

MAKING A DIFFERENCE

Club and Zone News

November 2004

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**Office Closing
for Christmas Holidays
25 December 2004
to
27 January 2005**

Please get your shop
orders and memberships
in before Christmas

From the President



Pony Club leaving age.

The possibility of increasing the leaving age to 26 years was again extensively canvassed at the Annual Conference, and the vote by the Clubs present was substantially in favour. Victoria is now the only state that has a 21 year leaving age. So why is Council hesitant to raise the leaving age? Pony Club is a youth movement and the vast majority of our members are under 16 years. Those over 21, although they would be small in number, are articulate adults whose voice would carry a weight that could move the emphasis within Pony Club away from the interests of the much younger people who are the majority of our members. At the same time Council is aware that an increase in the leaving age would give our older members, who are often forced to curtail their Pony Club activities through the demands of study, a chance to re-engage and again become fully involved with Pony Club. We have again asked Clubs to give us their opinion. Make sure that your opinion is heard by completing and returning the voting form. Council will make a decision at the February meeting.

Police Checks.

The Council has introduced mandatory

Police Checks for all Club DC's and instructors from 1st July 2005. This will be a financial burden on both PCAV and its member Clubs, but recent media reports have shown the vulnerability of young people, and our duty of care demands that we do everything we can to ensure their protection.

Sportsmanship.

A recent display of poor sportsmanship at a State event was very distressing to those who witnessed it. What I found equally disturbing was that the majority of correspondence that was received on the matter was not concerned with the poor sportsmanship, but rather with the actions of officials that were perceived as affecting a team's chance of winning. This "win at all costs" approach adopted by some clubs should not be part of Pony Club. How can Pony Club achieve its aim of teaching sportsmanship and citizenship if this is the message being given by officials and parents to our riders? Competitors should always do their best, but to suggest that winning is the only satisfactory outcome sends completely the wrong message. I urge you to adopt the Code of Conduct at club level and make sure everyone in the club reads, understands and accepts it.

Stephen Coffey

President



Wishing All a Very Safe and Happy Festive Season

First Aid Training



Courses

First Aid Level 2 Courses are well underway with over 170 people doing courses.

At the time of print we are half way through and the feedback is positive.

The course is a great format. Participants get a workbook to go through a home the month prior. They then come in and do a 3-4 hour practical session.

That's it—they have then achieved a Level 2 First Aid Certificate accredited through Swinburne.

PCAV is funding the course costs.

Clubs should be aware that they need a Level 2 First Aid person at every rally.

State Council made a rule that states this is the case except in extraordinary circumstances. For example, if your first aider gets sick on the rally day and you only have one first aider in the club, then the rally may go ahead as planned.

But, for the majority of the time, clubs are expected that they will have a Level 2 First Aid person in attendance at all times.

The State Council brought in this rule to make sure that our riders have the best possible care if they were unlucky enough to be injured.

As parents, we would all like to know that if our kids gets injured, that they will be looked after.

The dates for the First Aid Courses are

Barwon	3/11
Central	8/12
East Gippsland	24/11
Midland	7/12
Northern	17/11
North East	16/11
North Metro	26/10
South Metro	27/10
Wannon	14/12
West Gippsland	23/11



Executive Officer

Membership continues to be strong with 7460 members which is ahead of last year.

Uniforms have commenced and many clubs have ordered new uniforms. Feedback from the club officials and riders was excellent when they received there new uniforms.

The Nationals are coming—Western Australia 5-13 July 2005. Victoria is sending a team. The expression of interest forms are in the field. It looks like the costs are just over \$2,000 for a discipline rider and \$1100 for a games rider. All you need is spending money on top of these amounts. It looks like a great format and we really encourage members to apply for this opportunity to represent Victoria. PCAV has set aside \$25,000 to assist the team expenses.

PCAV received approval from Victoria Police to undertake National Police Checks and we will commence in May 2005 for key pony club positions (see Sept minutes for positions).

