

**PONY CLUB VICTORIA**  
ABN 6432002009  
**STATE COUNCIL MEETING REPORT**



Meeting Date: Tuesday 3 September 2019  
Location: "Irving House", 73-75 Mackie Rd, Mulgrave. VIC 3757  
Commencement Time: **10 AM**

**Meeting Opening 10am**

**In Attendance –**

Peter Favaloro (PF) - President, Sue Muirhead (SM) Vice President, Ian Don (ID) – NEZ, Beth McCann (BM) – NMZ, Coral Byrne (CB) – BZ, David Stammers (DS) - CZ, Jan Bromwich (JB) - EGZ, Sue Foley (SF) – MZ, , Shari Mawson – Cannon (SMC) – NZ, Graeme Johnstone (GJ) – SMZ, Lisa Hocking (LH) – WGZ, Rod Keast (RK) – WZ, Rick Gill (EO)

**Apologies –**

James Lang (JL) Vice President, Di Harvey (DH) Treasurer.

**Resignation**

The State Council reluctantly accepted the resignation of Treasurer Di Harvey, with appreciation of her valuable contribution.

The vacancy will be advertised shortly.

**Confirmation of Audited Statements.**

The auditor was available to present the 2018/19 audited financial statements. State Council asked several questions of the auditor and requested that the revenue notes split out the income statements to more clearly show membership income, entry fees, PCVEC income merchandise and sponsorship for the final report to go to members at the AGM.

State Council resolved that the statements reflected a fair statement of the PCV financial position and could pay its accounts when they became due.

**Movement of Heytesbury PC from Wannon Zone to Barwon Zone**

Heytesbury have requested a move however Barwon Zone have requested that the move not occur until it can be discussed further at their zone meeting. State Council resolved to defer until Barwon Zone provide further information. When clarification received a decision will be made.

**Grievance and Member Protection Procedures**

State Council resolved that the Rules Committee would develop clear and user-friendly guidelines for members to assist in dealing with grievance and member protection issues.

**Dressage Tests**

Coral Byrne has nearly completed a revision of new Dressage tests, and the introduction of a new level above the current Grade one. The tests are being reviewed with the aim to be ready for next year.

**Rule changes**

State Council considered a series of rules raised by the rules committee. The following were approved, to be introduced January 2020. The rules themselves will now be developed, including: :

- Half marks will be introduced for Dressage tests
- Increase the benefits for Adult Rider membership by allowing Adult Rider members to be graded and able to compete in separate Adult Rider competitions sanctioned by Pony Club Victoria. Note Adult Riders will not be competing against PCV junior or associate members.
- Running Gags will be prohibited.

- Dangerous Riding definition will have more explanation for better understanding
- A rider jumping a XC obstacle flagged or not which is NOT part of their course will be eliminated

### **PCVEC - Gladysdale**

Council discussed Gladysdale, taking into account feedback from members the best interests of PCV overall, financial considerations and short term and long term viewpoints.

Information regarding the financial performance of Gladysdale since its purchase will be discussed at the PCV AGM (figures as per below).

In the shorter term, State Council has resolved to move two state events to other venues in 2020. For 2020, the Showjumping and Dressage State Championships will be held regionally, hosted by the Northern Zone at Elmore. In addition, the Games Flat and Musical Ride state event will be held at the National Equestrian Centre, Werribee.

### **Pony Club Australia new syllabus of instruction**

State Council noted that the new syllabus of instruction was being presented at a September 7 workshop. State Council requested that the PCV office prepare a Communication Plan to provide a planned roll out of the new syllabus for riders, clubs, coaches, examining secretaries to ensure people have the necessary tools to learn, manage, teach and examine against the new syllabus.

### **Governance**

A Special General Meeting (SGM) was held on the 10 August at Werribee and was Livestreamed to members. Following the meeting, State Council representatives met with convenors of the SGM and agreed on a model that unites both the Representative Model, and Independent Model – the Unified Model. The model takes in the feedback from members at the SGM, and consultation zone representatives have had at zone and club level. The Unified Model will be presented at the PCV AGM for discussion. In addition, a draft constitution is being developed to provide more detail on how the Unified Model could operate.

### **Zone Chief Instructors**

All Zone Chief Instructors have been appointed, with the exception of NEZ. NEZ are currently working on identifying a ZCI.

- |   |                  |     |
|---|------------------|-----|
| • | Lyn Evans        | BZ  |
| • | Nyree Weybury    | CZ  |
| • | Bev Milner       | EGZ |
| • | Deb Collins      | WGZ |
| • | Linda Gerring    | MZ  |
| • | Shelley McRae    | WZ  |
| • | Rob Welch        | NMZ |
| • | Kathleen Kindler | SMZ |
| • | Jeanette Graham  | NZ  |

### **Learmonth Pony Club**

State Council approved Learmonth PC as a pending Probationary Member Club with Midland Zone.

### **Cobram Horse and Pony Club**

The Northern Zone Representative Shari Mawson-Cannon and Executive Officer have been working with the local Cobram Pony Club community to establish a new club, Cobram Horse and Pony Club, in the district following on from the old Cobram and Districts PC no longer being affiliated with PCV. The Cobram Horse and Pony Club was approved at State Council as a pending Probationary Member Club with Northern Zone.

### **Awards of Merit**

Awards of Merit for zones were approved by State Council.

