



2018 ANNUAL GENERAL MEETING, SPECIAL GENERAL MEETING & 56th STATE CONFERENCE

*Mulgrave Country Club
Cnr Jells and Wellington Road Mulgrave 3170*

MINUTES

1. OPEN ANNUAL GENERAL MEETING - 10.35am

PRESENT

Philip Cobbledick-State President, Peter Favalaro-Vice President, Buchan PC, Geoffrey Tulett - Treasurer, Coral Byrne-State Councillor-BZ, Little River PC, David Stammers – State Councillor – CZ, Riddells Creek, Linda Smith – State Councillor – NMZ, Kangaroo Ground, Shari Mawson-Cannon-State Councillor-NZ, Graeme Johnstone – State Councillor, SMZ, Mentone, Laurie Cruise – State Councillor – WGZ, Pakenham PC, Ian Don – State Councillor – NZ and Moyhu PC, Rod Keast – State Councillor, MacArthur PC – Wannon Zone, Rick Gill - Executive Officer, Suanne Waugh-Marketing/Communications, Kate Wilson – Coaching Director, Jen Goard – Accounts, Vicki Jans – Membership, Jillian Brooks, Geoffrey Lord, Leonie Lang, Diedre Davey, Lisa Hocking, Jennifer Nest, Megan Aisling, Jayne Dilley, Merja Cluning, Kim Ward, Karen Herbert, Patricia McKay, Lisa Alderson, Michelle Reedy, Maree Fellows, Wayne Allen, Lisa Barnes, Kate Caldwell, Valerie Armstrong

OBSERVERS

Nicole Don, Jan Dear, James Page, Margaret Page, Lynne Browne, Georgia Asling, Helen Simmons, Tracy Hosier, David White, Rob Crawford, Bronwyn Fyfe, Shannon Mawson-Cannon, Regina Korbatién, Kaye Blanchard, Liz Bathman, Sue Muirhead

Life Members - Jan Faulkner, Philip Cobbledick, Linda Smith, Kaye Blanchard

Guests: Catherine Ainsworth – PCA CEO, Michelle Harper– PCA Board Member,

PROXIES

See appendix.

2. APOLOGIES

James Lang – Vice President, Mansfield PC, Kerang PC, Cohuna PC, Deniliquin PC, Phillip Island PC, Anthea Sutherland, Sue Foley – Midland Zone Rep, Jeeralang PC, Mirboo North PC, Nar Nar Goon PC, Bass Valley PC, Corner Inlet PC, Meeniyán PC, Korumburra PC, Mildura-Alcheringa PC, Jan Bromwich – State Councillor, Kammy Cordner-Hunt, John Barker, Vicki Robinson-Kennedy, John Barlee – Life Member

3. CONFIRMATION OF THE MINUTES – Sunday October 14th, 2017

Mover Leonie Lang - Gisborne

That the Minutes of the AGM held on Sunday October 14th, 2017 be taken as circulated and read.

Mover Rod Keast – MacArthur

Seconder Ian Don – Moyhu. Carried

That the Minutes of the AGM held on Sunday October 14th, 2017 be accepted as a true and accurate account.

Moved and Seconder David Stammers – Riddells Creek. Carried

4. FINANCIAL REPORT

PCV Treasurer Geoffrey Tulett presented the Audited Financial Statements for 2016-2017.

The following points were highlighted:

- Revenue decreased by \$620 compared to last year.
- There was a large difference in the report this year versus last year insurance costs, down by some \$80,000. This was due to timing of payments mostly due to receiving invoices late..
- Legal fees of \$37,000 included in 2018
- There was significant capital improvements at the PCVEC totalling \$106,000. These are a one off.
- Net cash decreased by \$60,000 due to the capital works.

A question arose concerning insurance and how much is a component of the membership. It was highlighted that PCV membership should not be referred to as 'insurance' as membership is much more than an insurance policy of which a very small amount is set aside to pay for insurance, in the vicinity of \$27 for an adult and \$21 for a child.

Mover Laurie Cruise – Pakenham.