Due to staff changes, the office will close on 25 December 2004 and re-open on 27 January 2005. There will be no orders done during that time but I will be processing membership cards etc and urgent enquiries.

The State Council firmed it's decision that the State Games, Flat Teams and Musical Ride will be at Werribee next year on 1/2 October 2005.

Suanne Waugh had her baby on 2 November. Alyssa 8'6. Congratulations.

Clubs are being asked to vote on the age limit being increased to 25 years. Victoria is now the only state still at 21 years. Make sure your club has it's say before this issue is finalised.

James Fitzpatrick

Executive Officer

Website

PCAV WEBSITE

It's new
It's developing daily
It's there for us all to use.

Our new site is a State site, Zones site and Club site.

Go to www.ponyclubvic.org.au to have a look.

Passwords will be distributed from 1 January 2005 at the rate of 50 per week to allow for training and call servicing.

We are working with some clubs and zones now just piloting the implementation to make sure that when we release it to the masses that it is ready.

James is going to every Zone Meeting in February 2005 to talk clubs through the process and provide some basic training.

Clubs will be able to maintain their own website and membership lists over the internet. Get their own membership lists, send SMS to members, send emails to members, update certificates, change of addresses, and much more.

This new technology is really exciting as it will allow clubs to have much more access and control over their data.

Note "all six other Pony Club States/Territories recently voted and agreed to implement this technology" nationally – it is a really good system that is easy to use (Microsoft word skills).

Lungeing

Lungeing is a skill that must be practiced. In unskilled hands, in an unsafe environment it is extremely dangerous.

Lungeing appears in the Syllabus of Instruction at C* & K and, therefore, needs to be taught and practiced at rallies or other organised training days.

Guidelines for lungeing, outlining safety requirements, correct procedure and a gradual approach to training horse and rider appear in the "B" notes and as separate handouts for Coaching Clinics.

There are also rules regarding lungeing at competition. These are in place as a safety measure. The rule

pertaining to this states that "Once on the competition grounds the horse/pony may be ridden or lunged only by the competing rider and only the saddlery permitted for the competition may be used, under penalty of elimination"

C.4.1

"In warming up areas, correct competition gear, running martingales, lungeing cavesson and boots are permitted but side reins are forbidden."

C.4.2

These rules are found under Exercising or Schooling Horses in the Horse Trials Rule book.

Membership Fees

Pro-rata membership fees commence on 1 April 2005.

Current Membership Fees

Riding or Associate Member	\$60
Riders Without Horses	\$40
Adult Supporter	\$0

Pro Rata Rate from 1 April 2005 to 30 June 2005

Riding or Associate Member	\$35
Riders Without Horses	\$25
Adult Supporter	\$0



Note
these
in your
diary

2005 State Event Dates

January 27	Office Re-opens
February 5&6	State Dressage & Showjumping Championships Tonimbuk WGZ
February 7	State Council Meeting
April 12	State Council Meeting with CIP Workshop
April 30-May 1	State Horse Trials Rosedale EGZ
May 21&22	Zone Teams Challenge Werribee
July 26	State Council Meeting
August 28	AGM/Conference (North Metro)
September 4	Speed to Safety Flemington
September 13	State Council Meeting focussing on Rules
October 1&2	State Games, Flat, Musical Werribee Park NEC
November 3-6	Equitana Melbourne Exhibition Centre
November 8	State Council Meeting

Pony Club Nationals—WA in July 2005

Western Australia
5-13 July 2005

Senior and Junior Teams for
Showjumping
Dressage
Eventing
Games

Expressions of Interest are out and
all Club Secretaries have a copy.
Or you can go to

www.ponyclubvic.org.au

Click on the Pony Club Nationals
Item on the front page in the latest
news section.

Costs are approximately \$1100 for a
Games Rider and \$2100 for a
discipline rider. This cost is all
inclusive and you only need spending
moneys on top.



LATEST NEWS

NATIONAL COACHING CLINICS

The Theme for 2005 is New Ideas for Coaches. Sue Chandler will once again conduct these Clinics on behalf of the APCC, building on the work from the previous 2 years.

