

FIRST AID POLICY

INTRODUCTION

The policy for First Aid for PCV is designed to ensure that all riders have access to First Aid at all levels of activity within PCV.

WHO IS AFFECTED BY THE POLICY

This policy applies to all Pony Club Victoria members, administrators, officials, coaches, riders, participants, visitors, volunteers and employees. This policy also applies when any of these listed individuals are representing Pony Club Victoria or attending any Pony Club Victoria facilities, functions, or events.

POLICY

CLUB

Minimum First Aid Requirements (all Rallies, camps, events and club activities)

- First Aid room / station/ area
- A well maintained industry approved First Aid kit
- A club will make every effort to have a designated Level 2 First Aid Officer in attendance
- Documented and displayed accident procedure
- Documented and displayed emergency contact numbers
- Members register with emergency contacts available in the First Aid area
- First Aid log shall be maintained by the PCV First Aid Officer

1.1. ***Inter – club / Zone***

INTER-CLUB/ZONE

Minimum First Aid Requirements

- First Aid room / station/ area
- A well maintained industry approved First Aid kit
- Designated Level 2 First Aid Officer in attendance
- Documented and displayed accident procedure
- Documented and displayed emergency contact numbers
- Members register and visitors attendance sheets with emergency contacts available in the First Aid area
- First Aid log shall be maintained by the PCV First Aid Officer

STATE

Minimum First Aid Requirements

- Accredited First Aid provider in attendance eg St John’s or Red Cross or Life Aid
- First Aid room / station / area / van
- A well maintained industry approved First Aid kit
- Designated PCV First Aid Co-ordinator in attendance
- Documented and displayed accident procedure
- Documented and displayed emergency contact numbers
- Members register and visitors attendance sheets with emergency contacts available in the First Aid area
- First Aid log shall be maintained by the PCV First Aid Co-ordinator

200+EVENTS

Minimum First Aid Requirements

- Club/Zone/State - For events with more than 200 participants, a doctor should be in attendance.

NON-COMPLIANCE

Non-compliance with this policy will result in disciplinary action by the Club/Zone or PCV Executive on behalf of the Council.

AUTHORISATION

This policy was adopted by the PCAV State Council, at the State Council meeting 13th April 2004.
This policy will be effective as of the 1st February 2005.

Review Date

This policy shall be reviewed on 10th November 2005.

Policy Version Table

VERSION	Version No.	Version Date
Implementation version	VAPR2004	13 APR 2004