That the Audited Financial Statement for 2017-2018 be accepted

Seconder Coral Byrne – Little River. Carried

Appointment of the Auditor, Crowe Horwath Vic.

Mover Peter Favalaro - Buchan

That Crowe Horwath Vic be appointed as auditors for 2018-2019

Seconder Laurie Cruise – Pakenham. Carried

It was noted by the meeting that auditor needs to stick to the agreed timelines.

5. PRESIDENT'S REPORT AND AWARDS

President provided an overview of his annual report. As the retiring President, Philip reiterated that it had been an honour and privilege to work with so many secretaries and EO's over the years, and that although at times there is disagreement we are all working to a common cause. In particular it was acknowledged the work of retiring State Council members Laurie Cruise, and Linda Smith. The input by both members has been outstanding, with Linda having served the 2nd longest term on State Council.

The President report is in full in the Annual report, however highlighted were the issues that are currently present that require addressing. These being dropping membership numbers, competition for members from EV, HCRAV and riding schools. Pony Club has an excellent product however we have taken our eye off the ball. We need to get back on track and address these serious issues to regain our place in the equestrian market place.

The members thanked Philip for his service with a round of applause.

6. COACHING DIRECTOR'S REPORT

Kate Wilson outlined that her full report was in the Annual Report. As the Director of Coaching Kate highlighted the refreshing of the National Coaching Accreditation Scheme syllabus, and the roll out of the scheme nationally. This is significant as it will mean all states will be working from the same syllabus. All states including 10 coaches and State Coaching Director travelled to Queensland to discuss the implementation. All those in attendance were very positive about the new syllabus.

7. EXECUTIVE OFFICER'S REPORT

Rick Gill presented the Executive Officer report. As the incoming Executive Officer an outline of prior experience was provided for those not familiar with him. Executive officer outlined that the product of Pony Club was exceptional and unique, there was nothing like it offered by other sports. With the exceptional product comes an opportunity to grow the Pony Club brand to ensure it remains for our children and their children. The work of the previous EO was acknowledged as was the work of the dedicated staff in the PCV office, PCVEC and our volunteers who work tirelessly within our clubs and for PCV and our zones.

Mover Rod Keast - MacArthur

That the President's, Executive Officer's and Coaching Director's reports be accepted.

Seconded David Stammers - Riddell's Creek. Carried.

8. ELECTION OF OFFICE BEARERS

a) President – Nominations received by due date:

- *Peter Favalaro – elected unopposed.*

b) Vice President (Even Years)– Nominations received by due date

- *James Lang – elected unopposed.*

Vice President (Odd Years) vacant. Vacancy will be appointed by State Council.

9. ELECTION OF ZONE REPRESENTATIVES

a) Nominations received by due date

- | | | |
|-------------|----------------------------|--------------------------|
| <i>i.</i> | <i>Barwon Zone</i> | <i>– Coral Byrne</i> |
| <i>ii.</i> | <i>Central Zone</i> | <i>– David Stammers</i> |
| <i>iii.</i> | <i>East Gippsland Zone</i> | <i>- Janine Bromwich</i> |
| <i>iv.</i> | <i>Midland Zone</i> | <i>– Sue Foley</i> |

- v. *North Eastern Zone* – *Ian Don*
- vi. *Northern Zone* – *Shari Mawson Cannon*
- vii. *North Metropolitan Zone* – *Vacant*
- viii. *South Metropolitan Zone* – *Graeme Johnstone*
- ix. *Wannon Zone* – *Rod Keast*
- x. *West Gippsland Zone* – *Lisa Hocking*

Elected unopposed.

Vacancy will be appointed by State Council.

10. CLOSE ANNUAL GENERAL MEETING

11. OPEN SPECIAL GENERAL MEETING – Open 11.40am

12. Present and Apologies

As per the Annual General Meeting

President Peter Favalaro outlined the purpose of this Special General Meeting was to put forward a motion to alter the Rules of Pony Club Victoria. In accordance with the Pony Club Victoria constitution and the Associations Incorporation Reform Act (2012) to pass a motion a 75% majority is required by the member clubs present at this meeting and eligible to vote either in person or by proxy, and provided a quorum of 20 or more member clubs eligible to vote are present either in person or by proxy. President gave a brief history of the lengthy journey to date including the consultation, appointment of consultants and communications.