Victoria will host this clinic on the 20th & 21st August at a venue to be decided.

WHERE IS HE NOW?

After seeing ex Treasurer, Ian Wardell, at Werribee last week, I was really pleased to see him looking well. After a couple of hard months, he is looking and feeling much better. He has been resting in Bacchus Marsh – must be the hills or the air (or maybe the snow) that has him on the good road back. We are thinking of you and will see you at the next Games.

THE END OF AN ERA

Georgia Appleton, PCAV Trainee, resigned her position and has left the PCAV after a 2 year traineeship through the AFL Traineeships. We wish Georgia well for the future and I am sure you will see her about as she continues to ride with Ringwood Horse and Pony Club.

FINAL CALL

National Mounted Games Committee

If you are interested in being on the National Mounted Games Sub-Committee for 2005, please call the office for a Nomination Form.



NEW FULLY AFFILIATED CLUBS

We are very pleased to announce that the State Council approved two clubs for Full Affiliation of the PCAV.

Cobblers Creek Pony Club in East Gippsland Zone
And
Bamawn Extension Pony Club in Northern Zone.

Congratulations on your development of the news clubs and we look forward to a long and happy time for your riders and parents.

BABY TIME

There is a potential new member arrived in the world on the 2 November 2004. Suanne and Steve Waugh had a baby girl called Alyssa. Both Suanne and Alyssa (and Steve) are doing well. Obviously, Suanne is now on maternity leave and will return sometime in 2005.

BUSINESS AS USUAL

With Suanne and Geogia departing, it is business as usual. We had a long time to prepare for these departures and I am pleased to say that both Vicki Jans (membership) and Jennifer Goard (Accounts/Orders) are going really well. We did job rotations in June 2004 so we have had 5 or 6 months to settle and train our staff. The card turnaround time has improved dramatically over the last two months and I am confident that this trend will continue.

APCC NATIONAL SENIOR MOUNTED GAMES

Victoria is hosting the National Senior Mounted Games at Werribee Park on SATURDAY 4 December 2004.

This stands to be a great exhibition of games riding as the northern states are extremely strong in Games. Please come along to see the best in the business perform at the highest level.

Entry is free – come on, bring the kids for a really good day out at a National Level Competition.

“DISCUSSION ITEM” FOR CLUBS AT YOUR NEXT ZONE MEETING

This is not an adopted policy by the PCAV. It represents a discussion topic for clubs as it was raised at the PCAV Annual General Meeting.

If clubs could give feedback through their zones so that the State Council may have a fruitful and educated discussion at the February State Council Meeting.

PCAV POINT GRADING SYSTEM

Once a combination has been Graded by the District Commissioner – see Guidelines for Grading Oct 04- they must have a performance card for that Discipline. This card must be presented at the competition with the rider’s membership card. No card no ride.

At the end of the competition the Event Organiser endorses the cards of the winners and placegetters laid down in the scale of points below.

Once a combination has accrued 25 points they must move to the next Grade. If circumstances do not allow this to occur the Combination may remain in that Grade but must carry 20 penalty points into each competition. (Council suggestion 10-21, for discussion)

(Circumstances that would preclude moving up a grade may include, the ability and experience of horse and or rider and limitations of the horse due to size or age)

If a combination has a Combined Training Grade that is lower than their Dressage grading they must carry a 5 point penalty for each Grade lower. Eg Combination is Dressage Grade 2 but Combined Training 4, for a CT competition they must carry a 10 point penalty.

A Combination may be upgraded at the discretion of the District Commissioner without having achieved the 25 point total.

TABLE OF POINTS

Place	Points Over 20 riders	Points 15- 20 riders	Points 10-15 riders	Points Under 10 riders
1 st	6	5	4	3
2 nd	5	4	3	2
3 rd	4	3	2	1
4 th	3	2	1	
5 th	2	1		
6 th	1			

Notes;

- The Grading card only needs to be replaced when it is full.
- The District Commissioner should inspect the Grading cards with the membership cards at each rally to assist in the Grading process
- The number of riders per class is determined on the number of entries

Chief Instructors Panel : October 04



DISCUSSION ITEM” FOR CLUBS AT YOUR NEXT ZONE MEETING

TIME IN CROSS COUNTRY

There is an ongoing issue with riders riding far too fast across country.

