

PONY CLUB VICTORIA

ABN 6432002009

STATE COUNCIL MEETING REPORT



Meeting Date: Tuesday 12 November 2019
Location: "Irving House", 73-75 Mackie Rd, Mulgrave. VIC 3757

Meeting Opening

10.05am

In Attendance –

Peter Favaloro (PF) - President, James Lang (JL)– Vice President, Linda Smith(LS) Vice President, Ian Don (ID) – NEZ, Robina Stevens (RS) – NMZ (for Beth McCann), Jan Calaby (JB) – BZ, Leonie Lang (LL) - CZ, Jan Bromwich (JB) - EGZ, Sue Foley (SF) – MZ, , Shari Mawson – Cannon (SMC) – NZ, Carol Rotherham (CR) – SMZ, Lisa Hocking (LH) – WGZ, Rod Keast (RK) – WZ, Rick Gill (EO)

Tracy Hosier (TH) – Nationals Committee from 12pm for Nationals Presentation.
Sue Muirhead (SM) – Rules Committee from 2pm for Rules Discussion

Apologies –

Beth McCann (BM) – NMZ

1067 Governance

The Special General Meeting after the AGM supported a move to the Unified Model, and since then the Draft Constitution has been circulated to all members to review and provide feedback. Submissions close on 22 November. To date no feedback has been received, a reminder will be sent out to all members.

State Council considered a number of actions to ensure governance stayed on track:

- A timetable was required to be set.
- A governance Committee was required to lead the review and incorporate suggestions to a stage that was ready for legal advice
- Committee to have a limited term
- Develop a communication strategy

That the Governance Committee consist of PF, LH, SF, LS, JC, Maree Fellows and Sue Muirhead

Timelines:

- 22 November feedback on draft constitution ends
- By mid December Governance Committee to provide re-draft to State Council.
- Draft to be sent for legal review prior to 19 December
- Distributed to members early January
- Aim for a Special General Meeting by end of March with room to manoeuvre for an April Special general Meeting

Governance Subcommittee to work on the timetable and communication strategy and provide to State Council

1068 PCVEC.

Information tabled at previous State Council meetings was reviewed for the benefit of new State Councillors.

A theme from the AGM/SGM and expressed for quite some time was the lack of proper planning, including feasibility and Master Planning. Both are essential in first of all determining if owning a state-owned facility

is viable or attracting major funding if it is in fact viable. EO is meeting with Sport and Rec, and Yarra Ranges Shire to discuss assisting in an independent Feasibility and Master planning.

EO to explore funding opportunities to develop a feasibility and master plan for PCVEC.

State Council acknowledged there is no real strategic plan for PCVEC. State Council confirmed that current projects that have been committed need to be completed in line with what has been agreed.

Council resolved that:

Before consultants are engaged establish availability of funding, if positive then source a consultant and before engagement provide consultant with a written and council agreed terms of reference.

1069 Strategic Plan Update

EO tabled progress with the Strategic Plan initiatives. Many have been started or a work in progress however a lack of priority of initiatives and resources has been an issue. Council determined that Risk Management and Membership is a priority. Come and Try and Adult Riders are showing positive results, there needs to be lot more emphasis in progressing these two initiatives.

EO outlined that the significant lack of data is a huge issue. If it can't be measured then it can't be improved and we are left to guessing and reacting. Need to improve the data collection process. The database is set up to be a source of collecting data but needs to be promoted our clubs to aid its effectiveness.

To review our injury and incident forms to ensure that the data being collected is appropriate, and that a first step to collecting at least some data is to put in place a manual spreadsheet system. To look at including frangible pin activation in reporting. In addition electronic forms and collection of data is to be explored.

Gow Gates to be approached to establish the statistics they collect and obtain a copy.

Nationals 2021 – Venue Presentation by Tracy Hosier

Tracy Hosier presented an overview of the Sydney Nationals, and an overview of the committee preference to select Benalla. Benalla offered a number of benefits as a venue. The Benalla PC also stood to benefit from assisting to hold the event in Benalla. State Council were very much in support of selecting Benalla,

EO outlined that the event needed to show a reasonable profit, PCV members should not subsidise the event.

Tracy outlined that two subcommittees of the National Committee are being formed, to run the event, and to be involved with the PCV team.