Appoint Returning Officers and Scrutineers

Nominated were Returning Officers Vicki Jens, Kate Wilson, Suanne Waugh, Jen Goard. Scrutineers Coral Byrne and Linda Smith.

Moved David Stammers – Riddell’s Creek, Seconded Laurie Cruise – Pakenham. Carried. Card were provided to delegates and proxies, coloured Green for a Yes vote, Red for a No vote and Mauve for a free vote. Delegates and proxies were given instruction that upon voting to attend the voting station to cast votes in accordance with the intention of their club, their votes will be recorded by the Returning Officers.

First Motion was moved by Linda Smith, seconded by Leonie Lang.

- A. That Pony Club Victoria Inc applies for registration of a constitution to replace that registered with Consumer Affairs Victoria pursuant to the Associations Incorporation Reform Act 2012.*

Linda Smith spoke for the motion.

Graeme Johnstone spoke against the motion

Michelle Harper PCA as a non-voting observer was given leave to speak by President and provided advice on what constituted a good board structure and spoke neither for nor against the motion.

Geoffrey Lord spoke against the motion

Helen Simmons spoke for the motion

Sue Muirhead spoke against the motion

Rick Gill spoke for the motion

Delegates and proxies cast their vote by ballot.

The result of the motion was 118 votes for yes and 40 votes for no. As a 75% or greater majority was not achieved, the motion was lost.

President Peter Favalaro declared that the following motions would not be put as their relevance depended upon Motion A being accepted by the delegates.

- B. That the relevant Directors of Pony Club Victoria be authorized to sign the necessary documentation for registration pursuant to the Associations Incorporation Reform Act 2012.*

Not put.

C. That consequent upon passing motions A and B upon the registration under the Associations Incorporation Reform Act taking effect on the date of its uploading to the Consumer Affairs Victoria website not before and not after 19th November 2018 (the Date), the former constitution of Pony Club Victoria be replaced with the constitution contained in Annexure A to this notice.

Not put.

D. That to give effect to the intentions set out in the constitution contained in Annexure A and for the purposes of a smooth transition

(a) The president and vice president elected at the 2018 AGM be deemed to be members of the Board for the period until the 2019 AGM;

(b) The President remain President of the Board until the 2019 AGM;

(c) The Vice President remain Vice President until the 2019 AGM;

(d) The Treasurer be deemed to be a member of the Board, without title, for the period until the 2019 AGM;

with each of these positions as Board member being of effect on and from the Date.

Not put

E. That pending the application of paragraph C State Council will continue to function in its current form to manage the business of PCV and is, additionally, charged with identifying, by such means as it chooses, three (3) persons suitable to fill the three (3) remaining Board positions by the Date, with consents to so act received from the three (3) persons no later than 16th November 2018, whereupon the Board as set out in Annexure A will come into and be of effect from the Date.

Not put.

13. CLOSE SPECIAL GENERAL MEETING 12.55pm

14. OPEN CONFERENCE 1.00pm

STRATEGIC PLANNING SESSION.

Attendees participated in a strategic planning session which will advise the updated PCV Strategic plan. Major issues identified were Governance reform, membership and sustainability, marketing and promotion, rules, and PCVEC. A complete summary will be circulated.