This is very dangerous for the safety of horse and rider and the welfare of the horse. Riders must learn to judge the pace of their mounts and ride to a given time, maintaining rhythm and balance.

Council is considering introducing a penalty point scheme for riders who come in too far under the time allowed. It has been referred to the rules committee for discussion.

At this stage, the suggestion is, a rider who completes the course more than 20 seconds under the time allowed will be penalised 1 penalty for every commenced period of 3 seconds in excess of 20 seconds.

STATE GAMES, FLAT TEAMS AND MUSICAL RIDE CHAMPS

The State Council had varied correspondence regarding the movement of the venue and date of the championships.

There are many arguments for/against Geelong/Werribee, June/October. One is too cold, one is too close to exams, one is in the farmers busy season, one has superior facilities, etc.

The State Council has decided that the 2005 venue will be Werribee Park on the 1 and 2 October 2005.

Northern Zone has proposed a motion to alter the venue/date change and if successful in February State Council Meeting, the Council may consider a change for 2006.

Why is this so – it is not possible for the State Council in February 2005 to change the date for 2005 as the program etc would have to be circulate in November 2004 as in previous years.

So that is that – it is Werribee in October 2005 and the Council will consider 2006 in the near future.

Paperwork will be prepared over the break and sent out with the February 2005 Newsletter/Minutes.

Please start planning your practice and qualifiers for an October Championships.



NORTHERN ZONE CAMP



Mrs. Carins and Pony Club members



Narelle Bond, Sally Francis and Chris Mudie

The venue was the old Barmah racecourse—an ideal venue, with plenty of area available for all the camp's activities. Town water was connected; hot/cold water, septic toilets and showers. There were some on site horse yards and plenty of space for portable to be erected.

Large cement brick buildings used as the 'kitchen area' has hot and cold water connected; also is wired for an on site generator to be used, as are the septic toilets

A varied programmed of activities was offered.. Flat riding, show jumping, cross country, tent pegging, polo Crosse, mounted games, riding to time, horse sense, harness horses (both heavy and light horse), a trail ride and a navigational ride, and whip cracking.

A total of 61 rider participated in the camp; these were divided into five group, more or less of a similar standard—and the riders work in these groups for the duration of the camp.

We were fortunate in having the services of a group of enthusiastic and competent Instructors, whose instruction was very well received by the riders—and almost all made noticeable progress over the four days.

Grateful thanks are expressed to the Instructors\coaches at the camp—most of whom gave of their time and expertise gratis for the rider's benefit.

Eleven of the zone pony clubs were represented at the camp, though unfortunately two other clubs missed out with late registrations; the camp was over subscribed by the first weekend in August!

National Prince Philip (Junior) Mounted Games Championships

This year the event was held in Caboolture, Queensland on the 29 September to 3 October.

Victoria's Riders were

Miranda Campbell

Jill Fitzgerald

Lyndal Hamilton

Beau Karolos

Jason McKinley

Melissa Ball (reserve)

Albert Pol

Marilyn Healey

Healesville Pony Club

Upper Beaconsfield Pony Club

Bunyip Pony Club

Yarrambat Pony Club

Yarrambat Pony Club

St Andrews Pony Club

Team Manager

Team Coach

Victoria competed well throughout the competition and found the other states to be extremely talented this year. NSW were overall winners and QLD runners up.

Our riders enjoyed every minute of the competition and the training days and weekends that led up to the championships.



NATIONAL POLICE CHECKS ARE COMING IN MAY 2005

The State Council passed a motion in September that stated that a number of positions will be required to undergo a National Police Check.