Approval of Pro-rata memberships

The 2020 pro-rata fees are set as below:

Jan-Mar	Total	PCV	PCA	Insurance**
Junior	\$138	109.42	11	17.58
Assoc/Adult	\$158	120.50	11	26.50
Apr-May				
Junior	112	83.42	11	17.58
Assoc/Adult	127	89.50	11	26.50
June				
Junior	40	11.42	11	17.58
Assoc/Adult	52	14.50	11	26.50

Appointment of sub-committees

The State Council resolved that membership of the 2020 sub-committees be as follows:

State Dressage and Showjumping

		Year appointed	Year expiry	
Michelle	Cameron	2019	2022	
Teri	Kirkham	2019	2022	
Lisa	Hocking	2019	2022	
Catherine	Schwarz	2018	2021	
Ian	Don	2018	2021	
Shari	Mawson-Cannon	2018	2021	chair
Coral	Byrne	2017	2020	
Sue	Foley	2017	2020	
Graeme	Johnstone	2017	2020	
David	Stammers	2017	2020	

State Horse Trials and IZ

Jenny	Wilhelm	2019	2022	
Paul	Seuren	2019	2022	
Lynne	Browne	2019	2022	
Val	Armstrong	2018	2021	
Laurie	Cruise	2018	2021	
Wayne	Cuthbert	2018	2021	
Linda	Smith	2018	2021	chair
Catherine	Schwarz	2017	2020	
Ian	Don	2017	2020	

Robyn Brown to be appointed TD for the event.

Games, Flat, Musical Ride

Laurie	Cruise	2018	2021	
Graeme	Johnstone	2018	2021	
Coral	Byrne	2018	2021	
Robyn	Coutts	2017	2020	
Deirdre	Davey	2017	2020	
Daniel	Morris	2017	2020	
Jan	Bromwich	2017	2020	chair
Emily	McDonald	2017	2020	
Rod	Keast	2017	2020	
Phillip	Cobbledick	2017	2020	

National Mounted Games

Graeme	Johstone	2018	2021	
Jodie	Bissicks	2018	2021	
Alistair	Ling	2018	2021	
Laurie	Cruise	2018	2021	
Tim	Puckey	2017	2020	
Janet	Teague	2017	2020	
Ian	Seini	2017	2020	
Ellyse	Davis	2017	2020	
Peter	Favaloro	2019	2022	

Junior Coach (appt 2014)

Tim Ling

Senior Coach

Tetrathlon

Suzanne	Kiley	2019	2022
Kate	Thompson	2017	2020
Kalinda	Wade	2017	2020
Matt	Wade	2017	2020
Jo	Campbell	2017	2020
James	Lang	2019	2022

National Championship Advisory

Paul	Seuren	2019	2022
Caroline	DeGaris	2019	2022
Michelle	Cameron	2019	2022
Teri	Kirkham	2019	2022
Imogen	Canard	2019	2022
Melissa	Kitto	2019	2022
Peter	Kitto	2019	2022
Virginia	Mock	2019	2022
Suzanne	Kiley	2019	2022
Tracy	Hosier	2017	2021
Andrea	Barton	2018	2021
Kate	Thompson	2018	2021

Rules Sub-committee

Sue	Foley	Expire	2020	Chair
Sue	Muirhead		2020	
Ewen	Kellett	2019	2021	
James	Lang	2019	2021	
Ruth	Feltoe	2019	2022	
Yona	Lloyd	2019	2022	

All appointments to be 3 years, with stepped appointments from this year to ensure rotations. To amend the Rules Committee Charter.

CIP

Nina Lewis NEZ

Appointment of Treasurer.

Helen Simmons was appointed Treasurer

Approval of Rules

Proposed rules for 2020 were discussed in detail and will be circulated shortly.

Set meeting dates for 2020

Meeting dates for 2020 4 February, 7 April, 7 July, 1 September, 10 November. AGM 10 October.

Finance Report

EO tabled finance reports that detailed income and expense against budget for all cost centres. EO outlined that the current practice of clubs accepting cash and eft for membership payment was a significant cost for PCV members in up to 2 days of staff time per week and at peak of over \$250,000 in outstanding receivables impacting on cash flow. In addition, reconciling with PCA takes up considerable staff time. It is highly recommended that credit/debit card only be the method of payment for membership, with a safety net of a manual membership process for members who can't or won't transact over the internet.

Meeting close 5.45pm