15. CLOSE CONFERENCE 2.00pm

Appendix 1

Attendance in person or by proxy

Name	Zone	Attending
Alexandra & District Horse and Pony Club Inc	North Eastern Zone	In attendance
Apollo Bay Pony Club	Barwon Zone	Not in attendance
Apsley Pony Club	Wannon Zone	Not in attendance
Ararat Pony Club	Midland Zone	In attendance
Bacchus Marsh Pony Club	Barwon Zone	In attendance
Bairnsdale Pony Club	East Gippsland Zone	In attendance
Ballan Pony Club	Barwon Zone	In attendance
Ballarat Pony Club	Barwon Zone	In attendance
Balnarring Pony Club	Southern Metropolitan Zone	In attendance
Balranald Pony Club	Northern Zone	Not in attendance
Bamawm Extension Pony Club	Northern Zone	In attendance
Barham Koondrook Pony Club	Northern Zone	Not in attendance
Barwon Heads & District Pony Club	Barwon Zone	In attendance
Barwon Valley Pony Club	Barwon Zone	In attendance
Bass Valley Pony Club	West Gippsland Zone	In attendance
Bealiba Pony Club	Midland Zone	In attendance
Beaufort & District Pony Club	Midland Zone	In attendance
Benalla Pony Club	North Eastern Zone	In attendance
Bendigo Pony Club	Midland Zone	In attendance
Berwick Pony Club	West Gippsland Zone	In attendance
Bethanga Pony Club	North Eastern Zone	Not in attendance
Boolarra Pony Club	East Gippsland Zone	In attendance
Branxholme & District Pony Club	Wannon Zone	Not in attendance
Briagolong and District Pony Club	East Gippsland Zone	In attendance
Bright & District Pony Club	North Eastern Zone	In attendance
Broadford & District Pony Club	Central Zone	In attendance
Buchan Pony Club	East Gippsland Zone	In attendance
Bullengarook Pony Club	Central Zone	In attendance
Bunbartha Pony Club	Northern Zone	In attendance
Bunyip & District Pony Club	West Gippsland Zone	In attendance
Bushy Park Pony Club	East Gippsland Zone	In attendance
Camperdown Pony Club	Wannon Zone	In attendance
Caniambo & District Pony Club	North Eastern Zone	In attendance
Cannibal Creek Pony Club	West Gippsland Zone	In attendance
Castlemaine Pony Club	Midland Zone	In attendance
Charlton Pony Club	Midland Zone	In attendance
Chelsea Pony Club	Southern Metropolitan Zone	In attendance
Chiltern & District Pony Club	North Eastern Zone	In attendance
Cobblers Creek Pony Club	East Gippsland Zone	In attendance
Cobden & District Pony Club	Wannon Zone	In attendance
Cobram & District Pony Club	Northern Zone	In attendance
Cockatoo & District Pony Club	West Gippsland Zone	In attendance
Cohuna Pony Club	Northern Zone	In attendance
Colac Pony Club	Barwon Zone	In attendance
Coleraine Pony Club	Wannon Zone	In attendance
Corio & Moorabool Pony Club	Barwon Zone	Not in attendance
Corner Inlet Pony Club	West Gippsland Zone	In attendance