The PCAV will fund a National Police Check for the following positions:

State Executive
 Zone Representatives
 State Employees
 Club DC's
 Club Re-imbursed Instructors

Paid or professional instructors are required to have a National Police Check and are required to pay for this annually.

Mums and dads that are under constant supervision who are helping in a voluntary capacity as instructors are exempt from a National Police Check.

The PCAV will send out the necessary forms to the incoming personnel after the committee changeover (May 2005). The form is completed/signed by the person (not club) authorising the National Police Check. Forms are sent to Victoria Police for processing and then returned to the Victoria Police Nominated Person at PCAV who is the Executive Officer, James Fitzpatrick. If successful, the persons name shall be added to the website list. All forms will be immediately destroyed. Clubs will not be notified if the person did not pass this check, nor will there be a list of unsuccessful people on the website. The Executive Officer may not pass the information on to any person (even the person whom the check was conducted upon).

A list of approved instructors (name and suburb) will be placed on the website at www.ponyclubvic.org.au

Clubs will be asked to assist by ensuring that all required position holders undergo the necessary checks.

From 1st July 2005, it is mandatory that the above named position holders comply with this PCAV Rule.

The compliance with this rule will be monitored through the DCI Club Visits.

Helmet Standards for 2005

From 1 February 2005, the acceptable helmet standards for APCC and PCAV will be

AS/NZS3838 EN1384 ASTM F1163

Helmets must be presented with membership cards for at the commencement of events.

The only acceptable helmet in 2004 is the AS/NZS 3838.



Grade 3 Arena Sizes

The State Council has reviewed the requirement for Grade 3 Arena sizes for Dressage.

The new rule is :

At club level, that the arena sizes for Grade 3 be either 40m by 20m or 60m by 20m for all dressage including Pure Dressage, Eventing and Combined Training.

That all dressage at Zone and State Championships will be held in a 60m by 20m.

This will now accommodate many clubs with ground limitations. Please clearly mark your event entry forms as to the size of the arena being used to avoid confusion.



KINCADE from only \$299⁹⁵!



AMAZING VALUE
\$349⁹⁵

**KINCADE REDI RIDE
ALL PURPOSE PACK**

Kincade Redi Ride All Purpose Pack features Kincade Redi Ride All Purpose Saddle, non gall girth, nickel plated stirrup irons and synthetic leathers. 10 year guarantee on saddle tree. Available in medium and wide gullet sizes. Sizes: 15" to 17.5"



GREAT VALUE
\$299⁹⁵

**KINCADE REDI RIDE
DRESSAGE SADDLE**

Kincade Redi Ride Dressage saddle features a deep seat to position the rider correctly and removable knee blocks to ensure correct leg position and support. 10 year guarantee on saddle tree. Available in medium and wide gullet sizes. Size: 16.5" to 17.5"



GREAT VALUE
\$299⁹⁵

**KINCADE REDI-RIDE
CLOSE CONTACT**

Enables close contact with the horse due to its flat seat forward cut flaps. Features removable knee blocks, 10 year guarantee on saddle tree and double synthetic fabric. Available in medium gullet only. Available 16.5", 17", 17.5"



GREAT STARTER
\$115⁰⁰

**KINCADE REDI-RIDE
PONY PAD**

A great saddle that enables children to establish a correct seat from an early age. Made from easy care synthetic and features 10 year guarantee on tree.



WIN \$1000 Shopping Spree Every Month!



STATE COUNCIL MINUTES

MINUTES

Held at PCAV State Office "Irving House" 12 Warleigh Grove North Brighton,
on Tuesday 9th November, 2004 at 10.00am.

