselves" and he was disappointed to hear this sort of comment.

GAMES/FLAT/MUSICAL RIDE SUB COMMITTEE: Retirees in September 1999 – Zone Reps to be advised.

e) 1999 NATIONAL PONY CLUB CHAMPIONSHIPS - Miss Lewin –

The rider lists in the hands of Council Members are in no particular order; teams will be selected after the "Warm Up" events ... no sponsorship from Vic Health; to date major sponsors are Sport and Recreation and Horseland, with other sponsorship from various sources... interstate entries have closed... entries received are: 15 from WAS, 26 horses and 32 entries from Tasmania, 14 from NSW and SA, and entries from Queensland and Victoria; no representation from Northern Territory... RDA to have a presence at the Championships where they will be conducting a Two Test competition for their riders on the Thursday... the Programme lay-out is in progress... catering arrangements are well in hand... Registrations are required for Dinner (\$25 per head) on the Friday evening; register with Helen Reid. Mr Coffey reported on the 'finances' for the Championships... Cash in Hand to date:

<u>Receipts:</u>	Donations/Sponsorship	\$ 6700.00	<u>Expenses:</u>	Badges	\$1100.00
	Sale of Badges	1256.40		Dep. Caravans	3250.00
	Entry Fees	38840.40			
	Yet to be banked	6375.00			(More entry fees to be received)

f) APCC MEETING: -Mr Laird -

The next meeting will be held in November 1999... made reference to a proposal from WA seeking to change the Insurance year from July1 – June 30 to Jan 1 – Dec 31 annually; asked that this matter be considered as it will be decided at the APCC Meeting in November... WA were interested in a separate Insurance cover for adult riders... to date, there has not been much response regarding applications for the part time position of National Coach... noted that the Public Liability Insurance not under the national Pony Club scheme, was more expensive

g) EFA: - Mr Barlee -

The last meeting of the EFA has been held at the RASV... attended the Official Opening of the Offices at Werribee Park, where the EFA is now located.

Asked that an apology be recorded at the Annual General Meeting/Conference as he was unable to attend.

**36. GENERAL BUSINESS:**

a) Late Payment of Annual Fees to PCAV:

The President stated that he was not expecting this matter to be decided today, however some Zones had already made written comment on this matter; also asked for comment from round the table...

COMMENT:

- That the annual fee be increased by \$3.00 and a discount of \$3.00 per member apply where annual fees are paid by June 1. After June 1 Zone Reps to be advised of unfinancial Clubs, who must have their fees in PCAV Office not later than June 15, or they are disaffiliated. It was noted that this procedure would probably mean a \$6.00 increase of fees because of the GST next year.
- The above idea not really imposing any penalty for late fees, as the 'smart' Clubs would send in part fees by June 1 and pay the remainder at a later date. In fairness to the Clubs who 'do the right thing' there should be a definite penalty for late payment of annual fees. As per the current rule, these Clubs to be disaffiliated, and on payment of an "Administrative Fee" the Clubs can be re-affiliated. The fee structure to be variable to accommodate Clubs with a large/small membership.
- Clubs should pay a percentage rate – say 15% on their membership numbers; these Clubs definitely must receive some sort of penalty for late payment of fees, simply because it is quite unfair to the majority of Clubs who do pay their annual fees to PCAV by the required date of June 15.
- The suggestions to date have not covered the 're-offending Clubs' who should be required to revert to Probationary Membership as a penalty for the extra work involved – at Zone and PCAV levels.
- North Eastern Zone have presented a written paper on this matter, a copy of which was issued to each Council Member.

The president asked that all Zones give this matter some consideration and present written suggestions for discussion by the Executive Meeting in August, and that the matter be further addressed at the **September Council Meeting.**

b) Certificates of Insurance:

Mrs Hull expressed the view that it seemed to be a problem for Clubs in North East Zone to receive these Certificates when needed. The Secretary advised that a phone call to PCAV Office was all that was needed for the Certificate to be forwarded to the respective Clubs.

c) Midland Zone:

Mrs Blanchard asked what had been done regarding the age limit for Grade 2 competitors in Horse Trials. Was advised in the negative, and if Midland Zone wished this changed, they needed to write the appropriate letter, for the matter to be referred back to Zones for discussion/decision.

d) Fundraising Appeal Act:

Mr Cobbledick made reference to this document, which had been brought to his attention; it appears to be rather a 'heavy handed Government document' to deal with charity fund raising. The President advised that it was his understanding that this Act did not apply to Organisations raising funds for their members; Mrs White concurred with the President's comments.

e) Werribee Pony Club Horse Trials:

Mrs Perry asked if interstate competitors were allowed to compete in this event (before the Nationals) on a horse other than the one they were riding in the National Championships. Considerable comment/discussion and it was agreed that an interstate rider on a horse other than the one they were riding in the National Championships, could compete in the Werribee Pony Club Horse Trials.

f) Volunteer Award:

Mrs Olenick made reference to this matter, which is itemised in the Three Year Plan. The President explained that this suggestion came originally from the Sports Commission, was then suggested by the APCC that such an award be made for 25 years or more service as a Volunteer.

With no further business to discuss, the meeting was closed at 4.10pm.

Miss Frances Corry, State Secretary

Items from Minutes to be discussed at the September Council Meeting

Page No	Ref No	Subject
1	No 22 (a)	Three Year Plan
2	No 27 (e)	Proposal from Midland Zone re. Changing rules in graded showjumping
3	No 27 (k)	West Gippsland Zone – proposing two judges for Dressage in State Champs Events.
3	No 27 (n)	Decision on participation in the ALL Champions Race at Flemington
7	No 35 (a)	Late payment of Annual Fees to PCAV

**"LOST & FOUND" NOTICE**

Neangar Park Pony Club Banner lost at the Horse Trials State Championships.

The Banner has a light blue background, with a horse's head and printing in dark blue.

Anyone knowing the whereabouts of the Banner - PLEASE return to: Neangar Park PC

C/- Mrs W Abra, 5 Elm Street, Sailors Gully, BENDIGO 3556