Cranbourne Pony Club	West Gippsland Zone	In attendance
Dandenong Ranges Horse & Pony Club	Southern Metropolitan Zone	Not in attendance
Deniliquin Pony Club	Northern Zone	In attendance
Dennington Pony Club	Wannon Zone	In attendance
Donald Pony Club	Midland Zone	In attendance
Donvale & Templestowe Horse & Pony Club	Northern Metropolitan Zone	In attendance
Doongala Pony Club	Southern Metropolitan Zone	In attendance
Drouin Pony Club	West Gippsland Zone	In attendance
Drysdale/Leopold Pony Club	Barwon Zone	In attendance
Dunkeld Pony Club	Wannon Zone	In attendance
Eltham District Horse and Pony Club	Northern Metropolitan Zone	In attendance
Emu Creek Pony Club	Wannon Zone	In attendance
Euroa Pony Club	North Eastern Zone	In attendance
Findon Pony Club (Mernda) Inc	Central Zone	In attendance
Finley Pony Club	Northern Zone	In attendance
Geelong Grammar Pony Club	Barwon Zone	In attendance
Gisborne Pony Club	Central Zone	In attendance
Glenelg Pony Club	Wannon Zone	In attendance
Glenlyon and District Pony Club	Central Zone	In attendance
Hallam Valley Pony Club	West Gippsland Zone	In attendance
Hamilton Pony Club	Wannon Zone	In attendance
Harcourt Pony Club	Midland Zone	In attendance
Hastings Pony Club	Southern Metropolitan Zone	Not in attendance
Hay Memorial Pony Club Inc.	Northern Zone	Not in attendance
Healesville Pony Club	Northern Metropolitan Zone	In attendance
Heathcote and District Pony Club	Central Zone	Not in attendance
Heytesbury Pony Club	Wannon Zone	Not in attendance
Heywood Pony Club Inc	Wannon Zone	In attendance
Horsham Pony Club	Midland Zone	In attendance
Howlong Pony Club	North Eastern Zone	In attendance
Hurstbridge Pony Club	Northern Metropolitan Zone	In attendance
Invergordon-Katandra Pony Club	Northern Zone	Not in attendance
Jeeralang Pony Club	East Gippsland Zone	In attendance
Kangaroo Ground Pony Club	Northern Metropolitan Zone	In attendance
Kerang Pony Club	Northern Zone	In attendance
Kergunyah Pony Club	North Eastern Zone	In attendance
Kilmore & District Pony Club	Central Zone	In attendance
Kinglake Pony Club	Northern Metropolitan Zone	In attendance
Kingston & District Pony Club	Central Zone	In attendance
Korumburra & District Pony Club	West Gippsland Zone	In attendance
Kyabram Pony Club	Northern Zone	Not in attendance
Kyneton Pony Club	Central Zone	In attendance
Lakes Entrance Pony Club	East Gippsland Zone	In attendance
Lancefield and District Pony Club	Central Zone	In attendance
Langwarrin Pony Club	Southern Metropolitan Zone	Not in attendance
Leighdale Pony Club	Barwon Zone	Not in attendance
Lillico & District Pony Club	West Gippsland Zone	In attendance
Lilydale & Mooroolbark Pony Club	Northern Metropolitan Zone	In attendance
Little River & District Pony Club	Barwon Zone	In attendance

Lochard Pony Club	Barwon Zone	In attendance
Loch-Nyora Pony Club	West Gippsland Zone	In attendance
Lockington Pony Club	Northern Zone	Not in attendance
Loddon Pony Club	Midland Zone	In attendance
Longford Pony Club	East Gippsland Zone	In attendance
Lower Plenty Pony Club	Northern Metropolitan Zone	In attendance
Macarthur Pony Club	Wannon Zone	In attendance
Macclesfield Pony Club	Southern Metropolitan Zone	Not in attendance
Macedon Pony Club	Central Zone	In attendance
Main Ridge Pony Club	Southern Metropolitan Zone	In attendance
Maldon Pony Club	Midland Zone	In attendance
Mallacoota Pony Club	East Gippsland Zone	In attendance
Mandurang South Pony Club	Midland Zone	Not in attendance
Mansfield Pony Club	North Eastern Zone	In attendance
Maryborough & District Pony Club	Midland Zone	In attendance
Meeniyan Pony Club	West Gippsland Zone	In attendance
Melton & District Pony Club Inc.	Central Zone	In attendance
Mentone Pony Club	Southern Metropolitan Zone	In attendance
Merricks Pony Club	Southern Metropolitan Zone	In attendance
Mildura-Alcheringa Pony Club Inc	Northern Zone	In attendance
Mirboo North Pony Club	West Gippsland Zone	In attendance
Moe Pony Club	East Gippsland Zone	In attendance
Monash Pony Club	Southern Metropolitan Zone	Not in attendance
Monbulk Pony Club	Southern Metropolitan Zone	In attendance
Mornington Peninsula Pony Club	Southern Metropolitan Zone	In attendance
Morwell Horse and Pony Club	East Gippsland Zone	In attendance
Mount Duneed Pony Club Inc	Barwon Zone	Not in attendance
Mount Evelyn Pony Club	Northern Metropolitan Zone	In attendance
Mountain District Horse & Pony Club	Southern Metropolitan Zone	In attendance
Moyhu Pony Club	North Eastern Zone	In attendance
Myrtleford Pony Club	North Eastern Zone	Not in attendance
Nar Nar Goon Pony Club	West Gippsland Zone	In attendance
Nathalia Pony Club	Northern Zone	Not in attendance
Neangar Park Pony Club	Midland Zone	In attendance
Neerim District Pony Club Inc	West Gippsland Zone	In attendance
North Eastern Horse & Pony Club	Northern Metropolitan Zone	In attendance
Nowa Nowa Pony Club	East Gippsland Zone	In attendance
Numurkah & District Pony Club	North Eastern Zone	In attendance
Nunawading District Horse & Pony Club	Northern Metropolitan Zone	In attendance
Nyah & District Pony Club	Northern Zone	In attendance
Oaklands Pony Club	Central Zone	In attendance
Officer Pony Club	West Gippsland Zone	In attendance
Orbost Pony Club	East Gippsland Zone	In attendance
Pakenham Pony Club	West Gippsland Zone	In attendance
Pearcedale Pony Club	Southern Metropolitan Zone	In attendance
Penshurst Pony Club	Wannon Zone	Not in attendance
Phillip Island Pony Club	West Gippsland Zone	In attendance
Portarlington Pony Club	Barwon Zone	
Portland and District Pony Club	Wannon Zone	In attendance