1. OPEN MEETING 10AM
2. **PRESENT / APOLOGIES**
Present: President – Stephen Coffey, , Vice President – Jan Faulkner, Treasurer – Janice Ray,
BZ – Phillip Cobbledick, EGZ – Stephen Bragg, MZ – Kaye Blanchard, NMZ – Wendy Olenick,
NZ – Fiona Matheson, NEZ – Jess Hull, SMZ – Ron Gates, WZ – Petie Marshall, WGZ – Vicki Kneebone,
EO – James Fitzpatrick, SCD – Clare Lewin
Apologies: Vice President – Neil Clinton CZ – Glenda Perry
3. **CONFIRMATION OF THE MINUTES (14th September 2004)**
Moved: Jess Hull
That the Minutes 14/09/04 be approved.
Seconded: Stephen Bragg Carried
4. **BUSINESS ARISING FROM THE MINUTES**
 - 4.1 Items held over to February 2005 Meeting
 - 2005/2006 Training
 - Zone Authority Motion
 - DCI Training
 - Organisational communication flow
 - Commencing an asset review
 - Leaving Age Ballot
 - Instructor Survey
 - Participation Survey
 - NMG Committee Appointments

ITEMS FOR CONSIDERATION AND DECISION

5. **ORGANISATIONAL**
 - 5.1 **2005 State Showjumping and Dressage Booklet**
That the booklet with \$200 per team amendment be sent to all clubs and zones
WZ raised can riders ride in both disciplines? Some zones only qualify on one day making it difficult to change.
Current rule is only one discipline which stands.
 - 5.2 **Grading Points System**
Moved:
That once a rider reaches a certain amount of points that the rider is upgraded or rides in future with a penalty.
Recording of the information will be difficult.
NSW and QLD have a differing system which is operating but sometimes causes problems.
QLD is having a database written to record performances.
A discussion was held about training for DC's to assist them.

The option may be for a zone to implement 21 point penalty for excessive winning.

Do we need a grading points system? Discussion followed.

That the following item be discussed at zone meetings and report back to the next Council Meeting.
Moved Kaye Blanchard
That a penalty (10-21) be introduced for successful combinations in all graded disciplines that are not prepared to be upgraded.
Seconded: Ron Gates Carried

A discussion continued about the implementation, training, standardisation, assistance for grading.

- 5.3 **Guidelines for Grading**
Moved: Wendy Olenick
That the updated guidelines for grading be issued to zones/clubs and placed on the website.
Seconded: Jan Faulkner Carried
- 5.4 **Instructor Certificates Guidelines**
Moved: Phillip Cobbedick
That the updated Instructor Certificate Guidelines be issued to zones/clubs and placed on the website.
Seconded: Stephen Brag Carried
- 5.5 **Rules Constitution Re-write**
The Executive have written a draft constitution and it is being proofed by Burke and Associates.
- 5.6 **State Games 2005**
The President reported that the State Games Committee were unhappy with the decision that the State Council made.
The location was reviewed and is suitable for the games purpose.
The time (October) is the main issue.
The Council reviewed the negatives again; time of year, exams, not a long weekend, qualifiers, time of travel, wet grounds, training conditions.
Council looked at the possibility of moving the Zone Teams Challenge.
Disappointment that individuals incited negative feedback without State Games Committee feedback.
Many positive responses to the changes.
- Notice of Motion
Moved: Fiona Matheson
That the previous motion (Sept 2005) decision be recinded. The motion stated " That the Flat Teams, Musical Ride, Games Championship be moved to WPNEC on the weekend of 1 and 2 2005 onwards" Carried
Commentary for Clubs: That the previous motion stands at WPNEC, 1 and 2 October 2005 onwards and a motion is being tabled for the February Council Meeting.
- 5.7 **Macclesfield Pony Club/ State Games Committee Letters**
Moved Phillip Cobbedick
That the letters be received and comments noted and that the President write to the Games Committee
Seconded Petie Marshall Carried
- 5.8 **Boolarra Pony Club**
Letters required from the Zones
Moved Jess Hull
That Boolarra Pony Club be approved to move from WGZ to EGZ, subject to zone letters of approval.
Seconded Phillip Cobbedick Carried
- 5.9 **Grade 3 Arena Sizes**
Moved Kaye Blanchard
At club level, that the arena sizes for Grade 3 be either 40m by 20m or 60m by 20m for all dressage including Pure Dressage, Eventing and Combined Training.
That all dressage at Zone and State Championships will be held in a 60m by 20m.
Seconded: Phillip Cobbedick Carried
- 5.10 **Bamawn Extension Pony Club Full Affiliation Request**
Moved Fiona Matheson
That Bamawn Extension Pony Club be granted full affiliation of the PCAV.
Seconded Jess Hull Carried
- 5.11 **Cobblers Creek Pony Club Full Affiliation Request**
Moved Kaye Blanchard
That Cobblers Creek Pony Club be granted full affiliation of the PCAV, subject to a letter from the Zone. The club must wear a PCAV tie for their uniform.
Seconded Jess Hull Carried
-

