



GOVERNANCE REFORM & RENEWAL ROADSHOW

Good Governance is about doing the business of Pony Club better

JULY 2018

The PCV State Council has embraced change and initiated a governance review designed to make PCV function more effectively from the top table whilst ensuring that activities on the ground, at club level and for everyone competing and being involved on a day to day basis remain unchanged.

The content of this document has been approved by your State Council.

The decision to give effect to the changes is in your hands.

Change No 1: The Board

The Board will be a new version of State Council.

The Board will have as its focus the strategy and the future of the sport and will be managed in conjunction with the office. PCV committees will report to it via the EO.

Most State Sporting Associations, of which PCV is one, are run through a board of directors. The former way, which is reflected in the operations of the current State Council, was as a committee of management which was just to manage. Modern good governance dictates that the board focus on strategy in its broadest sense, rather than on day to day matters best left to management.

A. Purpose

The Board is responsible for the overall governance, management (including financial management) and strategic direction of Pony Club Victoria (PCV) and for delivering accountable performance, to itself and to its members, in accordance with PCV's goals and objectives.

B. People

The Board exists by virtue of the PCV Rules and is comprised of a number of people, the majority of whom are elected and other appointed, for specific periods or terms. The role of Board members is to act in the best interests of PCV in meeting its purpose and discharging the Board's roles.

It is proposed that the Board comprise 6 people elected from the PCV community with up to 3 people appointed from outside the sport. This, too, is common best practice, to ensure there are plenty of ideas around the table and that those from the sport are challenged not to do things the way they have always been done. As we all know no organization can stand still.

C. Role

The Board's role is set out in the Rules/Constitution, governance and/or board charter or by practice developed over the years.

1. Provide PCV with strategic direction and decide upon the strategies and objectives in conjunction with the EO (or CEO)
2. Monitor the strategic direction, short, medium and long term, of PCV and the attainment of the strategies and objectives against measurable objectives in conjunction with management on an annual basis.
3. Monitor the operations and financial position and performance of PCV generally.
4. Drive the performance of PCV to deliver value or benefit for its members.
5. Act ethically and with prudence.
6. Identify the risks faced by PCV and implement and manage an appropriate control and monitoring system to manage the effect of the identified risks.
7. Review and approve internal compliance and control systems.
8. Ensure that PCV's financial and other reporting mechanisms can provide adequate, accurate and timely information.
9. Appoint the EO (and if circumstances dictate remove the EO), determine the EO's remuneration, monitor executive appointments made by the EO and plan for management succession.
10. Oversee and evaluate the performance of the EO and receive reports from the EO on the performance of staff in the context of PCV meeting its objectives.
11. Approve PCV's budgets and business plans, monitor income and expenditures generally and ensure timely and accurate reporting of financial results.
12. Ensure PCV operates transparently and accountably and in accordance with the law.
13. Oversee the content and implementation of policies, processes and codes for PCV with respect to member conduct, ethics and values.
14. Advocate, where possible, on behalf of PCV and its members to government and other funding or sponsorship organisations.
15. Bi-annually review the skills of board members and plan for succession.