Riddells Creek Pony Club	Central Zone	In attendance
Ringwood Horse and Pony Club	Northern Metropolitan Zone	In attendance
Rochester Pony Club	Northern Zone	In attendance
Rokewood Pony Club	Barwon Zone	In attendance
Rosedale & District Pony Club Inc.	East Gippsland Zone	In attendance
Sale Pony Club	East Gippsland Zone	In attendance
Seville Pony Club	Northern Metropolitan Zone	In attendance
Seymour Pony Club	North Eastern Zone	In attendance
Shepparton Pony Club	North Eastern Zone	In attendance
Smythesdale & District Pony Club	Barwon Zone	Not in attendance
St Andrews Pony Club	Northern Metropolitan Zone	In attendance
St Arnaud Pony Club	Midland Zone	In attendance
Stawell Pony Club	Midland Zone	In attendance
Stratford Pony Club	East Gippsland Zone	In attendance
Sunbury Pony Club	Central Zone	In attendance
Swan Hill Pony Club	Northern Zone	Not in attendance
Swifts Creek Pony Club	East Gippsland Zone	In attendance
Tarwin Lower Pony Club	West Gippsland Zone	Not in attendance
Tocumwal Pony Club	Northern Zone	In attendance
Toongabbie Pony Club	East Gippsland Zone	In attendance
Tooradin Dalmore Pony Club	West Gippsland Zone	In attendance
Trafalgar Pony Club	East Gippsland Zone	In attendance
Traralgon Pony Club	East Gippsland Zone	In attendance
Truganina Pony Club	Central Zone	In attendance
Tullamarine Pony Club	Central Zone	In attendance
Upper Beaconsfield Pony Club	West Gippsland Zone	In attendance
Upper Yarra Pony Club	Northern Metropolitan Zone	In attendance
Wangaratta Pony Club	North Eastern Zone	In attendance
Warragul Pony Club	West Gippsland Zone	In attendance
Warrnambool Pony Club	Wannon Zone	In attendance
Werribee Pony Club	Central Zone	In attendance
Western District Pony Club	Wannon Zone	In attendance
Whittlesea Pony Club	Central Zone	In attendance
Williamstown Pony Club	Central Zone	In attendance
Wodonga & District Pony Club	North Eastern Zone	In attendance
Wonthaggi Pony Club Inc.	West Gippsland Zone	In attendance
Woodend Pony Club	Central Zone	In attendance
Wyena Horse & Pony Club	Northern Metropolitan Zone	In attendance
Yarra Glen & District Pony Club	Northern Metropolitan Zone	In attendance
Yarram & District Pony Club	East Gippsland Zone	In attendance
Yarrambat Pony Club	Northern Metropolitan Zone	In attendance
Yarrawonga Pony Club	North Eastern Zone	Not in attendance
Yinnar South Pony Club	East Gippsland Zone	In attendance