- 5.12 **Polocrosse Pony Club Competition**
 Moved: Jess Hull
 That the PCAV develop a proposal with Polocrosse Association of Victoria.
 Seconded: Fiona Matheson Carried
- 5.13 **Sponsorship**
 That the Executive Officer negotiate sponsorships for 2006 and report back to the Council.
 Ads acceptable in the newsletter.
 Links on the website \$1000
 Database was discussed at length – work up a proposal to contain information flow and receive adequate financial return.
- 5.14 **WA National Selection Committee / Panel**
 Moved: Phillip Cobbledick
 That the following persons be on the WA Nationals Selection Committee
- Applications are channelled through Zone Representatives
- Showjumping
 Yvonne Morrison
 Peg Mills
 Len Hogan
- Eventing
 Neil Clinton
 Bev Shandley
 Clare Lewin
- Dressage
 Debbie Warne
 Belinda Dawkins
- Selection will be based on Pony Club and EFA performances.
- Seconded: Wendy Olenick Carried
- 5.15 **Show Jumping Heights**
 Moved: Kaye Blanchard
 That the lifts and heights remain as they currently exist in the rules.
 The requirement is to teach and educate course builders.
 Seconded: Jess Hull Carried
- 5.16 **Police Checks**
 PCAV is now an accredited organisation with Victoria Police to undertake Police Checks for volunteers. No Police Checks will be undertaken before May 2005.

REPORTS TO READ

6. **TREASURER'S REPORT**
 Moved: Phillip Cobbledick
 That the Profit and Loss Statement for July-October 2004 showing a surplus of \$41,180 be approved.
 That the Balance Sheet for October 2004 be approved.
 The Chart of Accounts re-write is underway and will be completed for the February Council Meeting. That a one page summary be given to Council from February.
 Treasurer reported that staff review (contracts) has commenced and drafts have been written.
 Seconded: Jess Hull Carried
7. **MEMBERSHIP REPORT**
 That the Membership of 7460 be noted as ahead of last year and on budget.

8. CORRESPONDENCE
9. PRESIDENT'S REPORT
10. COACHING DIRECTOR'S REPORT
CIP accepts 12 April invitation from Council
- Moved Phillip Cobbledick
Wannon Zone DCI Approvals
Jenni Kinneally
Margaret Square
Jenny Howe
Colleen Claridge
Executive Officer to order badges
- Seconded: Jess Hull Carried
11. EXECUTIVE OFFICER'S REPORT
First Aid presenter has done three courses.
A discussion was held on the progress to date with 157 people enrolled.
PCAV engaged Swinburne to assess, accreditate.
In general people have appreciated the opportunity.
A review is going to be conducted at the completion of the courses.
12. SUB-COMMITTEE REPORTS
- 12.1 APCC
President Stephen Coffey gave an update on the productive APCC Meeting in Brisbane on 7 November 2004 and the capitation fees for the APCC were set.
APCC will introduce PCAV database/website.
That APCC have access to statistical data only.
Moved Phillip Cobbledick
That the statistical data be available to the APCC
Seconded Wendy Olenick Carried
- Moved Stephen Bragg
That Victoria agrees to pay our share of the APCC capitation fee.
Seconded Jess Hull Carried
- APCC has two invitations from Great Britain and NZ to attend competitions. More paperwork to follow.
Sue Chandler, next year, third weekend in September.
Lots of work completed on the APCC syllabus. (new March next year)
Discussion on new linear NCAS Instructor Certificates.
- 12.2 PCAV EXECUTIVE
- 12.3 EFA
PCAV (not clubs running EFA events) gained an exemption for Risk Management.
- 12.4 State Games, Flat Teams & Musical Ride Sub-committee
- 12.5 National Mounted Games Sub-committee
National Seniors in Vic 4 December 2005
NMG must appoint a team manager for December at their next meeting who is not a parent.
- 12.6 State Dressage & Showjumping Championships Sub-committee (WGZ)
- 12.7 State Horse Trials Championships Sub-committee (EGZ)
Everything is in place
Course equipment is ready but not built.
John Barlee has planned site.
Awaiting budget from EGZ.
- 12.8 Zone Teams Challenge Sub-committee
Organising committee require a delegate from each zone to be a Volunteer Co-ordinator reporting to Norm Glenn. Names by 15 December 2004.
- 12.9 Speed to Safety
- 12.10 Publications Sub-committee
- 12.11 Rules Sub-committee
Items under discussion at the Rules Committee
Recession motion
Disabled riders and efficiency certificates
The charter of the rules committee was to proof read and now includes a role to draft rules for the Council to consider.