### Dates of SDSJ and GFMR

State Council resolved to move the SDSJ and GFMR events from Gladysdale to Werribee for the 2020 event, following a clash of dates at PCVEC.

Dates remain as resolved by State Council at the July 2 State Council meeting

- State Horse Trials 18/19 April 2020 PCVEC
- State Dressage and Showjumping Championships 5/6 September 2020 Elmore
- Games Flat and Musical Ride 24/25 October 2020 Werribee

### State Awards Selection Committee

A selection committee has been appointed from State Council to consider the applications for the inaugural Pony Club Victoria Awards. The Awards will be announced at the PCV AGM.

### MAD Magazine

The MAD magazine is on track to be published as a digital magazine.

### Websites

Council discussed how to improve the PCV website included more detail on Find a Club pages such as including contact names and details. Any difficulty in using either the website or MyPonyClub should be raised with the State Office.

### Membership numbers

State Council discussed how to improve membership figures, including how to retain existing riders. Come and Try rider numbers were discussed and a report will be generated outlining the conversion from Come and Try to a full membership. The 2018/19 annual report will include comparisons from this year's membership numbers to last year across the membership categories.

		2019	2018	% diff
4	2019/2020 Club Supporter	2314	2360	-2%
5	2019/2020 Come&Try	93	74	26%
6	2019/2020 Riders Without Horses	67	88	-24%
7	2019/2020 Riding-Adult	109	104	5%
8	2019/2020 Riding-Associate	456	519	-12%
9	2019/2020 Riding-Junior	2845	2976	-4%

### Meeting close 5.19pm

## PCVEC operating P/L

		% of Overall Income	2016	2017	2018	2019
<b>Revenue</b>						
Event Hire	Event Entry Fees	10%	\$7,312		\$4,030	\$4,122
	Yard Hire	17%	\$11,672	\$7,373	\$9,726	\$11,274
	Venue Hire - Clubs, Rallies, Ev	44%	\$30,612	\$29,208	\$30,998	\$50,358
	Catering	1%	\$497	\$500	\$500	\$890
	Agistment	2%	\$1,113	\$4,990	\$4,536	\$2,836
		0%				
<b>Event Hire Revenue</b>		<b>73%</b>	<b>\$51,206</b>	<b>\$42,071</b>	<b>\$49,790</b>	<b>\$69,480</b>
Sponsorsh	*For PVCEC only, not include	10%	\$6,833	\$10,000		\$2,418
Rent	Timber Mill 1	10%	\$7,303	\$5,656	\$5,220	\$6,950
	Timber mill 2	5%	\$3,685	\$4,002	\$3,386	\$3,876
	Accomodation	2%	\$1,250	\$1,363	\$21,495	\$22,370
<b>total Rent Revenue</b>		<b>17%</b>	<b>\$12,238</b>	<b>\$11,021</b>	<b>\$30,101</b>	<b>\$33,196</b>
<b>total Revenue</b>			<b>\$70,277</b>	<b>\$63,092</b>	<b>\$79,891</b>	<b>\$105,094</b>
<b>Expenses</b>						
wages		-11%	\$8,423	\$36,877	\$50,009	\$50,009
Waste		0%	\$321	\$300	\$300	\$400
Catering		0%	\$208			\$72
First Aid		0%	\$200	\$131		\$330
Fuel		-3%	\$2,232	\$1,828	\$1,193	\$2,357
Hire Equipment		-10%	\$7,590	\$185	\$985	\$5,829
Insurance		-16%	\$12,379	-\$2,579	\$5,000	\$6,000
Coaching Fees		-1%	\$1,000		\$330	
Judges/Presenters		-1%	\$570		\$291	\$50
Office Exp		-2%	\$1,260	\$1,040	\$1,740	\$1,605
Prizes/Trophies		-1%	\$481			
Repairs/Maintenance		-14%	\$10,396	\$10,049	\$7,716	\$9,625
Repairs Grounds		-26%	\$19,484	\$5,987	\$9,240	\$3,890
Repairs/Maintenance Equipment		-3%	\$2,204	\$15,900	\$8,127	\$5,010
Telephone		-2%	\$1,875	\$2,266	\$2,216	\$2,216
Utilities/Security		-9%	\$6,615	\$7,041	\$6,273	\$8,508
loan fees		0%		\$3,746		
<b>total operating expenses</b>			<b>-\$75,238</b>	<b>-\$82,771</b>	<b>-\$93,420</b>	<b>-\$95,901</b>
<b>EBIT (Earnings Before Interest and Taxes)</b>			<b>-\$4,961</b>	<b>-\$19,679</b>	<b>-\$13,529</b>	<b>\$9,193</b>
Interest (mortgage)	4.5%	-37%	\$58,630	\$58,630	\$58,630	\$58,630
Depreciation			Annual Expense			
		-15%	\$23,890	\$25,000	\$26,252	\$21,000
<b>Total ITDA ( Interest /Tax / Depreciation / Amn</b>			<b>-\$82,520</b>	<b>-\$83,630</b>	<b>-\$84,882</b>	<b>-\$79,630</b>
<b>Total Expenses</b>			<b>-\$157,758</b>	<b>-\$166,401</b>	<b>-\$178,302</b>	<b>-\$175,531</b>
<b>Total Profit / Loss inc depreciation and interest</b>			<b>-\$87,481</b>	<b>-\$103,309</b>	<b>-\$98,411</b>	<b>-\$70,437</b>