Moved Wendy Olenick

That Phillip Cobbledick be appointed to the Rules Sub-Committee.

Seconded Jess Hull

Carried

That process of making rules sometimes takes 8 months. Ron Gates commented that the process is too long. The Rules Sub-Committee must meet and make recommendations by the February Council Meeting.

Time penalties for coming in under time in cross country will be discussed at the February Council Meeting. Zones input would be appreciated at the time of Council consideration as any change in rules will take effect from the conclusion of the February Council Meeting.

13. GENERAL BUSINESS

13.1 Alan Bruno has left Werribee Park National Equestrian Committee. The new contact is Ms Alexandra Arnold.

13.2 As per the rules, lungeing at a competition must only be undertaken by the rider.

13.3 Zones to deal with disabled riders individual requirements.

13.4 Moved Janice Ray

That PCAV provide a fax machine to all councillors who do not have one. Property of PCAV. To be discussed in February.

13.5 Pony Club Nationals costings in WA (July 2005) were supplied. The cost looks like approximately \$2110 for discipline riders and \$1043 for games. The costs are approximate and to be used for preliminary purposes only. Council have to appoint a number of volunteers by February. Clare Lewin will co-ordinate the selection. Neil Clinton to chair the committee. Expression of interest called for any club personnel who would like to help.

14. CLOSE MEETING 2.55pm

15. NEXT MEETING

Executive

Nil

State Council

7 February 2005 (Brighton)



Pony Club Association of Victoria Inc

"Irving House"
12 Warleigh Grove
PO Box 2025
BRIGHTON NORTH 3186
Phone: 03 9596 4778
Fax: 03 9596 1132
Email: pcav@vicnet.net.au
Current website www.ponyclubvic.org
New website www.ponyclubvic.org.au

Executive Officer

James Fitzpatrick

State Coaching Director

Clare Lewin

Club Development Officer

Membership

Vicki Jans

Accounts Administrator

Jennifer Goard

www.ponyclubvic.org.au

PCA V Contacts

PCA V EXECUTIVE

President
Stephen Coffey

Vice Presidents
Jan Faulkner
Neil Clinton

Treasurer
Janice Ray

ZONE REPRESENTATIVES

Barwon Zone
Philip Cobbledick 03 5233 4562

Central Zone
Glenda Perry 03 5422 6496

East Gippsland Zone
Stephen Bragg 03 5157 6349

Midland Zone
Kaye Blanchard 03 5491 1487

North Eastern Zone
Jess Hull 02 6024 5747

North Metropolitan Zone
Wendy Olenick 03 9827 1237

Northern Zone
Fiona Matheson 03 5034 3537

South Metropolitan Zone
Ron Gates 03 9783 7557

Wannon Zone
Petie Marshall 03 5592 7212

West Gippsland Zone
Vicki Kneebone 03 5674 5500

